

## VETERAN'S PREFERENCE FORM

UNDER OREGON LAW SOME VETERANS MAY BE ELIGIBLE FOR HIRING PREFERENCE AFTER COMPLETION OF AN INITIAL APPLICATION SCREENING. **PLEASE READ THE FOLLOWING CHECKLIST CAREFULLY.** CHECK THE BOX FOR EACH ITEM THAT IS APPROPRIATE. YOU MAY GET HELP FROM OUR OFFICE IF YOU NEED FURTHER EXPLANATION OR HAVE SPECIAL CIRCUMSTANCES. (Please note: you may be eligible for preference either as a qualified disabled veteran, or as a qualified veteran, but not both.)

**\*\* Note: This completed form and the required documentation must be submitted to the City of Woodburn Department of Human Resources at the time you submit your application.**

### A. QUALIFIED VETERAN QUESTIONS:

You may claim veteran's preference if you check **at least one box in each of the five sections** below and provide **proof of eligibility** by submitting a copy of your DD-214.

#### Section One - ORS 408.225

- I served on active duty\* with the armed forces of the United States for a period of more than 90 days on or before January 31, 1955, and was discharged or released from active duty under honorable conditions; **OR**
- I served on active duty\* with the armed forces of the United States for 178 days or less beginning after January 31, 1955, and was discharged or released from active duty under honorable conditions; **OR**
- I served for at least one day in a combat zone and was discharged or released from active duty under honorable conditions; **OR**
- I received a combat or campaign ribbon or an expeditionary medal for service in the Armed Forces of the United States and was discharged or released from active duty under honorable conditions; **OR**
- I receive a nonservice-connected pension from the United States department of Veterans Affairs.

**\*Active duty does not include attendance at a school under military orders, except schooling incident to an active enlistment or regular tour of duty, or normal military training as a reserve officer or member of an organized reserve or National Guard unit.**

**\*\*\*YOU MUST PROVIDE PROOF OF ELIGIBILITY BY SUBMITTING YOUR DD-214.**

I hereby claim veteran's preference points and certify that the above information is true and correct. I understand that any false statements may be cause for my disqualification or dismissal, regardless of when discovered.

Print Name \_\_\_\_\_

Social Security No. \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Title of Position Applied For \_\_\_\_\_

**\*\*\*PREFERENCE WILL NOT BE AWARDED WITHOUT THE APPROPRIATE DOCUMENTATION. YOU MUST SUBMIT YOUR DD-214 IN ALL CASES. IF YOU ARE CLAIMING DISABLED VETERAN POINTS, YOU MUST ALSO SUBMIT AN OFFICIAL LETTER FROM VETERANS AFFAIRS STATING YOUR DISABILITY. YOU WILL NOT RECEIVE POINTS WITHOUT THESE ACCOMPANYING DOCUMENTS.\*\*\***

**B. QUALIFIED DISABLED VETERAN QUESTIONS:** You may claim disabled veteran's preference if you can check **at least one box in each of the *three* sections** below **and** provide **proof of eligibility** by submitting both of the documents listed below: ORS 408.225(2)

1. a copy of your **DD-214**, and
2. a copy of your Veteran's Administration **LETTER STATING YOUR DISABILITY** dated within the last six months.

- I served on active duty\* with the armed forces of the United States for a period of more than 90 days on or before January 31, 1955, and was discharged or released from active duty under honorable conditions because of a service-connected disability; **OR**
  
- I served on active duty\* with the armed forces of the United States for a period of 178 days or less and was discharged or released from active duty under honorable conditions because of a service-connected disability; **OR**
  
- I served on active duty\* with the armed forces of the United States for a period of 178 days or less and was discharged or released from active duty under honorable conditions and have a disability rating from the United States Department of Veterans Affairs.

I hereby claim veteran's preference and certify that the above information is true and correct. I understand that any false statements may be cause for my disqualification or dismissal, regardless of when discovered.

Print Name \_\_\_\_\_

Social Security No. \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Title of Position Applied For \_\_\_\_\_

**\*\*\*PREFERENCE WILL NOT BE AWARDED WITHOUT THE APPROPRIATE DOCUMENTATION. YOU MUST SUBMIT YOUR DD-214 IN ALL CASES. IF YOU ARE CLAIMING DISABLED VETERAN POINTS, YOU MUST ALSO SUBMIT AN OFFICIAL LETTER FROM VETERANS AFFAIRS STATING YOUR DISABILITY. YOU WILL NOT RECEIVE POINTS WITHOUT THESE ACCOMPANYING DOCUMENTS.\*\*\***

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