

MINUTES
MONTHLY MEETING OF WOODBURN PUBLIC LIBRARY BOARD

DATE January 14, 2009

ROLL CALL: Mary Chadwick – Present Willis Grafe - Present
Neal Hawes – Present Nancy Kirksey - Present
Phyllis McKean - Present JD Mitchoff - Present

STAFF PRESENT:
Anna Stavinoha, Library Manager
Vicki Musser, Recording Secretary

GUESTS: None.

CALL TO ORDER: President Nancy Kirksey called the meeting to order at 7 pm. She asked everyone to continue to pray for the Tennant and Russell families, as well as all of the police officers who put their lives on the line for us daily.

SECRETARY’S REPORT: The minutes of October 8, 2008 were approved.

CORRESPONDENCE: None.

PUBLIC COMMENT: None.

MANAGER’S REPORT: Anna introduced Jeannie Rogers, a full-time Library Assistant, who attended the Board meeting to discuss the different jobs she does for the library. She has been with the library since 1988. She is part of the Circulation team, and also designs and conducts the Third Thursday Teen programs at the library, as well as conducting the pre-school story times each week. Jeannie gave a Power Point display of past Third Thursday Teen topics, including a Forensics Night and a yearly Job Tips for Teens, which is given every spring to help teens find summer jobs.

Statistics: Regarding October, November and December’s statistics, the information shows that the library is somewhat slower during these months than months without major holidays. In October, circulation numbers were up compared to last year, while in November, they went down slightly. The number of people who visited the library was up

significantly for both October and November. December statistics reflect the fact that the library was closed from December 22nd through the end of the year for carpet installation. Database usage was up in October from last year at the same time, while in November, usage was down marginally from last November.

Activities: The library now has a book club, which has met twice so far. The discussions have been provocative and lively. This month, the book group will participate in the Oregon Reads program, where every adult in Oregon is encouraged to read the same book. The book chosen is by the Oregon author, Lauren Kessler, entitled *Stubborn Twig*. It is based on the true story of three generations of a Japanese immigrant family living in Mt. Hood, starting in the late 1800's. The next meeting of the book club is scheduled for Thursday, February 12th at 12 noon. Anna passed around newspaper articles about Oregon Reads, *Stubborn Twig* and its author Lauren Kessler.

Adult programming is now showing a monthly movie geared toward adults. The next movie will be *Snow Falling on Cedars*, which reflects the theme of the *Stubborn Twig*. The movie will be shown on February 8th at 2 pm in the Multi-Purpose Room. Due to licensing restrictions, the library is unable to advertise in the newspaper or have posters that announce the title except at the library and on the library website.

AARP volunteers will be available to help with taxes again this year. Appointments are necessary, and there is a phone number to call to schedule an appointment. Tax Aid will begin in early February and continue on into April.

The regular story times are still in place, and are very popular. Christine Mackie, our senior reference librarian, has been working with Deeda Chamberlain to produce good storytime songs and activities.

New hires include Morgan Rogers and Tristan Fry. Morgan is the new Library Page, and Tristan will be an on-call Page. Both have been volunteering at the library for years, and so are already partly trained for the job.

Saturday at the Library has been discontinued for now, due to low attendance. If there is an increase in requests for the return of the program, Anna will reconsider the matter. By not needing to work on Saturdays, Deeda is able to work Monday through Friday and increase reaching out to Woodburn's Hispanic population by visiting Head Start programs. This week she visited 10 different classrooms, and was able to talk to about 200 children.

This year, the Ready to Read grant money amounted to \$4,346.00. The Read to Read grant was established to assist local libraries in helping to achieve the Oregon benchmarks for childhood learning and development. Oregon libraries may use these funds for the statewide summer reading program for children ages 0-14, and early literacy services for children 0-5 years. The 2007 Legislative Assembly made changes that resulted in increased funding from .84 per child to 1.00 per child, and the establishment of a minimum grant of \$1,000.00; a change that has affected 30% of Oregon's libraries. Here in Woodburn, our plans for using these funds are as follows:

- To provide give-away books for babies and toddlers at the Dia de los Ninos celebration, local Head Starts and preschools.
- Books will provided for children, aged 0-5 years, in migrant camps that are not already enrolled in the Migrant Head Start summer reading program.
- To promote the Summer Reading Program to parents of children 0-5 years
- To take a modified Summer Reading Program to K-5 grade students of migrant families participating in summer school.
- To hire an assistant for the duration of the Summer Reading Program.

The library is grateful to receive this important grant for children's literacy.

Volunteer of the Month: Morgan Rogers is this month's Volunteer of the Month. He began his volunteer service in 2000, and has continued faithfully, particularly for special events and projects. In November, 2008, when there was a shortage of staff to shelve books, Morgan came to the rescue, and took on many of the responsibility of a Library Page. When it became possible for the library to fill the vacant Library Page position, Morgan applied and was selected for the job.

Friends of the Library: The Friends held a December meeting. It lacked a quorum, so nothing was decided at that time.

The last Friends book sale cleared \$400.

Nancy Kirksey has some ideas for the next book sale, which will be discussed at a later date.

OLD BUSINESS:

Carpet Installation: Anna gave a Power Point presentation on the progress of the carpet installation, and John Hunter gave running commentary. The old carpet had stains, holes and was fraying in many places. Patrons sometimes tripped over mats placed over the holes. The carpet contractors couldn't come the first day scheduled, due to ice and

snow, but Anna, John, and Public Works all came and moved furniture and books. The IS Department came and disconnected the computers, reconnecting them after the carpet was installed. The carpet installers worked so quickly that the library was able to open 3 days earlier than originally planned. Anna used this installation as an opportunity to reorganize and upgrade the furniture in the Children's Room. The new shelving is shorter and more accessible to children. There is a new reference desk there, and more open spaces. The teen area has been reconfigured by the computers. DVD's and videos are lined against the wall, in a much more family-friendly manner. Deeda, Connie and Jeannie's off-desk crafts and projects have been moved upstairs to Vicki's old office, where they can spread out and not worry about clutter. Overall, the library is looking better than it has in years. The new first floor carpet is beautiful and the comments have been overwhelmingly positive. Anna wants to extend her thanks to all the library staff that pitched in and enthusiastically helped to update the library. Thanks also to Maintenance and Public Works and the amazing IS Department.

NEW BUSINESS:

Estacada Library was flooded, and many books and materials were damaged. All the books on the lowest shelves were ruined. Nancy suggested that we share any extra materials we might have. Estacada has a scanned list of what they need. Nancy has spoken to Ktrinka, the library manager there, and will give the number to Anna.

Murals: The mural artist is still working on the Big Read murals. At least 3 out of the total 8 are completed.

**BUSINESS TO/FROM THE
CITY COUNCIL AND/OR
MAYOR:**

None.

ADJOURNMENT:

The meeting was adjourned at 7:35 pm.

Respectfully submitted,

Vicki Musser