

Citizen Involvement Report
City of Woodburn 2005 Comprehensive Plan Update
LCDC Periodic Review Work Order #00784, Work Task #10
Unacknowledged Tasks
October 2005

This report is provided to demonstrate compliance with Work Task #10 of Oregon Land Conservation and Development Commission Periodic Review Work Order #00784. Work Task #10 states:

“Citizen involvement throughout the periodic review process will comply with the provision within the Comprehensive Plan. The planning commission will serve as the citizen advisory involvement committee.

The city will maintain an interested parties mailing list and provide written notification. This task will be completed by submittal of a citizen involvement report.”

The provision within the Comprehensive Plan that addresses citizen involvement states:

“It is the policy of the City of Woodburn to solicit and encourage citizen input at all phases of the land use planning process. Since the City is essentially trying to plan the community in accordance with the community’s desires, it is essential that the community be consulted at all stages of the planning program to insure decisions are in accordance with the community’s benefit.” (Chapter IX – E. Citizen Involvement Policies)

The City of Woodburn updated its Comprehensive Plan pursuant to LCDC Work Order #00784 approved July 30, 1997. The work program is extensive and it took the City over seven years to complete all tasks. The City solicited Citizen involvement in all phases of completing the work tasks. An interested parties mailing list was created at the beginning of the work program and was maintained and used to notify interested parties of citizen involvement opportunities throughout the planning process.

A list of citizen involvement opportunities throughout the periodic review planning process is provided below and is organized by work task.

Task 1.a – Buildable Lands Inventory

- A Buildable Lands Citizen Advisory Committee consisting of nine citizens was appointed by the City Council to guide development of a Buildable Lands Inventory. The committee met about 16 times between December 1998 and September 1999.
- Four public workshops were held concerning the Buildable Lands Inventory between March 1999 and September 1999.

- The Planning Commission held two work sessions concerning the Buildable Lands Inventory in February and May 2000.
- The City Council discussed the Buildable Lands Inventory at three meetings between May and July 2000 and held one work session in July 2000.
- Citizen involvement concerning the development of the revised Buildable Lands Inventory completed by Winterbrook Planning in 2005 is addressed under Task 7.

Task 2 – Commercial and Industrial Lands Inventory

- The City Council held two work sessions in May 2001 to consider the draft Economic Opportunities Analysis.
- The City Council held a public meeting in June 2001 to consider the Economic Development Strategy.
- Citizen involvement concerning amendments to the Comprehensive Plan and Woodburn Development Ordinance resulting from this task is discussed under Task 7.

Task 3.a – Update Public Facilities Plan

- Citizen involvement concerning this task is discussed under Task 7.

Task 3.b – Revise Transportation System Plan (TSP)

- A public open house was held at Senior Estates in May 1999 to review Highway 214 improvement alternatives.
- The City Council and Planning Commission held a joint work session in June 1999 to review Highway 214 improvement alternatives.
- The City Council held a public hearing in July 2000 to consider the Woodburn I-5 Interchange Refinement Study.
- The City Council and Planning Commission held a joint work session in November 2003 to provide direction on land use alternatives to be used in the model for the TSP Update.
- A public open house was held in January 2004 to review the draft TSP.
- Two public open houses were held concerning proposed periodic review amendments including the draft TSP in April 2004.

- A public open house was held at Senior Estates in July 2004 to review the draft TSP.
- The City Council and Planning Commission held three joint work sessions in June, September, and December 2004 respectively, to review the draft TSP.
- A public hearing to consider proposed periodic review amendments including the TSP was held by the Planning Commission on February 3, 2005. Additional written testimony was accepted until February 10, 2005.
- A public hearing to consider proposed periodic review amendments including the TSP was held by the City Council on March 28, 2005. Additional written testimony was accepted until April 20, 2005. At the City Council Meeting of April 25, 2005, the Council began deliberating on the proposed amendments and then continued its deliberations to allow staff to respond to the testimony received by the April 20, 2005 deadline. At its June 13, 2005 meeting, the Council continued deliberating and decided to accept additional written testimony with a June 27, 2005 deadline. Staff responded to the additional written testimony at the City Council Meeting of July 25, 2005. The Council continued deliberating on the proposed amendments until the September 12, 2005 City Council Meeting. At the September 12, 2005 City Council Meeting, the Council continued deliberating until the September 19, 2005 Special City Council Meeting. At the September 19, 2005 Special City Council Meeting, the Council instructed staff to prepare an ordinance adopting the periodic review amendments (Legislative Amendment 05-01). The Council adopted the periodic review amendments ordinance (Legislative Amendment 05-01) at the October 31, 2005 Special City Council Meeting.

Task 4 – Wetlands, Inventory, and Natural Resources Study

- A public open house was held in July 1998 to review the initial wetland inventory. Notification of the open house was mailed to all property owners within the UGB.
- A public open house was held in November 1998 to review the final draft Local Wetlands Inventory. Notification of the open house was mailed to all property owners within the UGB.
- Citizen involvement concerning amendments to the Comprehensive Plan and Woodburn Development Ordinance resulting from this task is discussed under Task 7.

Task 7 – Changes in Goal/Objective, Unanticipated Events (This task involves amending the Comprehensive Plan text and map, zoning ordinance, zoning map, and expanding the urban growth boundary consistent with the findings of Tasks 1-6. Citizen involvement concerning the processing of these amendments is discussed below).

- The Planning Commission and City Council held a work session concerning proposed periodic review amendments in November 2003.
- Two public open houses were held concerning proposed periodic review amendments in April 2004.
- The Planning Commission held four work sessions concerning proposed periodic review amendments in November and December 2004.
- Notice of public hearings to be held before the Planning Commission and before the City Council was mailed to all property owners within the City of Woodburn and within the study area for UGB expansion in compliance with Measure 56 requirements. The proposed amendments were posted on the City’s web site and were made available for public review at the City Library and City Hall.
- A public hearing to consider proposed periodic review amendments was held by the Planning Commission on February 3, 2005. Additional written testimony was accepted until February 10, 2005.
- A public hearing to consider proposed periodic review amendments was held by the City Council on March 28, 2005. Additional written testimony was accepted until April 20, 2005. At its June 13, 2005 meeting, the City Council continued deliberating and decided to accept additional written testimony with a June 27, 2005 deadline. Staff responded to the additional written testimony at the City Council Meeting of July 25, 2005. The Council continued deliberating on the proposed amendments until the September 12, 2005 City Council Meeting. At the September 12, 2005 City Council Meeting, the Council continued deliberating until the September 19, 2005 Special City Council Meeting. At the September 19, 2005 Special City Council Meeting, the Council instructed staff to prepare an ordinance adopting the periodic review amendments (Legislative Amendment 05-01). The City Council adopted the periodic review amendments ordinance (Legislative Amendment 05-01) at the October 31, 2005 Special City Council Meeting.

Task 9 – Planning Coordination

- Citizen involvement concerning this task is discussed under Task 7.