

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

JULY 14, 2008 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
WALTER NICHOLS, COUNCILOR WARD I  
RICHARD BJELLAND, COUNCILOR WARD II  
PETER MCCALLUM, COUNCILOR WARD III  
JAMES COX, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. Music in the Park continues with Golden Bough performing on July 15 and The Loafers performing on July 22. Both performances begin at 7 pm.
- B. A public reception for the City Administrator candidates will be held on July 16 from 6 to 7:30 pm at the Downtown Plaza.
- C. The City Council will be meeting in executive session on July 16 and July 17 at 5:00 pm to consider the employment of the City Administrator.
- D. The City Council meeting scheduled for July 28 is cancelled subject to Council approval (Item 12D)

Appointments:

- E. Recreation and Parks Board Appointment – Alexa Morris

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4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Public Works Status Report

*\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comuniquese al (503) 980-2485.\*\**

5. **COMMITTEE REPORTS**

- A. Chamber of Commerce
- B. Woodburn School District

6. **COMMUNICATIONS**

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of June 23, 2008, regular and executive session** 3  
Recommended Action: Approve the minutes.
- B. **Woodburn City Council Special Meeting minutes of July 7, 2008** 10  
Recommended Action: Approve the minutes.
- C. **Woodburn Planning Commission draft minutes of June 26, 2008** 12  
Recommended Action: Accept the draft minutes.
- D. **Building Activity for June 2008** 24  
Recommended Action: Receive the report.
- E. **Planning Project Tracking Sheet dated July 9, 2008** 25  
Recommended Action: Receive the report.
- F. **Claims for June 2008** 28  
Recommended Action: Receive the report.
- G. **Crime Statistics June 2008** 34  
Recommended Action: Receive the report.
- H. **Code Enforcement Statistics June 2008** 40  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. PUBLIC HEARINGS

None.

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Award Personal Services Contract for Providing Street Sweeping Operations for the City of Woodburn** 41  
Recommended Action: Award a personal services contract for providing street sweeping operations to Great Western Sweeping, Inc. for the amount of \$122,000 per year.
- B. **Liquor License Change of Location Off-Premises Sales** 43  
Recommended Action: Recommend a change of location application for Piper's Jewelry Inc.
- C. **Reappointment of Interim City Administrator** 46  
Recommended Action: Reappoint Police Chief Scott Russell as Interim City Administrator for a period not to exceed four months or until the new City Administrator begins job duties.
- D. **Cancellation of July 28, 2008 Meeting** 47  
Recommended Action: Cancel the July 28, 2008 meeting.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

- A. **Planning Commission Approval of Design Review 2008-02 and Exception to Street Right-of-Way and Improvement Requirements 2008-07, Located at 2775 N. Front Street, Tax Lot 051W05D1902** 48
- B. **Planning Commission's Approval of Design Review 2008-01 and Exception to Street Right-of-Way and Improvement Requirements 2008-03, Located at the Northeast Corner of Evergreen Road and Highway 214** 49
- C. **Planning Commission's Approval of Annexation 2008-01 and Zone Change 2008-01, Located at 2400 North Pacific Highway** 50

13. CITY ADMINISTRATOR'S REPORT
14. MAYOR AND COUNCIL REPORTS
15. ADJOURNMENT