

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

FEBRUARY 13, 2017– 6:00 P.M.

KATHRYN FIGLEY, MAYOR  
MELINDA VELIZ, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

### 6:00 PM – WORK SESSION

#### A. Annexations/UGB Process

### 7:30 PM – REGULAR CITY COUNCIL MEETING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

#### Announcements:

None.

#### Appointments:

- A. **Woodburn Recreation and Park Board** 1
  - Kasi Pankey - Position III
  - Aldo Solano - Position V
4. **COMMUNITY/GOVERNMENT ORGANIZATIONS**  
None.
5. **PROCLAMATIONS/PRESENTATIONS**  
Proclamations:
  - A. **Encouraging the Residents of Woodburn to License their Dogs** 2Presentations:
  - B. **Mobile Crisis Team Intergovernmental Agreement**
6. **COMMUNICATIONS**  
None.
7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr a int rpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Comun quese al (503) 980-2485.\*\*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of January 23, 2017** 3  
Recommended Action: Approve the minutes.

B. **Woodburn City Council Executive Session minutes of January 23, 2017** 6  
Recommended Action: Approve the minutes.

C. **Municipal Judge Appointment** 7  
Recommended Action: That the City Council appoint Fred Weinhouse as Woodburn Municipal Judge and authorize the Mayor to sign the enclosed employment agreement on behalf of the City.

D. **Private Office License Agreement with the Woodburn Area Chamber of Commerce** 12  
Recommended Action: It is being recommended that the City Council approve the attached agreement with the Woodburn Area Chamber of Commerce. The agreement allows the Chamber’s Executive Director to utilize an existing vacant office space in City Hall for \$200 per-month for a period of up to 24 months.

9. **SWEARING-IN CEREMONY**

10. **TABLED BUSINESS**

None.

11. **PUBLIC HEARINGS**

None.

12. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

A. **Intergovernmental Agreement with Marion County for Mental Health Mobile Crisis Services** 24  
Recommended Action: That the City Council authorize the City Administrator to sign the enclosed Intergovernmental

Agreement (IGA) with Marion County for Mental Health Mobile Crisis Services.

- B. Award Professional Services Contract for Electrician Services to Engelman Electric** **32**  
Recommended Action: That the City Council, acting in its capacity as the Local Contract Review Board, authorize the City Administrator to enter into a Professional Services Agreement with Engelman Electric for the Electrician Services.
- C. FY 2017/18 Financial Plan** **34**  
Recommended Action: Adopt the attached FY 2017-18 Financial Plan (Budget Policies & Fiscal Strategy and Five-Year Financial Forecast) via a motion.
- D. Acceptance of a Public Utility Easement within the Development at 2499 N Front Street, Woodburn, OR 97071 (Tax Lot 051W08B00300)** **70**  
Recommended Action: That City Council accepts the 5 feet wide Public Utility Easement for public utilities granted by Kerr Contractors, property owner of 2499 N Front Street, Woodburn OR 97071 (Tax Lot 051W08B00300).
- E. Acceptance of a Warranty Deed along the Easterly Portion of the Development at 2499 N Front Street, Woodburn, OR 97071 (Tax Lot 051W08B00300)** **75**  
Recommended Action: That City Council accepts the Right-of-Way Dedication granted by Woodburn Industrial Capital Group, LLC, property owner of 2499 N Front Street, Woodburn OR 97071 (Tax Lot 051W08B00300).
- 13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- None.**
- 14. CITY ADMINISTRATOR’S REPORT**
- 15. MAYOR AND COUNCIL REPORTS**
- 16. ADJOURNMENT**