

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

JULY 9, 2018– 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
JUAN SERRATOS, COUNCILOR WARD I  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The July 23 City Council meeting/Community Barbecue will take place at Centennial Park at 5:30 p.m.

Appointments:

None.

4. SWEARING-IN CEREMONY
5. 15 MINUTE RECESS
6. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

7. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

None.

8. COMMUNICATIONS

None.

9. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr a int rpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Com niquese al (503) 980-2485.\*\*

10. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of June 25, 2018** 1  
Recommended Action: Approve the minutes.
  - B. **Building Activity for June 2018** 5  
Recommended Action: Receive the report.
11. **TABLED BUSINESS**
- None.
12. **PUBLIC HEARINGS/GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 3072 - A Resolution Adopting and Approving the 2017 Water System Master Plan for the City of Woodburn** 6  
Recommended Action: Adopt the 2017 Water Master Plan by Resolution.
  - B. **PUBLIC HEARING** 59  
**New Water System Development Charges Based Upon Methodology Report.**
  - C. **Council Bill No. 3073 - An Ordinance Amending Ordinance 2070 (The System Development Charge Ordinance) to Include New Water System Development Charges Based Upon an Updated SDC Methodology Report and Setting an Effective Date** 61  
Recommended Action: That the City Council, after a public hearing, consider adoption of an ordinance amending Ordinance 2070 (An Ordinance Establishing System Development Charges for Water and Sewer), effective September 17, 2018.
  - D. **Council Bill No. 3074 - A Resolution Adopting a New Fee Schedule for City of Woodburn Water System Development Charges; Repealing Resolution 1658; and Setting an Effective Date** 74  
Recommended Action: Adopt a resolution establishing Water System Development Charges (SDCs) pursuant to the recently updated Water SDC Methodology as adopted by the City Council.
  - E. **PUBLIC HEARING** 78  
**LA 2018-01, Amending the Planned Unit Development Provisions of**

the WDO

- F. **Council Bill No. 3075 - An Ordinance Amending Woodburn Development Ordinance (WDO) Section 3.09.06 Planned Unit Developments (LA 2018-01)** 106  
Recommended Action: Staff recommends that the Council adopt the attached ordinance implementing LA 2018-01 amending the planned unit development (PUD) provisions in the WDO.
- G. **PUBLIC HEARING** 118  
**LA 2018-02, Amending the WDO to Allow for Accessory Dwelling Units and Certain Affordable Housing Projects as required by State Statute.**
- H. **Council Bill No. 3076 - An Ordinance Amending Woodburn Development Ordinance (WDO) Sections 1.02, 2.02, 2.06, 2.07, and 4.01.05 to Allow for Accessory Dwelling Units and Certain Affordable Housing Projects (LA 2018-02)** 184  
Recommended Action: Staff recommends that the Council adopt the attached ordinance implementing LA 2018-02, amending the WDO to allow for ADUs and certain affordable housing projects as required by state statute.
- I. **Leasing Specialists LLC Contract Award** 211  
Recommended Action: That the City Council, acting as the Local Contract Review Board, award a police vehicle lease contract to Auto Leasing Specialists LLC (dba Leasing Specialists LLC) and authorize the City Administrator to sign the police vehicle lease contract.
- J. **Temporary Encroachment Easement** 214  
Recommended Action: Authorize the City Administrator to grant a Temporary Encroachment Easement to Andrey Feoktistov.
13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- A. **Call-Up Briefing: Planning Commission Approval of Design Review and Variance Applications for Salem Health Clinic at Woodburn Station, 105 Arney Rd Ste 130 (DR 2018-03 & VAR 2018-01)** 222  
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
14. **CITY ADMINISTRATOR’S REPORT**

15. MAYOR AND COUNCIL REPORTS

16. ADJOURNMENT