

CITY OF WOODBURN

CITY COUNCIL AGENDA

DECEMBER 10, 2018– 7:00 P.M.

ERIC SWENSON, MAYOR
JUAN SERRATOS, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. OATH OF OFFICE AND ELECTION
 - A. Oath of Office for Mayor and Councilors for Wards III, IV, and V
 - B. Election of Council President.
4. OUTGOING CITY COUNCILOR AND MAYOR PRESENTATION
 - A. City Recognition
 - B. Mid-Willamette Valley Council of Governments Presentation – Sean O’Day
5. WOODBURN BULLDOGS SOCCER TEAM RECOGNITION
6. 15 MINUTE RECESS
7. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

A. The City Council meeting scheduled for December 24 is cancelled. The next City Council meeting will be January 14, 2019 at 7:00 p.m. and will take place at the Woodburn Police Department Community Room.

B. Holiday Closures:

Christmas:

City Hall will be closed December 24 and will remain closed until December 28. City Hall will reopen at its temporary location at 970 N. Cascade Drive on December 31.

The Library and Transit Services will be closed December 25

The Aquatic Center will be closed December 24 & 25.

New Year: City Hall, the Library and Transit Services will be closed January 1. The Aquatic Center will be open.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

Habr a int rpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.

Appointments:

A. Planning Commission

Merri Berlin - Position 6

Woodburn Recreation and Parks Board

Ricardo Vazquez Rodriguez - Position I

Budget Committee

Elida Sifuentez

John Reinhardt

Public Art Mural Committee

Sharon Schaub

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8. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

9. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

A. Audit

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10. COMMUNICATIONS

None.

11. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

12. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. Woodburn City Council Meeting minutes of November 13, 2018 201
Recommended Action: Approve the minutes.

B. Woodburn Planning Commission minutes of September 27, 2018 205
Recommended Action: Accept the minutes.

C. Woodburn Planning Commission minutes of October 11, 2018 209
Recommended Action: Accept the minutes.

D. Certified Election Results – November 6, 2018 General Election 213
Recommended Action: Accept the Certified Results from

Marion County.

- E. **Administrative Order 2018-02 – Digital Imaging Policy** 215
Recommended Action: Ratify Administrative Order 2018-02.
 - F. **Crime Statistics through October 2018** 219
Recommended Action: Receive the report.
 - G. **Building Activity for the month of November** 224
Recommended Action: Receive the report.
13. **TABLED BUSINESS**
- None.
14. **PUBLIC HEARINGS**
- None.
15. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Award a Contract for the Underground Fuel Tank Removal Services at 173 Grant Street to Pacific Northern Environmental Company, dba, Cowlitz Clean Sweep** 225
Recommended Action: That the Woodburn City Council, acting in its capacity as the Local Contract Review Board, award a Contract for the Underground Fuel Tank Removal Services at 173 Grant Street to Pacific Northern Environmental Company, dba, Cowlitz Clean Sweep in the amount of \$27,785.00.
16. **OTHER BUSINESS**
- A. **Appointment of City Councilor to the Public Art Committee**
17. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- A. **Call-Up Briefing: Planning Commission Approval of Design Review, Partition, and Variance Applications for Oregon State Credit Union at 1550 Mt. Hood Ave (DR 2018-04, PAR 2018-01, & VAR 2018-02)** 227
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this

item for review if desired and, by majority vote, initiate a review of this decision.

18. CITY ADMINISTRATOR'S REPORT

19. MAYOR AND COUNCIL REPORTS

20. EXECUTIVE SESSION

None.

21. ADJOURNMENT