

INVITATION TO BID

**CITY OF WOODBURN
TREE REMOVAL AND FENCE INSTALLATION WEST OF I-5 INTERCHANGE
PROJECT No. 2013-009-12
BID No. 2013-12**

Sealed bids for the construction of the **“Tree Removal and Fence Installation West of I-5 Interchange”** project will be received by the City of Woodburn, OR at City Hall Annex, 190 Garfield St. until **2:00 PM, Thursday, May 30, 2013** and will thereafter be publicly opened and read.

Proposals shall be addressed to the City Engineer, City of Woodburn, 190 Garfield St., Woodburn, OR 97071. Bids shall be submitted in a plain sealed envelope bearing the Bidder's name, the name of the project and the date and time of the Bid opening, and shall be clearly marked "**Bid No. 2013-12**", and Bidders shall indicate on the Form of Proposal that ***"Bidder will comply with the provisions of Chapter 279C.840, Oregon Revised Statutes" or 40 U.S.C 276a.***

Work under this contract will contain funding from Federal Grants. Contractor shall comply with all applicable federal regulations in addition to all other specifications, terms and conditions of this invitation to Bid. Work performed in the project is subject to the higher of the prevailing wages rates under the Oregon Prevailing Wages Law and the Federal Davis-Bacon Act. The work under this contract is also subject to the “Buy America” requirements and provisions that require all of the iron, steel, and manufactured goods used in the project to be produced in the United States (“Buy America Requirements”).

DESCRIPTION OF THE PROPOSED WORK: The main work for this project includes the installation of 1,400 LF of 5’ high field fencing, removal of 1,550 LF of existing fencing, and the removal of trees, shrubs and arborvitae as described in the project plans and specifications.

In order to comply with the Migratory Bird Act, all tree, arborvitae & shrub removal activities must occur after August 31, 2013. Additionally, in order to comply with The Oregon Department of Transportation (ODOT) contract documents for the I-5 Interchange Project, all project elements must be completed by September 14, 2013 to allow for utility relocation work. **Therefore, all project work, including tree, arborvitae & shrub removal and fence installations must be completed between September 1 and September 14, 2013.** Failure to complete the project within these timeframes could result in the delay of a major multi-million dollar State Project, and any associated costs due to ODOT project delays will be passed on to the City Contractor performing work described in this Invitation to Bid.

The Contractor shall be aware that other construction activities could be occurring in the same area of construction during the same timeframe as this project. Work coordination with other contractors is considered incidental to this project.

Plans and specifications may be examined at the City Engineer's Office, City Hall Woodburn, OR on or after **Wednesday, May 15, 2013.** Copies of the Contract Documents may be obtained from the City Engineer's Office upon deposit of a non-refundable fee of fifty dollars (\$50.00) for each set. Additionally

plan sets are available for viewing at the following locations;

DJC Plan Center – Portland, OR

Contractor's Plan Center – Clackamas, OR

McGraw Hill Dodge Plan Center – Portland, OR

Salem Contractor's Exchange – Salem, OR

Bidders must be pre-qualified in accordance with the laws of the State of Oregon. Completed pre-qualification forms shall be mailed or delivered to the City of Woodburn at least 7-days prior to bid opening for Bidder to retain the right to protest the bid. Prequalification Forms are available in PDF format off the City website at <http://www.ci.woodburn.or.us/?q=blog-categories/bids-rfps>.

No bid for a construction contract shall be received or considered unless the bidder is registered with the Construction Contractors Board.

Bidders on this project need not be licensed for asbestos handling pursuant to ORS 468A.720. Each bidder must indicate on the bid form whether they are a resident or nonresident bidder as defined in ORS 279A.120 (b).

All proposals shall be made on the proposal forms. All proposals shall be accompanied by a Bid Bond, equal to ten percent (10%) of the total bid. Bid Bond shall be forfeited to the City if the Contractor fails to execute the contract within 7-days after acceptance of the bid and award of the Contract.

Pursuant to ORS 279C.370, bidders on public works projects with a contract value of \$100,000 or more are required to disclose, 2-hours after bid opening, the bidders first-tier subcontractors. The bidder shall provide the information as required on City of Woodburn first-tier disclosure form, provided in the contract documents.

At the discretion of the Project Manager Addenda and Contract clarifications shall either be posted on the City, Engineering Division website or delivered to Plan Holders via facsimile. Potential Bidders should check the website on a daily basis the last week before the Bid Opening date. Website can be found at <http://www.ci.woodburn.or.us/?q=blog-categories/bids-rfps>. Addenda must be signed and submitted with the Bid Proposal to be considered a responsive offer.

Although contract award is expected to be made by the City Council on **June 10, 2013**, the City of Woodburn reserves the right to reject any and all bids not in compliance with prescribed bidding procedures and requirements, and may reject for good cause any and all bids upon a finding of the Agency if it is in the public interest to do so. The three (3) lowest bidders may not withdraw or modify his bid prior to the lapse of 35-days after the bid opening.

This project must be completed by September 14, 2013.

Heather Pierson, City Recorder
City of Woodburn, OR 97071