

# CITY OF WOODBURN

## URBAN RENEWAL AGENCY

### AGENDA

KATHRYN FIGLEY, CHAIR  
TERESA ALONSO LEON, BOARD MEMBER WARD I  
LISA ELLSWORTH, BOARD MEMBER WARD II  
ROBERT CARNEY, BOARD MEMBER WARD III  
SHARON SCHAUB, BOARD MEMBER WARD IV  
FRANK LONERGAN, BOARD MEMBER WARD V  
ERIC MORRIS, BOARD MEMBER WARD VI

JUNE 13, 2016 – 6:45 P.M.

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CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER
2. ROLL CALL
3. CONSENT AGENDA
  - A. **Urban Renewal Agency minutes of May 9, 2016** **1**  
Recommended Action: Approve the minutes.
4. PRESENTATIONS

**None.**
5. PUBLIC HEARINGS
  - A. **FY 2016-2017 Approved Budget** **2**
6. GENERAL BUSINESS
  - A. **A Resolution Adopting the City of Woodburn Urban Renewal Budget for the Fiscal Year 2016-2017** **3**  
Recommended Action: The Urban Renewal Agency Board conduct a public hearing and adopt the attached resolution setting the City of Woodburn Urban Renewal Agency budget for the fiscal year 2016-2017.
7. PUBLIC COMMENT
8. ADJOURNMENT

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES  
MAY 9, 2016**

0:00 **DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MAY 9, 2016**

**CONVENED** The meeting convened at 6:46 p.m. with Chair Figley presiding.

**ROLL CALL**

Chair Figley	Present
Member Schaub	Present
Member Lonergan	Absent
Member Carney	Present
Member Morris	Present
Member Ellsworth	Present
Member Alonso Leon	Present

**Staff Present:** City Administrator Derickson, Assistant City Administrator Row, City Attorney Shields, Police Chief Ferraris, Economic and Development Services Director Hendryx, Finance Director Head, Economic Development Director Johnk, Public Works Director Scott, Human Resources Director Hereford, Recreation Manager Wierenga, Communications Coordinator Horton, City Recorder Pierson

0:00 **CONSENT AGENDA**

**A.** Urban Renewal Agency minutes of April 25, 2016.

**Schaub/Alonso Leon...** adopt the Consent Agenda. The motion passed unanimously.

0:01 **A RESOLUTION ADOPTING BUILDING IMPROVEMENTS PROGRAM PROCEDURES**

Economic Development Director Johnk provided a staff report. On roll call vote the resolution passed unanimously.

0:13 **ADJOURNMENT**

**Morris/Ellsworth...** meeting be adjourned. The motion passed unanimously. The meeting adjourned at 6:51 p.m.

APPROVED \_\_\_\_\_  
KATHRYN FIGLEY, CHAIR

ATTEST \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon



# Agenda Item

June 13, 2016

TO: Woodburn Urban Renewal Agency Chair and Board through City Administrator

FROM: Sarah Head, Finance Director

SUBJECT: **Woodburn Urban Renewal Agency FY 2016-2017 Approved Budget**

**RECOMMENDATION:**

The Urban Renewal Agency Board conduct a public hearing and adopt the attached resolution setting the City of Woodburn Urban Renewal Agency budget for the fiscal year 2016-2017.

**BACKGROUND:**

On May 7, 2016 the Woodburn Urban Renewal Agency Budget Committee approved the proposed Woodburn Urban Renewal Agency 2016-2017 Budget and approved its forwarding to the Board of the Woodburn Urban Renewal Agency for a hearing as required by State of Oregon Budget Law. Notice of the hearing, including a summary of the approved budget was published on June 1, 2016 in the *Woodburn Independent*.

**DISCUSSION:**

Under Oregon Budget Law (ORS 294.456) the Urban Renewal Agency Board may modify the Budget Committee's Approved Budget by an amount not to exceed \$5,000 or 10% of a fund's expenditures, whichever is greater, without publishing a notice of a second budget hearing.

The Finance Department is proposing adoption of the budget as approved by the Budget Committee.

**FINANCIAL IMPACT:**

The resolution adopts the fiscal year 2016-2017 annual budget of \$2,272,000.

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Agenda Item Review: City Administrator  City Attorney  Finance

**WOODBURN URBAN RENEWAL AGENCY RESOLUTION NO. 2016-02**

**A RESOLUTION ADOPTING THE CITY OF WOODBURN URBAN RENEWAL BUDGET FOR THE FISCAL YEAR 2016-2017**

**WHEREAS**, the Woodburn Urban Renewal Agency Budget Committee met and approved the Proposed Budget on May 7, 2016; and

**WHEREAS**, the Notice of Budget Hearing and Financial Summary were published in the *Woodburn Independent* on June 1, 2016 as required by ORS 294.438; and

**WHEREAS**, a public hearing was held on June 13, 2016; **NOW, THEREFORE**,

**THE WOODBURN URBAN RENEWAL AGENCY RESOLVES AS FOLLOWS:**

**Section 1.** The Woodburn Urban Renewal Agency Board adopts the budget for the fiscal year 2016-17 in the sum of \$2,272,000. A copy of the budget document is now on file at City Hall, 270 Montgomery Street, Woodburn, Oregon.

**Section 2.** The amounts for the fiscal year beginning July 1, 2016 and for the purposes shown below are hereby appropriated as follows:

<b>Urban Renewal Fund</b>	
Personnel Services	\$ 84,387
Materials & Services	84,000
Capital Outlay	200,000
Contingency	16,838
Total Appropriations	<u>\$ 385,225</u>
Unappropriated & Reserves	\$ 1,886,775
<b>Total Budget</b>	<b><u>\$ 2,272,000</u></b>

**Section 3.** Pursuant to Article IX (Finance) Section 1c (Financing Redevelopment and Urban Renewal Projects) of the Oregon Constitution and ORS Chapter 457, the Woodburn Urban Renewal District, as an "Option 1" urban renewal agency, authorizes certification to the Marion County Assessor for the Woodburn Urban Renewal Agency Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes

under Article IX, Section 1c of the Oregon Constitution with none of this amount to be raised by a special levy.

Approved as to Form: \_\_\_\_\_  
City Attorney Date

APPROVED: \_\_\_\_\_  
Kathryn Figley, Mayor

Passed by the Council \_\_\_\_\_  
Submitted to the Mayor \_\_\_\_\_  
Approved by the Mayor \_\_\_\_\_  
Filed in the Office of the Recorder \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Heather Pierson, City Recorder  
City of Woodburn, Oregon