

**COUNCIL MEETING MINUTES
NOVEMBER 14, 2016**

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN,
COUNTY OF MARION, STATE OF OREGON, NOVEMBER 14, 2016

CONVENED The meeting convened at 7:16 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Carney	Present
Councilor Lonergan	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Economic and Development Services Director Hendryx, Economic Development Director Johnk, Police Chief Ferraris, Interim Public Works Director Liljequist, Finance Director Montoya, Deputy Police Chief Boyd, Community Relations Manager Gutierrez-Gomez, Communications Coordinator Horton, City Recorder Pierson

0:00 **ANNOUNCEMENTS**

A. City Hall will be closed November 24 and 25 for the Thanksgiving Holiday. The Library and Aquatic Center are closed on Thanksgiving Day.

B. The City Council meeting scheduled for November 28 is cancelled. The next City Council meeting will take place on December 12, 2016 at 7:00 p.m.

0:02 **PRESENTATIONS**

Auditor's Report - Chuck Swank, Grove, Mueller & Swank, P.C., informed the Council that the 2015-2016 audit is complete and the City received an unmodified opinion.

0:07 **CONSENT AGENDA**

A. Woodburn City Council minutes of October 10, 2016,
B. Woodburn Recreation and Park Board minutes of September 13, 2016,
C. Change of Ownership, Full On-Premise Sales for Elmer's Breakfast-Lunch-Dinner,
D. Building Activity for September 2016,
E. Crime Statistics through September 2016.

Lonergan/Ellsworth... adopt the Consent Agenda. The motion passed unanimously.

0:08 **COUNCIL BILL NO. 3023 – AN ORDINANCE MAKING CERTAIN TEXTUAL AMENDMENTS TO THE WOODBURN DEVELOPMENT ORDINANCE CORRECTING SCRIVENER ERRORS AND MAKING OTHER AMENDMENTS**

Lonergan Introduced Council Bill No. 3023. Recorder Pierson read the bill twice by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 3023 duly passed.

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0:09

COUNCIL BILL NO. 3024 – AN ORDINANCE AMENDING ORDINANCE 2460, THE SOLID WASTE MANAGEMENT FRANCHISE, TO EXTEND SAID ORDINANCE UNTIL DECEMBER 10, 2017 AND DECLARING AN EMERGENCY

Lonergan introduced Council Bill No. 3024. Recorder Pierson read the bill twice by title only since there were no objections from the Council. Councilor Lonergan stated that he would abstain from any discussion and from voting. On roll call vote for final passage, the bill passed 5-0 with Councilor Lonergan not voting. Mayor Figley declared Council Bill No. 3024 duly passed.

0:11

AWARD PERSONAL SERVICE CONTRACT TO MURRAY SMITH AND ASSOCIATES

City Administrator Derickson provided a staff report. Lonergan/Morris... the City Council, acting in its capacity as the Local Contract Review Board, authorize the City Administrator to enter into a Personal Service Contract with Murray Smith and Associates for the Water Master Plan update. The motion passed unanimously.

UTILITY ASSISTANCE PROGRAM – CHANGE IN PROGRAM ADMINISTRATORS

Councilor Carney recused himself stating that he is a member of this organization. City Administrator Derickson provided a staff report. Lonergan/Morris... Authorize the City Administrator, via a motion, to execute an agreement with the Society of St. Vincent de Paul (St. Vincent de Paul) to administer a utility assistance program. The motion passed 5-0 with Councilor Carney not voting.

CITY ADMINISTRATOR'S REPORT

City Administrator Derickson asked Chief Ferraris to introduce the City's new Deputy Chief Keith Boyd. Deputy Chief Boyd provided information on himself to the City Council. City Administrator Derickson stated that he and Chief Ferraris attended a training in Salem at DPSST on policing and community action plans and that he and Chief Ferraris will be making a presentation to Council on what was learned and how we can bring these practices to Woodburn.

1:32

MAYOR AND COUNCIL REPORT

Councilor Alonso Leon thanked the City Council for their support and stated that she enjoyed working with them.

Councilor Carney congratulated Councilor Alonso Leon and Mayor Figley.

Councilor Lonergan concurred with councilor Carney on the congratulations and thanked Assistant City Administrator Row and staff for the new signs that have gone up around the City.

Mayor Figley thanked the voters and stated that she will serve all members of the community to the best of her ability. She added that she attended the Boys 5A State Soccer Finals and congratulated them on their win. Mayor Figley announced that the Christmas tree lighting will be taking place in the Downtown Plaza on Sunday, December 4th at 5:00 p.m. and added that there will be a holiday bazaar from 10:00 a.m. - 9:00 p.m.

Councilor Ellsworth congratulated Councilor Morris on being re-elected and congratulated her opponent in the City Council race on being appointed to the school

board. She stated that this is a wonderful community and she has enjoyed working with

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Councilor Alonso Leon.

Councilor Schaub congratulated those that have been elected and wished everyone a Happy Thanksgiving.

Councilor Morris congratulated those that won their election and stated that he is proud of the community in Woodburn and to be a part of an effective governing body.

EXECUTIVE SESSION

Mayor Figley entertained a motion to adjourn into executive session under the authority of ORS 192.660 (2)(h) and ORS 192.660 (2)(f). **Lonergan/Alonso Leon...** move into executive session. The Council adjourned to executive session at 7:42 p.m. and reconvened at 8:40 p.m. Mayor Figley stated that no action was taken by the Council while in executive session.


ADJOURNMENT

Morris/Ellsworth... meeting be adjourned. The motion passed unanimously. The meeting adjourned at 8:40 p.m.

APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon