

**WOODBURN PLANNING COMMISSION WORKSHOP/MEETING
MINUTES
May 24, 2012**

CONVENED: The Planning Commission met in a public meeting session at 7 p.m. in the City Hall Council Chambers, with Acting Chair Claudio Lima presiding.

ROLL CALL:

| Chair | Jennings | Absent |
|---------------------|-------------------|----------------|
| Vice-Chair | Bandelow | Absent |
| Commissioner | Corning | Present |
| Commissioner | Grigorieff | Present |
| Commissioner | Piper | Absent |
| Commissioner | Ellsworth | Present |
| Commissioner | Lima | Present |

Staff Present: Jim Hendryx, Economic & Development Services Director

Acting Chair Claudio Lima opened the workshop/meeting at 7 pm, and then led the Commissioners in the flag salute.

Minutes

The April 26, 2012 minutes were unanimously approved.

Business from the Audience

There was none.

Communication

There was none.

Items For Action

There were none.

Workshop

Economic & Development Services Director Jim Hendryx resumed discussion of WDO Section 3.1, *Design Guidelines and Standards*. Director Hendryx reminded the Commissioners of a number of comments they had made at the April 26, 2012 meeting, and he went through a PowerPoint which addressed those remarks, as well as presenting further issues and proposed resolutions. He also discussed the overall need for better formatting and readability in this section, along with an improved index through use of diagrams and charts. Part of the purpose of the proposed rewrite is to address its overall readability, and in sections where no issues or objections are raised, that is the focus.

Commissioner Lima noted that the goal is to make the information in the WDO easier to understand for both staff and applicants.

Director Hendryx stated that previous complaints about the WDO included inconsistent application of the standards, and confusion over what the standards actually say. As a result of that, staff and applicants have often been confused in areas where the standards could be interpreted in more than one way. This is a disservice to everyone involved.

Director Hendryx noted that the 99E Corridor study will be coming before the Planning Commission on Thursday, June 14th.

Section 2, Land Use Provisions, will be discussed during the next workshop meeting, which will be held in the absence of any scheduled public hearing. Following that, a draft of the discussion decisions will be completed and public hearings will be held.

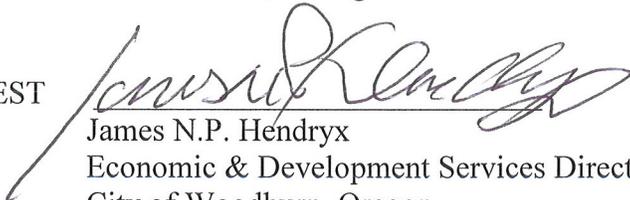
A notice will need to be sent out to all business and property owners in the City to inform them of any proposed changes to the WDO, as is required by Measure 56.

Adjournment

Commissioner Grigorieff made a motion that the meeting be adjourned, and Commissioner Ellsworth seconded it. The meeting was adjourned at 7:59pm.

APPROVED 
Claudio Lima, Acting Chair

June 14, 2012
Date

ATTEST 
James N.P. Hendryx
Economic & Development Services Director
City of Woodburn, Oregon

6/14/2012
Date