



## Volunteer Position Description

### **Youth Sport Assistant Coach**

The City of Woodburn is seeking energetic high school students to coach youth soccer, T-Ball, and basketball. The Parks and Recreation Department is proud to promote healthy, active communities by providing quality recreational programming to Woodburn's youth.

**Duties:** Work with the Recreational Services Manager to receive schedule of games and be assigned to a head coach (all youth under 18 must have an adult coach present during all games and practices). Attend all weekly practices and games. Be knowledgeable or interested in learning about assigned sport(s). Instruct youth using a variety of teaching methods (i.e. visual and verbal communication). Be respectful and professional to participants and fellow staff. Pay attention to youth participants at all times. Always come properly equipped – whistle, proper shoes, active wear. Be prepared to be outside.

**Qualifications:** All volunteers must complete a City of Woodburn Volunteer Application, background check (18yrs+), and orientation. Leaders must be friendly, outgoing, active, and dependable. Possess basic knowledge of the sport or willingness to learn. Physical requirements include running, walking, and standing for extended periods of time. Spanish language is useful.

**Time Commitment:** Flexible hours available depending on student schedule.

- Basketball: January – March
- Soccer: September – November
- T-Ball: April – May

### **Compensation:**

Students will gain valuable real life experience working for a government organization that they will be able to use on college and job applications. Hours spent at working for the City of Woodburn may also be used for Senior Projects and/or volunteer hours. Students who perform well may obtain a letter of recommendation or a reference from City staff.