

# **COUNCIL MEETING MINUTES**

## **OCTOBER 10, 2016**

**DATE** COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN,  
COUNTY OF MARION, STATE OF OREGON, OCTOBER 10, 2016

**CONVENED** The meeting convened at 7:00 p.m. with Mayor Figley presiding.

### **ROLL CALL**

Mayor Figley	Present
Councilor Carney	Absent
Councilor Lonergan	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Economic and Development Services Director Hendryx, Economic Development Director Johnk, Police Chief Ferraris, Public Works Director Scott, Finance Director Montoya, Community Relations Manager Gutierrez-Gomez, Communications Coordinator Horton, City Recorder Pierson

### 0:00 **APPOINTMENTS**

**Lonergan/Alonso Leon...** appoint Ronald Aiken and Elvin Ramirez to the Woodburn Planning Commission. The motion passed unanimously.

### 0:02 **COMMUNITY/GOVERNMENT ORGANIZATIONS**

Woodburn School District – Chuck Ransom, Woodburn School District Superintendent, provided an update on the 2016-2017 school year as well as an update on the bond projects.

### 0:28 **PRESENTATIONS**

Public Outreach Community Update – Communications Coordinator Horton provided an update to Council on the City's outreach efforts through the E-Blast, the WPD App, and various social media outlets.

Downtown Business Outreach Strategy – Economic Development Director Johnk provided information on the City's business outreach strategy which includes hosting events downtown, providing information on the building improvement programs and other resources that are available.

Mary Tennant Award for Excellence - 2016 Mary Tennant Award for Excellence in Public Service was presented to City Recorder Heather Pierson.

### 1:13 **COMMUNICATIONS**

Mayor Figley stated that she received a thank you note from Ewart Brown.

### **CONSENT AGENDA**

A. Woodburn City Council minutes of September 26, 2016,

B. Woodburn Planning Commission minutes of August 25, 2016.

**Lonergan/Schaub...** adopt the Consent Agenda. The motion passed unanimously.

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### **PUBLIC HEARINGS**

#### **A. Legislative Amendment – LA 2016-01, Scrivener Errors**

A Public Hearing to consider input on Legislative Amendment – LA 2016-01, Scrivener Errors. Mayor Figley declared the hearing open at 8:15 p.m. for the purpose of hearing public input on Legislative Amendment – LA 2016-01, Scrivener Errors. Economic and Development Services Director Hendryx provided a staff report. Mayor Figley asked if anyone from the public would like to speak on this subject. No members of the public wished to speak in either support or opposition of Legislative Amendment – LA 2016-01, Scrivener Errors. Mayor Figley declared the hearing closed at 8:19 p.m. **Loneragan/Schaub...**direct staff to come back with an ordinance on Legislative Amendment – LA 2016-01, Scrivener Errors. The motion passed unanimously.

#### **1:19 COUNCIL BILL NO. 3021 - A RESOLUTION DESIGNATING AUTHORIZED OFFICIALS TO SIGN ON BANK AND INVESTMENT ACCOUNTS**

**Loneragan** Introduced Council Bill No. 3021. Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 3021 duly passed.

#### **1:20 COUNCIL BILL NO. 3022 - A RESOLUTION ESTABLISHING THE CITY OF WOODBURN'S COMMITMENT TO JOIN THE HEAL CITIES CAMPAIGN AND TO PUT HEALTHY OPTIONS WITHIN REACH OF ALL RESIDENTS**

**Loneragan** Introduced Council Bill No. 3022. Recorder Pierson read the bill by title only since there were no objections from the Council. Assistant City Administrator Row provided a staff report. Karli Thorstenson, HEAL Cities Campaign Manager provided information on what it takes to be a HEAL City. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 3022 duly passed.

#### **1:29 PLANNING COMMISSION APPROVAL OF A VARIANCE TO ALLOW A NON-CONFORMING FREE-STANDING SIGN TO REMAIN AFTER JULY 1, 2023, AFTER WHICH TIME ALL NON-CONFORMING SIGNS ARE REQUIRED TO COME INTO CONFORMANCE WITH CURRENT SIGN STANDARDS (VAR 2016-06 GRIEG AND STELLA OLSEN)**

Council declined to call this item up for review.

### **CITY ADMINISTRATOR'S REPORT**

City Administrator Derickson announced that Economic and Development Services Director Jim Hendryx will be retiring in December and that Public Works Director Randy Scott will be retiring at the end of October. He added that there will be an extensive community based recruitment profile for these two positions.

#### **1:32 MAYOR AND COUNCIL REPORT**

Councilor Alonso Leon thanked Economic and Development Services Director Jim Hendryx and Public Works Director Randy Scott for their service to the City. She also announced that she was able to represent the City at the Governor's Hispanic Heritage Month Proclamation.

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Councilor Lonergan thanked Economic and Development Services Director Jim Hendryx and Public Works Director Randy Scott for their service to the City.

Mayor Figley stated that she attended the LOC conference where she attended a session on diverse community outreach and main street program. She added that Woodburn is a statewide landmark for our overpass and had received at least 12 comments on how cool the lighted overpass is.

Councilor Ellsworth stated that she attended the LOC conference and received compliments on Woodburn's staff, specifically Jamie Johnk and Gustavo Gutierrez-Gomez. She thanked them for what they do and also thanked Jim Hendryx and Randy Scott for their service.

Councilor Schaub thanked Jim Hendryx for how helpful he and his staff has been and added that the staff at the City of Woodburn is fantastic.

Councilor Morris thanked Economic and Development Services Director Jim Hendryx and Public Works Director Randy Scott for their service to the City. He also encouraged people to get out and vote.


**ADJOURNMENT**

**Morris/Ellsworth...** meeting be adjourned. The motion passed unanimously. The meeting adjourned at 8:39 p.m.

APPROVED

  
KATHRYN FIGLEY, MAYOR

ATTEST

  
Heather Pierson, City Recorder  
City of Woodburn, Oregon