

COUNCIL MEETING MINUTES FEBRUARY 22, 2016

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, FEBRUARY 22, 2016

CONVENED The meeting convened at 7:01 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Carney	Absent
Councilor Lonerger	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Captain Alexander, Public Works Director Scott, Economic and Development Services Director Hendryx, Human Resources Director Hereford, Finance Director Head, Economic Development Director Johnk, Recreation Services Manager Wierenga, Community Relations Manager Gutierrez-Gomez, Communications Coordinator Horton, City Recorder Pierson

0:00

ANNOUNCEMENTS AND APPOINTMENTS

- A. Woodburn Recreation and Park Board
 – Hunter Conlon Student - Position II
 Lonerger/Alonso Leon... approve the appointments. The motion passed unanimously.
- B. Woodburn Public Art Mural Committee
 – Sharon Schaub
 – Merri Berlin
 – Colleen Vancil
 – Frank Lonerger
 – Christine Lopez
 Ellsworth/Alonso Leon... approve the appointments. The motion passed unanimously.

0:02

PROCLAMATIONS/PRESENTATIONS

Proposed Targeted Industries Analysis -- Economic Development Director Johnk and Economic and Development Services Director Hendryx, provided a presentation on the proposed targeted industries analysis for the City which would identify groups of industries with potential to locate or expand in Woodburn.

0:23

CONSENT AGENDA

- A. Woodburn City Council minutes of February 8, 2016,
B. Crime Statistics through January 2016,
C. 2016 OLCC Renewal,
D. New Outlet-Wholesale Malt Beverage Wine Privilege for 7 Bev Global.
Lonerger/Ellsworth... adopt the Consent Agenda. The motion passed unanimously.

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0:24 **COUNCIL BILL NO. 2997 - A RESOLUTION AMENDING RESOLUTION 2067 (THE GLOBAL INCLUSION ADVISORY COMMITTEE RESOLUTION) TO SPECIFY THAT TWO CITY COUNCILORS WILL SERVE AS MEMBERS**

Lonergan introduced Council Bill No. 2997. Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2997 duly passed.

0:25 **FY 2016-17 FINANCIAL PLAN**

City Administrator Derickson provided a staff report. **Lonergan/Morris...** Adopt the attached FY 2016-17 Financial Plan (Budget Policies & Fiscal Strategy and Five-Year Financial Forecast) via a motion. The motion passed unanimously.

0:43 **TRANSIENT OCCUPANCY GRANT DISTRIBUTION AND PROPOSED THREE-YEAR AGREEMENT WITH THE WOODBURN AREA CHAMBER OF COMMERCE**

City Administrator Derickson provided a staff report. Holli Thomas, Executive Director of the Woodburn Chamber of Commerce provided information on the Chambers partnership with the City. Councilor Ellsworth stated that she is in favor of this. Councilor Lonergan and Councilor Schaub concurred. Councilor Morris stated that he is in support of this but asks that they be shown the deliverables. **Schaub/Ellsworth...** Authorize the renewal of a proposed three-year agreement, effective July 1, 2016 through June 30, 2019 with the Woodburn Area Chamber of Commerce. The motion passed unanimously.

1:01 **AWARD OF CONSTRUCTION CONTRACT FOR THE N. 1ST STREET SANITARY SEWER REHABILITATION PROJECT, BID #2016-03**

Lonergan/Morris... the City Council, acting in its capacity as the Local Contract Review Board, award the construction contract for the N. 1st Street Sanitary Sewer Rehabilitation project to CG Contractors, LLC in the amount of \$139,239.00. The motion passed unanimously.

1:02 **CITY ADMINISTRATOR PRO TEM**

Lonergan/Schaub... It is recommended the City Council appoint Assistant City Administrator Jim Row as Administrator Pro Tem for the period March 16 through March 26, 2016. The motion passed unanimously.

1:03 **CITY ADMINISTRATOR'S REPORT**

The City Administrator thanked Council for the appointment of the pro tem administrator.

MAYOR AND COUNCIL REPORT

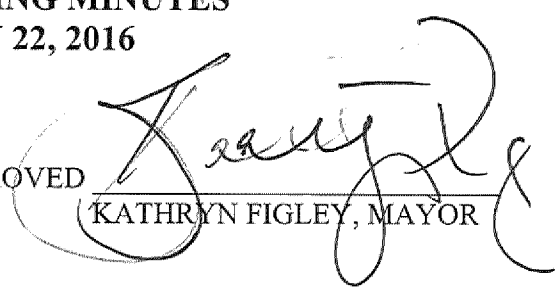
Councilor Ellsworth stated that she will be attending the Mayor's Prayer breakfast and she also mentioned that they will be speaking about Relay for Life at Friday's Greeters. Councilor Schaub stated that she will also be going to the Mayor's Prayer breakfast. Councilor Morris thanked the City's water billing department. Councilor Morris asked if there was a list of streets to be rehabbed and City Administrator Derickson answered that there is.

1:09 **ADJOURNMENT**


Ellsworth/Schaub... meeting be adjourned. The motion passed unanimously. The meeting adjourned at 8:08 p.m.

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APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon