

## COUNCIL MEETING MINUTES SEPTEMBER 28, 2015

0:00     **DATE** NUEVO AMANECER CIPRIANO FERREL EDUCATION CENTER, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, SEPTEMBER 28, 2015

**CONVENED**   The meeting convened at 7:05 p.m. with Mayor Figley presiding.

### **ROLL CALL**

Mayor Figley	Present
Councilor Carney	Present
Councilor Lonergan	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Police Chief Russell, Captain Alexander, Public Works Director Scott, Economic and Development Director Hendryx, Finance Director Head, Recreation Manager Wierenga, City Recorder Pierson

### 0:00     **APPOINTMENTS:**

Mayor Figley placed the nomination of Bethany Weathersby and Kathy Boyer for Library Board in front of the Council. **Lonergan/Ellsworth ...** accept the appointments to the Library Board.

### 0:03     **PROCLAMATIONS:**

Hispanic Heritage Month

### 0:08     **CONSENT AGENDA**

- A. Woodburn City Council minutes of September 14, 2015,
- B. Woodburn City Council Executive Session minutes of September 14, 2015,
- C. Interfund Loan Payment,
- D. Off-Premises Sales – Change of Ownership for Young Street Market,
- E. Woodburn Recreation and Park Board minutes of September 8, 2015,
- F. Crime Statistics through August 2015.

Mayor Figley asked that the September 14, 2015 minutes be corrected to remove her name from the executive session portion of the minutes as she was not at the meeting.

**Lonergan/Ellsworth...** adopt the Consent Agenda with the minutes corrected. The motion passed unanimously.

### 0:10     **COUNCIL BILL NO. 2989 - A RESOLUTION CONCERNING THE CITY OF WOODBURN'S INTEREST IN ESTABLISHING THE GLOBAL INCLUSION ADVISORY COMMITTEE; SPECIFYING GUIDING PRINCIPLES AND; PROVIDING MEMBERSHIP COMPOSITION**

**Lonergan** introduced Council Bill No. 2989. City Recorder Pierson read the bill by title

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only since there were no objections from the Council. Councilor Alonso Leon stated that she would like to see a student on the committee. Councilor Carney stated that we have three clear communities within Woodburn that don't show any significant interest in the political process and what we are trying to do with this committee through outreach is find methods to bring them into the political system. Councilor Lonergan concurred with Councilors Alonso Leon and Carney. Mayor Figley stated that she hopes this committee gives people the tools and opportunity to be a part of the conversation on the things that matter to them. Councilor Morris stated that we should give the committee a starting point and task them with the problem of how to increase participation to get the cohesiveness of the group going. Councilor Carney suggested that the City Administrator draft a charter for the committee and City Administrator Derickson stated he prefers the established group have a conversation on how they see their role and how they can be most effective in accomplishing what the Council articulated. He added that he and staff are available to assist. Councilor Alonso Leon suggested hiring an inclusion and diversity consultant. Councilor Ellsworth stated the City has plenty of staff who would be able to facilitate the meetings and the group will be full of diverse individuals. **Ellsworth/Schaub...** amend the requirement of the Chief to say Chief of Police or his designee. Councilor Carney stated that might be a little premature before we flush out a charter. Mayor Figley stated she would hesitate to not have a member of the police department on the committee. Councilor Ellsworth clarified that she doesn't disagree but perhaps the Chief may want to send a designee at times. Councilor Lonergan stated he could be in favor of that. The motion passed unanimously. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2989 duly passed.

#### **0:38 UTILITY ASSISTANCE PROGRAM**

City Administrator Derickson provided a staff report. **Morris/Alonso Leon...** Authorize the City Administrator to execute an agreement with Mid-Valley Community Action Agency (MWVCAA) to administer a utility assistance program. The motion passed unanimously.

#### **0:52 PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS**

Director Approval of a Residential Architectural Standards Substitution; File Number RSS 2015-01, Located at 1602 Granite Drive. Council declined to call this item up for review.

#### **CITY ADMINISTRATOR'S REPORT**

City Administrator Derickson informed the Council that the application deadline for the Chief of Police recruitment has closed and the next steps will be the screening process of the applications. He added that he attended the League of Oregon Cities conference and was proud of the number of times that Woodburn was being held up as an example.

#### **0:58 MAYOR AND COUNCIL REPORTS**

Councilor Alonso Leon provided a presentation on her Civic Leadership training at the NALEO conference.

Councilor Carney thanked the City for sending him to the League of Oregon Cities

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conference and that he really appreciated going.

Councilor Lonergan stated that he attended the Blazer event at the Downtown Plaza and it was quite a show. He presented the City with a Blazer jersey and Recreation Services Manager Wierenga presented the City with a Rip City flag from the Blazers.

Mayor Figley thanked Councilor Lonergan for filling in while she was gone.

Councilor Ellsworth stated that Woodburn received a lot of praise for their cooperation in getting the interchange finished. She added that she attended the League of Oregon Cities conference and she also heard a lot of good things about Woodburn there.

Councilor Schaub stated that she also attended the League of Oregon Cities conference and one of the goals she came away with is to acknowledge the City Administrator, Council, Mayor and the city staff for all they do. She added that she was proud to hear what other cities had to say about Woodburn.

Councilor Morris stated the part of the interchange project that is near and dear to him is the interconnectivity to us and anywhere else. He asked for the Council's help with getting plugged into Salem and Portland for those that can't drive.

1:15 **WORKSHOP**

Mayor Figley opened the workshop at 8:20 p.m. to review and discuss the City Council's goal to standardize city signage. Assistant City Administrator Row provided a staff report and presentation on the city's current signs. Council members asked questions and provided comments and direction regarding the city signage. Assistant City Administrator Row stated that they will come back with some concepts based on Councils input on park signs and the welcome to Woodburn signs. An audience member stated that the sign on the library lawn is bad. Another member of the audience stated that the Capaces Leadership group might be interested in working with the city on a welcome to Woodburn sign project. Mayor Figley thanked staff for their presentation and closed the workshop at 8:47 p.m.

1:42 **ADJOURNMENT**

**Ellsworth/Morris...** meeting be adjourned. The motion passed unanimously.  
The meeting adjourned at 8:48 p.m.

APPROVED \_\_\_\_\_

KATHRYN FIGLEY, MAYOR

ATTEST \_\_\_\_\_

Heather Pierson, City Recorder  
City of Woodburn, Oregon