

## **COUNCIL MEETING MINUTES NOVEMBER 9, 2015**

0:00     **DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY  
OF MARION, STATE OF OREGON, NOVEMBER 9, 2015**

**CONVENED**     The meeting convened at 7:03 p.m. with Mayor Figley presiding.

### **ROLL CALL**

Mayor Figley	Present
Councilor Carney	Present
Councilor Loneragan	Present
Councilor Schaub	Present
Councilor Morris	Present
Councilor Ellsworth	Present
Councilor Alonso Leon	Present

**Staff Present:** Assistant City Administrator Row, City Attorney Shields, Captain Alexander, Public Works Director Scott, Economic and Development Director Hendryx, Human Resources Director Hereford, Finance Director Head, Sergeant Shadrin, Accounting Manager Ellerbrook, Recreation Services Manager Wierenga, Communications Coordinator Horton, City Recorder Pierson

### 0:00     **ANNOUNCEMENTS**

- A.     City Hall and the Library will be closed on November 11 in observance of Veterans Day. The Aquatic Center will be open normal hours.
- B.     City Hall will be closed November 26 and 27 for the Thanksgiving Holiday. The Library is closed on Thanksgiving day. The Aquatic Center will be closed November 24-26.
- C.     The City Council meeting scheduled for November 23 is cancelled. The next City Council meeting will take place on December 14, 2015 at 7:00 p.m.

0:01     **PROCLAMATION**  
College Application Week.

### 0:03     **PRESENTATIONS**

- A. Auditor's Report - Chuck Swank, Grove, Mueller & Swank, P.C., informed the Council that the 2014-2015 audit is complete and the City received an unmodified opinion. Mr. Swank noted that the City will need to pass a resolution noting the excess expenditures related to the Interchange project, which were not budgeted until 15-16.
- B. MERIT - Forest Peck, Executive Director of Microenterprise Resources, Initiatives & Training (MERIT) provided information on MERIT and how it helps entrepreneurs by providing training and ongoing support.
- C. Woodburn Museum Organizational Plan - Recreation Services Manager Wierenga and Alice Parman, a Museum Consultant provided information on the Organizational Plan

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for the Woodburn Museum.

0:48     **CONSENT AGENDA**

- A. Woodburn City Council minutes of October 26, 2015,
- B. Woodburn City Council Executive Session minutes of October 26, 2015,
- C. Woodburn Recreation and Park Board minutes of October 13, 2015.

**Lonergan/Schaub...** adopt the Consent Agenda. The motion passed unanimously.

0:49     **COUNCIL BILL NO. 2991- A RESOLUTION TO SELL CITY OWNED SURPLUS PROPERTY LOCATED AT 1750 PARK AVE TO FARMWORKER HOUSING DEVELOPMENT CORPORATION (FHDC) AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AN OPTION TO ACQUIRE REAL PROPERTY WITH FHDC**

**Lonergan** introduced Council Bill No. 2991. City Recorder Pierson read the bill by title only since there were no objections from the Council. Councilor Lonergan stated that he feels this is a good compromise and appreciates staff and FHDC coming together to work this out. Councilor Alonso Leon and Councilor Carney concurred. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2991 duly passed.

0:52     **MUNICIPAL JUDGE RECRUITMENT COMMITTEE**

Mayor Figley stated that Judge Zyryanoff will be retiring and the Council will need to appoint a new municipal judge. She stated that Councilor Carney has expressed interest in being on the recruitment committee and asked if any other Councilors are interested. Councilor Lonergan and Councilor Schaub both expressed interest. **Ellsworth/Alonso Leon...** appoint Council members Schaub, Carney, and Lonergan to serve on the Municipal Judge Recruitment committee. The motion passed unanimously.

0:55     **CITY ADMINISTRATOR'S REPORT**

Assistant City Administrator Row stated that interviews for the Economic Development Director position will start next Tuesday. He added that they are getting close to being able to make an announcement on the new Chief of Police.

0:56     **MAYOR AND COUNCIL REPORTS**

Councilor Alonso Leon thanked those in attendance at the Council meeting and added that she enjoyed being able to meet the candidates for Chief of Police. She added that she will be volunteering at the high school during financial aid week and hopes other Councilor's will volunteer as well.

Councilor Carney stated that the Chief of Police recruitment process was well done and he thanked everyone for their input.

Councilor Lonergan concurred with Councilor Carney on the Chief of Police recruitment process and looks forward to the final offering.

Mayor Figley thanked the public for their input on the Chief of Police recruitment and congratulated the Woodburn boys Soccer team on their success.

Councilor Ellsworth stated that she is happy to be back and thanked fellow Councilors for

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picking up the slack in her absence.

Councilor Schaub stated that she is pleased to be back and thanked Councilors for standing in. She also thanked the community for their input on the candidates for Chief of Police. She also thanked Recreation Services Manager Wierenga for getting these grants for the City. Councilor Morris thanked staff for their customer service. He added that he thought we had a great pool of candidates for the police chief and he will be happy with whoever is selected. He also wished everyone a happy Thanksgiving.

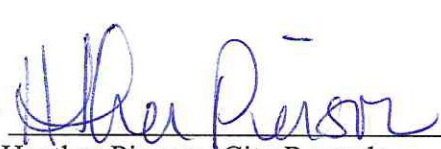
1:01 **ADJOURNMENT**

**Morris/Ellsworth...** meeting be adjourned. The motion passed unanimously.  
The meeting adjourned at 8:05 p.m.

APPROVED

  
KATHRYN FIGLEY, MAYOR

ATTEST

  
Heather Pierson, City Recorder  
City of Woodburn, Oregon