

# **COUNCIL MEETING MINUTES**

## **MARCH 25, 2013**

0:00

**DATE** COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MARCH 25, 2013

**CONVENED** The meeting convened at 7:00 p.m. with Mayor Figley presiding.

### **ROLL CALL**

Mayor Figley	Present
Councilor Cox	Present
Councilor Lonergan	Present
Councilor McCallum	Present
Councilor Morris	Present
Councilor Raustein	Present
Councilor Ellsworth	Present

**Staff Present:** City Administrator Derickson, City Attorney Shields, Police Chief Russell, Finance Director Shearer, Human Resource Director Hereford, Economic and Development Director Hendryx, Community Services Director Row, Captain Garrett, Recreation Services Manager Spence, Assistant City Engineer Liljequist, City Recorder Pierson.

0:00

### **PROCLAMATION**

Prescription Drug and Heroin Abuse Prevention Month

### **PRESENTATION**

A. Mayor Figley announced that the Construction Phases Update presentation scheduled for tonight's council meeting is being rescheduled.

0:03

### **BUSINESS FROM THE PUBLIC**

Ray Phelps, Regulatory Affairs Manager for Republic Services, informed the City Council that a letter was going out to the citizens of Woodburn letting them know that rebranding of Allied Waste to Republic Service is complete. He also informed the City Council that they are sending a survey on recycling food waste out to all residential customers.

0:10

### **CONSENT AGENDA**

A. Woodburn City Council minutes of March 11, 2013  
B. Woodburn Planning Commission minutes of February 28, 2013  
C. Woodburn Recreation and Park Board minutes of March 12, 2013  
D. Crime Statistics through February 2013  
**McCallum/Ellsworth...** adopt the Consent Agenda. Motion passed unanimously.

0:11

### **PUBLIC HEARING**

Mayor Figley declared the hearing open at 7:12 pm for the purpose of hearing public input on the proposed telecommunications franchise with DataVision Communications, LLC. City Administrator Derickson provided a staff report. No members of the public wished to speak in either support or opposition of the proposed telecommunications franchise agreement. Mayor Figley declared the hearing closed at 7:14pm.

# **COUNCIL MEETING MINUTES**

## **MARCH 25, 2013**

0:14 **COUNCIL BILL NO. 2920 - AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO DATAVISION COMMUNICATIONS, LLC TO OCCUPY CERTAIN RIGHTS-OF-WAY WITHIN THE CITY OF WOODBURN AND DECLARING AN EMERGENCY** McCallum introduced Council Bill 2920. Recorder Pierson read the two readings of the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2920 duly passed.

0:15 **COUNCIL BILL NO. 2921 - A RESOLUTION AUTHORIZING APPLICATION FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE CONSTRUCTION OF A PICNIC PAVILION WITH RESTROOM FACILITIES, A WALKING PATH AND LANDSCAPE IMPROVEMENTS AT LEGION PARK** McCallum introduced Council Bill 2921. Recorder Pierson read the bill by title only since there were no objections from the Council. Councilor Lonergan asked if we are going to have any trouble coming up with the 40% match and what are we looking at as far as equipment. Recreation Services Manager Spence answered that in regards to the match they had originally budgeted for a project with the Lutheran church and that project has been suspended indefinitely so the funds will now be used for the improvements to Legion Park. He then reviewed the specific improvements to the park which include a pavilion with restrooms, walking paths, increased turf areas under the trees, and the removal of RV style hook-ups. Councilor Cox asked when the grant will be awarded and was told June or July with construction beginning in the fall. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2921 duly passed.

0:20 **AWARD OF CONTRACT FOR STREET SWEEPING OPERATIONS** Cox/Lonergan.... acting as the Local Contract Review Board, award a contract for providing street sweeping operations to Water Truck Services, Inc. of Wilsonville, Oregon for \$93,996.76 per year. Councilor Cox asked how this price and service level compared to what we had with the previous street sweeping contract and Assistant City Engineer Liljequist answered that they will maintain the same level of service for \$28,000 less annually than the last contract. Councilor Lonergan asked what the level of service was with the last street sweeper and was told that they swept approximately once a month and in the downtown area it was twice a month. Councilor Lonergan stated that he has a concern with the street sweeping ordinance that keeps people from parking weekly on the streets when we don't have service weekly and if people are getting cited on days when the street sweeper is not scheduled to sweep. Motion passed unanimously.

0:29 **TRANSIT VEHICLE GRANT AGREEMENT** Cox/McCallum....authorize the City Administrator to enter into the enclosed Grant Agreement No. 29041 with the Oregon Department of Transportation ("ODOT") for the purchase of a "category A" heavy duty low-floor transit vehicle in the amount of \$311,250 or 83% of the total project cost, whichever is less. Councilor McCallum asked Community Services Director Row to explain why we are purchasing large buses when perhaps small buses could be used. Director Row answered that the fixed route is surprisingly busy and

**COUNCIL MEETING MINUTES**  
**MARCH 25, 2013**

that passenger counts are beginning to rise and the bigger bus is needed. He also noted that the bus they are purchasing has a longer service life then other models the City currently uses. Councilor Lonerger asked if he felt this was really the best use of this money and Director Row answered that they have the funding available without tapping into the General Fund and he feels comfortable with this expenditure and thinks it's a good investment for the City to make. Motion passed unanimously.

0:41 **MT. ANGEL FIRE DISTRICT NETWORK SUPPORT AGREEMENT**

**Lonerger/Cox....** authorize the City Administrator to execute an Intergovernmental Agreement with the Mt. Angel Fire District to provide computer and network support. Motion passed unanimously.

0:41 **PLANNING COMMISSION APPROVAL OF DESIGN REVIEW 2013-01, LOCATED AT 2720 NEWBERG HIGHWAY (DUTCH BROS)**

Council declined to call this item up for review.

**CITY ADMINISTRATOR'S REPORT**

The City Administrator had nothing to report.

0:46 **MAYOR AND COUNCIL REPORTS**

Councilor Cox announced that the Mural Committee had its first meeting last week.

Councilor Ellsworth stated she was part of the Woodburn clean-up day and stated that there was a lot less trash downtown then she expected but that there were a lot of cigarette butts. She also stated that she was pleased to see the number of students helping with the cleanup.

Councilor McCallum thanked the Mayor for the proclamation.

Councilor Lonerger wanted to let the City know that the Mural committee is open for business and asked that there be a review of the Ordinance that deals with street sweeping and parking downtown.

Councilor Raustein stated that on street parking in his area is abused and asked how long someone is allowed to park a car on the street without moving it and was told 72 hours.

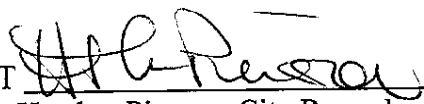
0:52 **ADJOURNMENT**

**Lonerger/McCallum....** meeting be adjourned. The motion passed unanimously. The meeting adjourned at 7:53pm.

APPROVED

  
KATHRYN FIGLEY, MAYOR

ATTEST

  
Heather Pierson, City Recorder  
City of Woodburn, Oregon