

COUNCIL MEETING MINUTES MARCH 26, 2012

0:00

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MARCH 26, 2012.

CONVENED The meeting convened at 7:05 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Cox	Present
Councilor Lonergan	Present
Councilor McCallum	Present
Councilor Morris	Absent
Councilor Pugh	Present
Councilor Schmidt	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Public Works Director Brown, Economic & Community Development Director Hendryx, Finance Director Palacios, Community Services Director Row, Police Captain Alexander, Police Captain Garrett, Human Resources Director Hereford, Asst. City Engineer Liljequist Recorder Shearer.

0:01

ANNOUNCEMENTS

A. The filing period for Mayor and Council positions will open May 30, 2012. Positions to be voted upon at the November 6, 2012 general election are as follows:

Mayor:	At-Large position (2-year term)
Councilor – Ward I	Precinct 815 (4-year term)
Councilor – Ward II	Precinct 825 (4-year term)
Councilor – Ward VI	Precinct 865 (4-year term)

Candidate filing forms and instructions are available from the City Recorder and are posted on the City website.

B. Woodburn's Annual Easter Egg Hunt will be at Legion Park on Thursday, April 5 at 5:30 pm.

0:02

COMMUNITY/GOVERNMENT REPORTS

A. Woodburn Downtown Unidos – Erubio Valladares, President, provided an update on Downtown Unidos activities.

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CONSENT AGENDA

- A. Approve Woodburn City Council minutes of February 27, 2012,
- B. Accept Planning Commission minutes of September 8, 2011,
- C. Accept Recreation and Park Board minutes of March 12, 2012
- D. Accept the Crime Statistics report for February 2012, and
- E. Accept the informational Update on the PSAP Consolidation.

McCallum/Pugh... approve the consent agenda as presented. Motion passed unanimously.

0:05

COUNCIL BILL NO. 2887 – A RESOLUTION DIRECTING THAT THREE “NO PARKING” SIGNS BE INSTALLED ON MERIDIAN DRIVE JUST SOUTH OF THE INTERSECTION OF HAZELNUT DRIVE AND MERIDIAN DRIVE.

McCallum introduced Council Bill No 2887. Recorder Shearer read the bill by title only since there were no objections from the Council. Several members of the neighborhood spoke regarding this resolution. Some questioned the need for three signs and suggested using curb painting or a reduced number of signs. Some spoke regarding a request for a stop sign at the intersection of Hazelnut Dr and Meridian Dr due to concerns about traffic speeds and volumes. Asst. City Engineer Liljequist explained the reasoning behind the proposed solution and agreed that curb painting may be sufficient to address the parking issue. He stated that the traffic study completed by Public Works did not reveal traffic concerns sufficient to warrant a stop sign at the intersection. Members of the neighborhood questioned whether the study was completed during peak usage (when School was in session). City Administrator Derickson agreed to have Public Works complete another traffic survey, when school was in session, and communicate with the neighborhood with the results.

On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2887 duly passed.

0:37

COUNCIL BILL NO. 2888 – A RESOLUTION AUTHORIZING THE DEPARTMENT OF COMMUNITY SERVICES TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE INSTALLATION OF A PLAYGROUND AT LEGION PARK AND DELEGATING AUTHORITY TO THE DIRECTOR OF COMMUNITY SERVICES TO SIGN THE APPLICATION.

McCallum introduced Council Bill No 2888. Recorder Shearer read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2888 duly passed.

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0:38 **CONSTRUCTION CONTRACT AWARD WASTEWATER TREATMENT PLANT ANTENNA TOWER PROJECT**

Cox/Schmidt... award a construction contract for the Wastewater Treatment Plant Microwave Antenna Tower Project to Day Wireless Systems in the amount of \$115,005.90. Motion passed unanimously.

0:40 **ACCEPTANCE OF A 5 FEET WIDE PUBLIC UTILITY EASEMENT ALONG THE FRONTAGE OF 295 HARDCASTLE AVENUE (TAX LOT 051W07DD02200)**

Lonergan/McCallum... accept a five feet wide Public Utility Easement granted by Wilbur-Ellis Company, property owners of 295 Hardcastle Avenue in Woodburn, Oregon. Motion passed unanimously.

0:41 **FY 2012/13 FINANCIAL PLAN**

Pugh/Lonergan... adopt the attached FY 2012/2013 Financial Plan (Budget Policies & Reduction Strategy and 5-Year Financial Forecast). Motion passed unanimously.

0:46 **CITY ADMINISTRATOR'S REPORT**

- Reminder of Executive Session following the meeting.

0:46 **MAYOR AND COUNCIL REPORTS**

- High School Essay Contest winners will be announced next week.
- Councilor Schmidt commented that there is a lot of shrubs and trees that are blocking sightlines in the right of way. He would like the police and code enforcement officers to notify property owners that they need to be trimmed.
- Councilor Schmidt is also concerned about potholes on Highway 99E.
- Councilor Schmidt would like the portion of Cleveland Street between City Hall and Settlemier to be a designated no parking zone.

0:49 **EXECUTIVE SESSION**

Mayor Figley entertained a motion to adjourn into executive session under the authority of ORS 192.660(2)(h) and ORS 192.660(2)(f). **Lonergan/Cox...** adjourn to executive session under the statutory authority cited by the Mayor. The motion passed unanimously

The Council adjourned to executive session at 7:55 pm and reconvened at 8:15 pm. Mayor Figley stated that no action was taken by the Council while in executive session.

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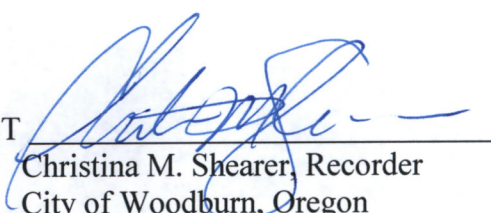
ADJOURNMENT

Pugh/McCallum... meeting be adjourned. The motion passed unanimously.
The meeting adjourned at 8:15 p.m.

APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST


Christina M. Shearer, Recorder
City of Woodburn, Oregon