

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

MARCH 26, 2012 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
DICK PUGH, COUNCILOR WARD 1  
J. MEL SCHMIDT, COUNCILOR WARD II  
PETER MCCALLUM, COUNCILOR WARD III  
JAMES COX, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

### Announcements:

- A. The filing period for Mayor and Council positions will open May 30, 2012. Positions to be voted upon at the November 6, 2012 general election are as follows:

Mayor:	At-Large position (2-year term)
Councilor -Ward I:	Precinct 815 (4 -year term)
Councilor -Ward II:	Precinct 825 (4 -year term)
Councilor -Ward VI:	Precinct 865 (4 -year term)

Candidate filing forms and instructions are available from the City Recorder and are posted on the City website.

- B. Please join us for Woodburn's Annual Egg Hunt at Legion Park on Thursday, April 5 at 5:30pm. This free event is an eggcellent time for the whole family to come out and enjoy an evening at the park searching for 1 of 5,000 eggs filled with candy & toys. To ensure that everyone has a fun and safe time, the kids will be divided into four age groups.

### Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

- A. Downtown Woodburn Unidos
- B. Woodburn School District

**\*\*HABRÁ INTERPRETES DISPONIBLES PARA AQUELLAS PERSONAS QUE NO HABLAN INGLÉS, PREVIO ACUERDO.  
Comuníquese al (503) 980-2485.\*\***

5. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

None.

Presentations:

None.

6. **COMMUNICATIONS**

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- |    |  |           |
|----|--|-----------|
| A. | <b>Woodburn City Council minutes of February 27, 2012</b>  | <b>1</b>  |
|    | <u>Recommended Action:</u> Approve the minutes.  |           |
| B. | <b>Woodburn Planning Commission minutes of September 8, 2011</b>   | <b>6</b>  |
|    | <u>Recommended Action:</u> Accept the minutes.   |           |
| C. | <b>Woodburn Recreation and Park Board minutes of March 12, 2012</b>  | <b>12</b> |
|    | <u>Recommended Action:</u> Accept the minutes.   |           |
| D. | <b>Crime Statistics through February 2012</b>  | <b>15</b> |
|    | <u>Recommended Action:</u> Receive the report.   |           |
| E. | <b>Update on PSAP Consolidation</b>  | <b>19</b> |
|    | <u>Recommended Action:</u> Information only to City Council regarding staff's work on PSAP consolidation initiatives locally and at county level, no Council action is required. |           |

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 2887- A Resolution Directing that Three "NO PARKING" Signs be Installed on Meridian Drive just South of the Intersection of Hazelnut Drive and Meridian Drive** 23  
Recommended Action: That Council adopts the attached resolution authorizing the installation of:  
• Three "NO PARKING" signs on Meridian Drive approximately 75' south of Hazelnut Drive as shown in Figure #1.
- B. **Council Bill No. 2888- A Resolution Authorizing the Department of Community Services to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for the Installation of a Playground at Legion Park and Delegating Authority to the Director of Community Services to Sign the Application.** 26  
Recommended Action: Adopt the resolution authorizing the City of Woodburn's Community Services Department to apply for a Grant through Oregon State Park's Local Government Grant Program to install a playground at Legion Park.
- C. **Construction Contract Award Wastewater Treatment Plant Antenna Tower Project** 30  
Recommended Action: That the City Council award a construction contract for the Wastewater Treatment Plant Microwave Antenna Tower Project in the amount of \$115,005.90.
- D. **Acceptance of a 5 Feet Wide Public Utility Easement Along the Frontage of 295 Hardcastle Avenue (Tax Lot 051W07DD02200)** 32  
Recommended Action: That Council accept a five feet wide Public Utility Easement granted by Wilbur-Ellis Company, property owners of 295 Hardcastle Avenue in Woodburn, Oregon.
- E. **FY 2012/13 Financial Plan** 37  
Recommended Action: Adopt the attached FY 2012/13 Financial Plan (Budget Policies & Reduction Strategy and 5-Year Financial Forecast) via a motion.

- 12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

- 13. CITY ADMINISTRATOR'S REPORT**

- 14. MAYOR AND COUNCIL REPORTS**

- 15. EXECUTIVE SESSION**

To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

- 16. ADJOURNMENT**