

COUNCIL MEETING MINUTES DECEMBER 12, 2011

0:00

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, DECEMBER 12, 2011.

CONVENED The meeting convened at 7:00 p.m. with Mayor Figley presiding.

ROLL CALL

Mayor Figley	Present
Councilor Cox	Present
Councilor Lonergan	Present
Councilor McCallum	Present
Councilor Morris	Present
Councilor Pugh	Present
Councilor Schmidt	Present

Staff Present: City Administrator Derickson, City Attorney Shields, Police Chief Russell, Public Works Director Brown, Economic & Community Development Director Hendryx, Police Captain Garrett, Police Captain Alexander, Asst. City Engineer Liljequist, Sr. Management Analyst Moore, Recorder Shearer.

0:02

ANNOUNCEMENTS

Holiday Closures –

Christmas: City Hall will close at noon on December 23 and will reopen for regular business hours on December 27. The Aquatic Center will be closed December 24 and 25. The Library will be closed on December 24 and 25 and will be open December 26 from 10:00 am to 2:00 pm.

New Year: City Hall will be closed on January 2. The Aquatic Center will be closed January 1 and the Library will be open on January 1 and closed on January 2.

0:03

APPOINTMENTS

A. Planning Commission – Mayor Figley appointed, subject to Council approval, the following reappointments to the Planning Commission:

Claudio Lima
Charles Piper
Sharon Corning

Pugh/McCallum...approve the reappointments. Motion passed unanimously.

B. Library Board Appointment – Mayor Figley appointed, subject to Council approval, the following reappointment to the Library Board:

Neal Hawes

Lonergan/Cox...approve the reappointment. Motion passed unanimously.

0:04

COMMUNITY/GOVERNMENT REPORTS

A. Chamber of Commerce – Chamber President Taylor provided an update on the status and activities of the Chamber and Woodburn Area Tourism.

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- B. Woodburn School District – Superintendent David Bautista provided an update on School District events and activities.

0:10

PRESENTATIONS

- A. **Civil Engineering Cooperative Program** – Public Works Director Brown introduced Oregon State University Intern Dan Howard who provided an overview of the Civil Engineering Cooperative internship program.

0:38

CONSENT AGENDA

- A. Approve Woodburn City Council minutes of December 12, 2011,
B. Approve extension of City Administrator's Employment Agreement, and
Councilor **Cox** requested that item B. be addressed separately by the Council. Councilor **Loneragan** seconded the request.

McCallum/Cox.... adopt the consent agenda as modified. The motion passed unanimously.

Council discussed the proposed extension of City Administrator's employment agreement. Councilor Cox feels that this item requires additional discussion and is best addressed in an Executive Session. Council discussed the past practices regarding City Administrator contracts. **Cox/Pugh...** that the issue of the City Administrator's employment agreement extension be referred to an Executive Session at a future date. Motion passed 4-2 with Councilors McCallum and Morris and voting no.

0:46

COUNCIL BILL NO. 2883 – AN ORDINANCE AMENDING ORDINANCE 2307 (THE WILLAMETTE BROADBAND, LLC/WAVEDIVISION VII, LLC CABLE TELEVISION FRANCHISE) TO EXTEND SAID FRANCHISE ORDINANCE UNTIL JUNE 30, 2012 AND DECLARING AN EMERGENCY

Councilor McCallum introduced Council Bill 2883. Recorder Shearer read the two readings of the bill since there were no objections. On a roll call vote for final passage, the motion passed unanimously. Mayor Figley declared Council Bill 2883 duly passed.

0:48

COUNCIL BILL NO. 2884 – AN ORDINANCE READOPTING ORDINANCE 2291 (THE DATAVISION COMMUNICATIONS, LLC/TELECOMMUNICATIONS FRANCHISE) UNTIL JUNE 30, 2012 AND DECLARING AN EMERGENCY

Councilor McCallum introduced Council Bill 2884. Recorder Shearer read the two readings of the bill since there were no objections. On a roll call vote for final passage, the motion passed unanimously. Mayor Figley declared Council Bill 2884 duly passed.

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PUBLIC RESTROOM AT THE DOWNTOWN PLAZA

Councilor McCallum introduced the discussion regarding the temporary public restroom currently located in the downtown Plaza. Councilor Lonergan, who represents Ward 5 where the plaza is located, discussed his impressions of the public urination problem historically and the usage statistics of the current portable restroom. He doesn't find the restroom attractive but believes there is sufficient usage to warrant placement during the summer event season.

Councilor Schmidt believes there should be a restroom downtown, but does not favor a permanent facility. He recommends placement of a portable restroom at the transit facility behind the Public Works Annex building. He also recommends encouraging use of existing City buildings such as the Library & City Hall. Councilor Lonergan and McCallum are not convinced using existing City buildings would fully address the problem due to limited availability in the evening hours.

Councilor Cox does not favor the permanent placement of a portable restroom in the downtown area. He believes they are not hygienic or aesthetic for the downtown area. He believes there has to be a better solution. He also does not believe the City has an obligation to provide a public restroom in this area, and furthermore does not have the funding to construct and maintain a public restroom. He feels citizens should be responsible for finding and utilizing appropriate restrooms. He suggests that signage directing the public to existing public restrooms in the Library and City Hall be established.

City Administrator Derickson and Community Services Director Row discussed usage since the placement of the restroom in late June-early July. There has been varying degrees of usage, with high usage around events at the plaza, and there has been no reported vandalism. Public Works Director Brown reported on downtown garbage cleanup activities performed by Public Works staff, which includes occasional public defecation cleanup.

Councilor Pugh reiterated that there is no funding available to make a public restroom available. He doesn't support the portable option either, partially because of aesthetics; largely due to cost.

Councilor Morris has done his own informal polling and does not support the placement of a portable restroom downtown.

Durrell Crays of 167 N. Settlemier testified that he surveyed members of the Downtown Neighborhood Association and they are strongly opposed to the placement of a portable restroom downtown except when associated with a specific event. He feels that the problem could be addressed by downtown businesses as he feels the usage is by customers of the downtown businesses. He encouraged Council to consider developing a long term plan for a permanent restroom near the transit facility and not settle for a short term fix.

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Councilor McCallum feels that there is a need for restroom facilities downtown outside the plaza to ensure that the continued development and revitalization of downtown is not hampered.

Mayor Figley stated that in a perfect world we would have permanent restroom facilities with adequate staffing to maintain them in the downtown area. She believes the usage of the existing portable restroom indicates a need for such facilities.

Lonergan/McCallum...authorize the City to make a restroom available in the downtown area outside of the Plaza for approximately five months a year in the summertime. On a roll call vote, Councilors Lonergan, McCallum, and Schmidt voted yes and Councilors Pugh, Cox, and Morris voted no. Mayor Figley cast the deciding vote as yes. The motion passed 4-3.

1:38 **CANCELLATION OF DECEMBER 26, 2011 COUNCIL MEETING**
McCallum/Cox...cancel the December 26, 2011 meeting. Motion passed unanimously.

1:39 **CITY ADMINISTRATOR'S REPORT**
• Economic & Community Development Director Hendryx introduced the new part-time Urban Renewal planner, Matt Craigie.

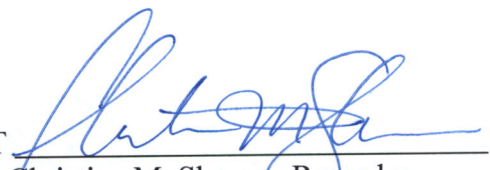
1:40 **MAYOR AND COUNCIL REPORTS**
• Councilor McCallum commended Public Works for their participation in the Firefighters Food Drive.

1:43 **ADJOURNMENT**
Lonergan/McCallum... meeting be adjourned. The motion passed unanimously.
The meeting adjourned at 8:45 p.m.

APPROVED


KATHRYN FIGLEY, MAYOR

ATTEST


Christina M. Shearer, Recorder
City of Woodburn, Oregon