

CITY OF WOODBURN

CITY COUNCIL AGENDA

MAY 11, 2009 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR
DICK PUGH, COUNCILOR WARD I
J. MEL SCHMIDT, COUNCILOR WARD II
PETER MCCALLUM, COUNCILOR WARD III
JAMES COX, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
KRISTEN BERKEY, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None

Appointments:

- A. **Council Goal:** WDO Focus Group

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4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

- A. Public Works Week May 16-23

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Presentations:

- B. **Council Goal:** Sign Focus Group Update

5. COMMITTEE REPORTS

- A. Chamber of Commerce
B. Woodburn School District

6. COMMUNICATIONS

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

“Habrá intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-2485.”

- A. **Woodburn City Council minutes of April 27, 2009** 3
Recommended Action: Approve the minutes.
- B. **Audit Contract Renewal** 13
Recommended Action: Authorize the City Administrator to sign the attached contract with Boldt, Carlisle, and Smith, LLC. for audit services.
- C. **Award of Construction Contract for North Front Street improvements, Phase II** 16
Recommended Action: That the City Council, acting as the Local Contract Review Board, award the construction contract for the North Front Street Improvements to Kerr Contractors, Inc. in the amount of \$2,431,614.92.
9. **TABLED BUSINESS**
- None.
10. **PUBLIC HEARINGS**
- A. **Woodburn Parks and Recreation Master Plan** 18
Recommended Action: Continue Public Hearing to June 22, 2009
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **COUNCIL GOAL:** 19
Council Bill No. 2774 - A Resolution Establishing a Woodburn Business Improvement Loan Program
Recommended Action: Approve the attached resolution authorizing the City Administrator to sign an agreement between the Mid-Willamette Valley Council of Government (COG) and the City of Woodburn to provide services for a business loan program.
- B. **COUNCIL GOAL:** 28
Community Garden Agreement
Recommended Action: Approve use of City owned property (vacant lot located across from City Hall, on the southwest corner of 1st and Cleveland streets), for a community garden and authorize the City Administrator to sign a lease agreement

with Community Sun Gardens.

- C. Revising Special Event Policies** 32
Recommended Action: Adopt the revised Special Event Policies, which govern large events located in City parks.
- D. Council Bill No. 2775 - An ordinance adopting new special event permit fees for inclusion in the 2007-2008 Master Schedule and repealing all special event fees that are inconsistent with this ordinance.** 53
Recommended Action: After providing an opportunity for interested persons to comment, approve the attached ordinance setting the fees for Special Events Private at the same level as the Special Events Commercial.
- E. Council Bill No. 2776 - A Resolution to Establish a Local Improvement District for Ironwood Subdivision for Street Trees and Sidewalk Repairs** 56
Recommended Action: (1) Approve the Engineering Feasibility Report. (2) By Resolution establish an intent to improve by Local Improvement District (LID) the Ironwood Subdivision for the replacement of street trees and repair sidewalks.
- F. Council Bill No. 2777 - Resolution to Install a Traffic Control Change on Lawson Avenue** 85
Recommended Action: Adopt the Resolution.
- G. Council Bill No. 2778 - A Resolution to install a Stop Sign at Meadowvale Lane and Hermanson Street** 89
Recommended Action: Adopt the Resolution.
- H. Council Bill No. 2779 - A Resolution initiating vacation of Broadway Street between A Street and B Street** 93
Recommended Action: Adopt the Resolution.
- I. Mill Creek Greenway Phase I Project** 98
Recommended Action: Receive the update.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None

13. CITY ADMINISTRATOR'S REPORT
14. MAYOR AND COUNCIL REPORTS
15. ADJOURNMENT