

CITY OF WOODBURN

CITY COUNCIL AGENDA

DECEMBER 8, 2008 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR
DICK PUGH, COUNCILOR WARD I
J. MEL SCHMIDT, COUNCILOR WARD II
PETER MCCALLUM, COUNCILOR WARD III
JAMES COX, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
KRISTEN BERKEY, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. OATH OF OFFICE AND ELECTION

A. Oath of Office for Mayor and Councilors for Wards I, II, and VI.

B. Election of Council President.

4. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

A. The City Council will consider cancelling the December 22nd Council Meeting due to the Holiday schedule.

B. Holiday Closures:

Christmas: City Hall will close at noon on December 24 and will reopen for regular business hours on December 26. The Aquatic Center will be closed on December 24 and 25. The Library will close on December 22nd and reopen for regular business hours on January 4th for replacement of carpet.

New Year: City Hall will be closed on January 1. The Aquatic Center will be open on December 31 from 5:30 a.m. to 3:30 p.m. and closed on January 1.

Appointments:

C. Appointments and Reappointments:

1. Planning Commission
2. Budget Committee
3. Library Board
4. Parks and Recreation Board

1

4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

“Habrá intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-2485.”

None

Presentations:

- A. Walmart grant check presentation for Big Read library program.

5. COMMITTEE REPORTS

- A. Chamber of Commerce
B. Woodburn School District

6. COMMUNICATIONS

None.

- 7. BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

- 8. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

- | | |
|--|-----------|
| A. Woodburn City Council regular and executive minutes of November 24, 2008 | 2 |
| <u>Recommended Action:</u> Approve the minutes. | |
| B. Woodburn Planning Commission Meeting Minutes of October 23, 2008 | 8 |
| <u>Recommended Action:</u> Approve the minutes. | |
| C. Park and Recreation Board Minutes of November 2008 | 14 |
| <u>Recommended Action:</u> Approve the minutes. | |
| D. Building Activity for November 2008 | 17 |
| <u>Recommended Action:</u> Receive the report. | |
| E. Planning Project Tracking Sheet | 18 |
| <u>Recommended Action:</u> Receive the report. | |
| F. Certified Election Results – November 4, 2008 General Election | 23 |
| <u>Recommended Action:</u> Accept the certified election results. | |

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

- A. Vacation of a Permanent Easement located at 1274 5th Street** **28**
Recommended Action: After public hearing, by motion, instruct staff to prepare an ordinance vacating a portion of the permanent easement located on the northeast corner of 1274 5th Street, as shown in Exhibit 1.

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. Council Bill No. 2757 – A resolution authorizing the transfer of appropriations during fiscal year 2008-** **34**
Recommended Action: Adopt the Resolution.
- B. Liquor License Change of Ownership – Limited On-Premises Sales** **38**
Recommended Action: Recommend that the OLCC approve a Change of Ownership application for Woodburn Bowl, LLC.
- C. Liquor License Change of Ownership – Full On-Premises Sales** **41**
Recommended Action: Recommend that the OLCC approve a Change of Ownership application for Wendy's Happy Garden Buffet, Inc.
- D. Cancellation of the December 22, 2008 Council Meeting.** **44**
Recommended Action: Cancel the December 22, 2008 meeting.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. ADJOURNMENT