

CITY OF WOODBURN

CITY COUNCIL AGENDA

DECEMBER 10, 2007 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR
WALTER NICHOLS, COUNCILOR WARD 1
RICHARD BJELLAND, COUNCILOR WARD II
PETER MCCALLUM, COUNCILOR WARD III
JAMES COX, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

6:00 PM – WORKSHOP

1. DRAFT HOUSING CODE

7:00 PM – REGULAR CITY COUNCIL MEETING

1. CALL TO ORDER AND FLAG SALUTE

2. ROLL CALL

3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

A. Holiday Closures:

Christmas: City Hall and the Library will close at noon on December 24 and will reopen for regular business hours on December 26. The Aquatic Center will be closed on December 24 and 25.

New Year's: City Hall and the Library will be closed on January 1. The Aquatic Center will be closed December 31 and January 1.

B. The Community Services Department is updating the City's Parks and Recreation Master Plan. A public meeting will be held on Thursday, December 13, at 7:00 pm in the Library multi-purpose room to review the results of the focus group sessions with key stakeholders that are being held tomorrow and Wednesday. All interested community members are encouraged to attend the December 13 meeting and provide feedback.

C. Carleton Hart Architecture will present its report on the feasibility of expanding the aquatic center, and for constructing a stand-alone cultural arts and community center at the January 14, 2008, City Council meeting. All interested community members are encouraged to attend, or to watch the report on WCAT.

Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.

Appointments:

- D. Appointments and Reappointments: 1
1. Library Board
 2. Planning Commission
 3. Recreation and Parks Board

4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

None.

5. COMMITTEE REPORTS

- A. Chamber of Commerce
B. Woodburn School District

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

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| <p>A. Woodburn City Council minutes of November 26, 2007</p> <p><u>Recommended Action:</u> Approve the minutes.</p> | <p>2</p> |
| <p>B. Woodburn City Council Special Meeting/Workshop minutes of November 15, 2007</p> <p><u>Recommended Action:</u> Approve the minutes.</p> | <p>12</p> |
| <p>C. Woodburn Recreation and Parks Board draft minutes of November 13, 2007</p> <p><u>Recommended Action:</u> Accept the draft minutes.</p> | <p>16</p> |
| <p>D. Police Department Statistics for November 2007</p> <p><u>Recommended Action:</u> Receive the report.</p> | <p>18</p> |

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| E. | Code Enforcement Statistics for November 2007 | 24 |
| | <u>Recommended Action:</u> Receive the report. | |
| F. | Building Activity for November 2007 | 26 |
| | <u>Recommended Action:</u> Receive the report. | |
| G. | Planning Project Tracking Sheet dated December 5, 2007 | 27 |
| | <u>Recommended Action:</u> Receive the report. | |
| H. | Woodburn Downtown Development Plan Update – Transportation & Growth Management Program Grant Update: Contract Termination | 30 |
| | <u>Recommended Action:</u> Receive the report. | |
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| 9. | TABLED BUSINESS | |
| | None. | |
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| 10. | PUBLIC HEARINGS | |
| | None. | |
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| 11. | GENERAL BUSINESS – <i>Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.</i> | |
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| A. | Council Bill No. 2692 – Ordinance adopting a supplemental budget for Fiscal Year 2007 -2008 and declaring an emergency | 35 |
| | <u>Recommended Action:</u> Adopt the ordinance. | |
| B. | Council Bill No. 2693 – Resolution granting the application in DR 2006-17 and VAR 2007-01, removing specific conditions previously imposed by the Woodburn Planning Commission, adopting alternative findings and conclusions, and imposing additional conditions | 40 |
| | <u>Recommended Action:</u> Adopt the resolution. | |
| C. | Council Bill No. 2694 – Resolution establishing the compensation schedule for certain part-time hourly and seasonal employees | 82 |
| | <u>Recommended Action:</u> Adopt the resolution. | |

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| D. | Position Upgrade: Municipal Court Clerk | 86 |
| | <u>Recommended Action:</u> Authorize the upgrade of a Municipal Court Clerk position from .5 FTE to .75 FTE. | |
| E. | Wastewater Facility Plan Consultant Agreement and Wastewater Facility Plan Advisory Committee | 88 |
| | <u>Recommended Action:</u> Authorize the City Administrator to sign the agreement for professional services with CH2M Hill Inc. to prepare an updated facilities plan for the City's wastewater treatment facilities and the Mayor to appoint a Wastewater Facility Plan Advisory Committee. | |
| F. | Appointment of Administrator Pro Tem | 115 |
| | <u>Recommended Action:</u> Appoint Police Chief Scott Russell as Administrator Pro Tem for the period of December 14, 2007 through January 1, 2008. | |
| G. | Cancellation of December 24, 2007 Meeting | 117 |
| | <u>Recommended Action:</u> Cancel the December 24, 2007 meeting. | |
| 12. | NEW BUSINESS | |
| 13. | PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – <i>These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.</i> | |
| | A. Community Development Director's Approval of Planning Case DR 2007-11 on the Property at 985 Lawson Avenue (property containing the existing Taco Bell restaurant) | 118 |
| 14. | CITY ADMINISTRATOR'S REPORT | |
| 15. | MAYOR AND COUNCIL REPORTS | |
| | A. Proposed Letter of Support to Fund the "Big Look" | 119 |
| 16. | ADJOURNMENT | |