

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

SEPTEMBER 24, 2007 – 6:30 P.M.

KATHRYN FIGLEY, MAYOR  
WALTER NICHOLS, COUNCILOR WARD 1  
RICHARD BJELLAND, COUNCILOR WARD II  
PETER MCCALLUM, COUNCILOR WARD III  
JAMES COX, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. EXECUTIVE SESSION**

- A. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).
- B. To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

**4. FLAG SALUTE**

**5. ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

None.

Appointments:

None.

**6. PROCLAMATIONS/PRESENTATIONS**

Proclamations:

None.

Presentations:

None.

**7. COMMITTEE REPORTS**

- A. Chamber of Commerce

*\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.\*\**

**8. COMMUNICATIONS**

None.

**9. BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

**10. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

- |                                                                                              |           |
|----------------------------------------------------------------------------------------------|-----------|
| <b>A. Woodburn City Council minutes of September 10, 2007, regular and executive session</b> | <b>1</b>  |
| <u>Recommended Action:</u> Approve the minutes.                                              |           |
| <b>B Woodburn Planning Commission draft minutes of September 13, 2007</b>                    | <b>11</b> |
| <u>Recommended Action:</u> Accept the draft minutes.                                         |           |
| <b>C. Claims for August 2007</b>                                                             | <b>16</b> |
| <u>Recommended Action:</u> Receive the report.                                               |           |
| <b>D. Community Services Department Statistics for August 2007</b>                           | <b>22</b> |
| <u>Recommended Action:</u> Receive the report.                                               |           |
| <b>E. Planning Project Tracking Sheet</b>                                                    | <b>23</b> |
| <u>Recommended Action:</u> Receive the report.                                               |           |
| <b>F. Procedure on Proposed Oregon LNG Pipeline</b>                                          | <b>26</b> |
| <u>Recommended Action:</u> Receive the report.                                               |           |
| <b>G. Fall Leaf Collection Program</b>                                                       | <b>27</b> |
| <u>Recommended Action:</u> Receive the report.                                               |           |

**11. TABLED BUSINESS**

- A. Tree Removal, 217 N. Second Street**  
Recommended Action: Remove the item from the table for consideration and decision as General Business Item 11A.

**12. PUBLIC HEARINGS**

None.



13. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Tree Removal, 217 N. Second Street** 30  
Recommended Action: Uphold staff's denial of the request to remove two poplar trees located at 217 N. Second Street.
- B. **Liquor License Change of Ownership – Limited On-Premises Sales** 34  
Recommended Action: Recommend a change of ownership application for Mugsy's Bagels.
- C. **Oregon Department of Human Services Grant Agreement** 37  
Recommended Action: Authorize the City Administrator to enter into a Grant Agreement from the Oregon Department of Human Services.
- D. **Legion Park Access to Woodburn Police Facility Improvement** 65  
Recommended Action: Award construction contract to the lowest responsible bidder, Rinker Materials, for street improvements for Legion Park Access in the amount of \$116,153.15.
14. **NEW BUSINESS**
15. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- A. **Planning Commission's Approval of Design Review 2007-02, located at 395 Shenandoah Lane (Kerr Construction)** 67
16. **CITY ADMINISTRATOR'S REPORT**
17. **MAYOR AND COUNCIL REPORTS**
18. **ADJOURNMENT**