

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

SEPTEMBER 10, 2007 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
WALTER NICHOLS, COUNCILOR WARD 1  
RICHARD BJELLAND, COUNCILOR WARD II  
PETER MCCALLUM, COUNCILOR WARD III  
JAMES COX, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The Woodburn Public Library is now open again on Sunday afternoons from 1:00 p.m. to 5:00 p.m.
- B. The Celebration of Mexican Independence (September 16) will be held on September 15 and 16, 2007 at The Downtown Plaza. There will be a parade, family and cultural activities, mariachis, food, games, and prizes. There will be activities both days from 10 a.m. to 9 p.m. with the main event, Celebration of Grito, at 5 p.m. on the 16<sup>th</sup>.
- C. The Recreation and Parks Board meeting is moved to September 18 at 7 p.m. in the Council Chambers.

Appointments:

- D. Library Board – Caitlin T. Brown (Student Member)

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4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

None.

*\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.\*\**

5. **COMMITTEE REPORTS**

- A. Chamber of Commerce
- B. Woodburn School District

6. **COMMUNICATIONS**

- A. Letter from Oregon Economic and Community Development Department - Community Development Block Grant Approval 2
- B. Letters from U.S. Department of Justice - Weed and Seed Grant Approval 3

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. Woodburn City Council minutes of August 13, 2007, regular and executive session 5  
Recommended Action: Approve the minutes.
- B. Woodburn Recreation and Parks Board draft minutes of August 14, 2007 15  
Recommended Action: Accept the draft minutes.
- C. Special Planning Commission draft minutes of August 30, 2007 18  
Recommended Action: Accept the draft minutes.
- D. Planning Project Tracking Sheet dated September 6, 2007 22  
Recommended Action: Receive the report.
- E. Building Activity for August 2007 27  
Recommended Action: Receive the report.
- F. Community Services Department Statistics for July 2007 28  
Recommended Action: Receive the report.
- G. Code Enforcement Statistics for July and August 2007 30  
Recommended Action: Receive the report.

- H. **Police Department Statistics for July and August 2007** 33  
Recommended Action: Receive the report.
9. **TABLED BUSINESS**
- A. **Ordinance updating and revising the procedures related to trees within the City of Woodburn; repealing Ordinance 1908; and setting an effective date**  
Recommended Action: Remove the item from the table for consideration and decision as General Business Item 11A.
10. **PUBLIC HEARINGS**
- A. None.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill 2678 – Ordinance updating and revising the procedures related to trees within the City of Woodburn; repealing Ordinance 1908; and setting an effective date (second reading)** 39  
Recommended Action: Adopt the ordinance.
- B. **Mill Creek Greenway Grant Agreement** 49  
Recommended Action: Authorize the City Administrator to enter into a Local Government Grant Agreement with the Oregon Parks and Recreation Department for the Mill Creek Greenway, Phase I, project.
- C. **Liquor License Change of Ownership Off-Premises Sales** 57  
Recommended Action: Recommend that the OLCC approve a liquor license application – Change of Ownership for Grocery Outlet of Woodburn.
- D. **Acceptance of Public Rights of Way, Industrial Welding Supply** 60  
Recommended Action: Accept the Public Rights of Way as described on Attachments "A" and "B."
- E. **Removal of Two Trees at 217 N. Second Street** 70  
Recommended Action: Uphold staff's denial of the request to remove two poplar trees located at 217 N. Second Street.

- F. Oregon LNG Pipeline – Response to Environmental Impact Statement** **76**  
Recommended Action: Authorize Mayor Figley to sign a letter to respond to the Federal Energy Regulatory Commission regarding the potential impacts of locating a 30- to 36-inch diameter natural gas pipeline within the Woodburn Urban Growth Boundary.
- G. League of Oregon Cities Conference Business Meeting** **80**  
Recommended Action: Appoint Councilor Sifuentez as the voting delegate to represent Woodburn at the League of Oregon Cities annual business meeting.
- 12. NEW BUSINESS**
- 13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.***
- A. Planning Commission’s Approval of Variance 2007-02, Design Review 2007-07, and Street Exception 2007-06, located at 2655 and 2665 Progress Way (Fleetwood Homes)** **81**
- 14. CITY ADMINISTRATOR’S REPORT**
- 15. MAYOR AND COUNCIL REPORTS**
- 16. EXECUTIVE SESSION**
- A.** To review and evaluate, pursuant to standards, criteria and policy directives adopted by the governing body, the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member unless the person whose performance is being reviewed and evaluated requests an open hearing pursuant to ORS 192.660 (2)(i).
- 17. ADJOURNMENT**