

CITY OF WOODBURN

CITY COUNCIL AGENDA

JUNE 25, 2007 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR
WALTER NICHOLS, COUNCILOR WARD I
RICHARD BJELLAND, COUNCILOR WARD II
PETER MCCALLUM, COUNCILOR WARD III
JAMES COX, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. In observance of Independence Day, City Hall offices, the Library, and the Aquatic Center (recommended in item #8F) will be closed Wednesday, July 4, 2007.
- B. Independence Day Celebration – July 4th at Centennial Park starting at 4 p.m. with food and activities. Dance, Dance, Dance will perform at 5:45 p.m. and the Bill Coleman Americana Band will perform from 7-10 p.m. followed by fireworks at 10 p.m.
- C. Summer recreation and Library programs begin this week. Registration is still open for many great activities, including Swimming Lessons, Summer Reading Program, Summer Day Camp, Youth Sports, Skateboard Camps, Special Events, and much more. Registration and program information is available by calling or visiting the Library and/ or Aquatic Center.

Appointments:

None.

4. PROCLAMATIONS/PRESENTATIONS

Proclamations:

- A. Recreation and Parks Month

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Presentations:

None.

“Habrá intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-2485.”

5. COMMITTEE REPORTS

A. Chamber of Commerce

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

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| A. Woodburn City Council minutes of June 11, 2007 | 2 |
| <u>Recommended Action:</u> Approve the minutes. | |
| B. Woodburn Recreation and Parks Board draft minutes of June 12, 2007 | 10 |
| <u>Recommended Action:</u> Accept the draft minutes. | |
| C. Woodburn Planning Commission draft minutes of June 14, 2007 | 13 |
| <u>Recommended Action:</u> Accept the draft minutes. | |
| D. Claims for May 2007 | 17 |
| <u>Recommended Action:</u> Receive the report. | |
| E. Community Services Department Statistics for May 2007 | 22 |
| <u>Recommended Action:</u> Receive the report. | |
| F. Aquatic Center Holiday Hours | 23 |
| <u>Recommended Action:</u> Receive the report. | |
| G. CARTS Bus Parking and Route Changes | 25 |
| <u>Recommended Action:</u> Receive the report. | |

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

- A. Community Development Block Grant Application** 26
Recommended Action: Conduct a public hearing, receive public comment, and direct staff to submit an application for a Community Development Block Grant.
- B. Legislative Amendment 07-01 (file LA 074-01); Woodburn Development Ordinance (WDO)** 32
Recommended Action: Conduct a public hearing on LA 07-01 to consider text amendments to the Woodburn Development Ordinance.

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. Council Bill 2668 – Ordinance adopting a supplemental budget for fiscal year 2006-2007 and declaring an emergency** 52
Recommended Action: Adopt the ordinance.
- B. Council Bill 2669 – Ordinance adopting a budget for fiscal year 2007-08, making appropriations, levying taxes, and declaring an emergency** 55
Recommended Action: Adopt the ordinance.
- C. Council Bill 2670 – Ordinance amending Ordinance 2313 (the Woodburn Development Ordinance) to make certain text revisions** 65
Recommended Action: Adopt the ordinance.
- D. Council Bill 2671 – Resolution declaring the City's election to receive state revenues during fiscal year 2007-08** 112
Recommended Action: Adopt the resolution.
- E. Council Bill 2672 – Resolution entering into Grant Agreement No. 24002 with the State of Oregon and authorizing the City Administrator to sign such agreement** 114
Recommended Action: Adopt the resolution.

- F. **Council Bill 2673 – Resolution entering into an Intergovernmental Agreement Contract Amendment with Chemeketa Community College for participation in the Chemeketa Cooperative Regional Library Service (CCRLS) and authorizing the Mayor and Library Manager to sign said agreement** 118
Recommended Action: Adopt the resolution.
- G. **Liability, Auto, Property, and Workers' Compensation Insurance for Fiscal Year 2007-08** 122
Recommended Action: Authorize the City Administrator to execute liability, auto, property, and workers' compensation insurance contracts with City Council Insurance Services (CIS) for fiscal year 2007-08.
- H. **Amendment to Personal Services Agreement** 127
Recommended Action: Authorize the City Administrator to execute the attached amendment to the Personal Services Agreement with W & H Pacific for consulting engineering services in connection with State Highway Phase Two Sidewalk Project.
- I. **Trees in Right of Way Impacting Public and Private Infrastructure** 150
Recommended Action: Accept staff's report and recommendations related to the street tree located at 924 Oregon Way; and prepare, for consideration at the Council's July 23, 2007 meeting, amendments to the existing tree ordinance.
- J. **2007-08 Tourism and Economic Development Grant Award** 164
Recommended Action: Award 2007-08 Tourism and Economic Development Grant funds to the Woodburn Area Chamber of Commerce in an amount not-to-exceed \$42,125 and authorize the City Administrator to execute a fee for services agreement with the Woodburn Area Chamber of Commerce.
- K. **Appointment of Administrator Pro Tem** 183
Recommended Action: Appoint Community Development Director Jim Allen as Administrator Pro Tem for the period of June 27 through 29, 2007.

12. NEW BUSINESS

13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
 - A. **Planning Commission's Approval of Design Review 2007-04 Exception 2007-03 located at 400 S. Woodland Avenue** 184
14. **CITY ADMINISTRATOR'S REPORT**
15. **MAYOR AND COUNCIL REPORTS**
16. **EXECUTIVE SESSION**
 - A. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).
 - B. To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).
17. **ADJOURNMENT**