

CITY OF WOODBURN

CITY COUNCIL AGENDA

SEPTEMBER 11, 2006 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR
WALTER NICHOLS, COUNCILOR WARD I
RICHARD BJELLAND, COUNCILOR WARD II
PETER MCCALLUM, COUNCILOR WARD III
JAMES COX, COUNCILOR WARD IV
FRANK LONERGAN, COUNCILOR WARD V
ELIDA SIFUENTEZ, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. The Woodburn Public Library is now open again on Sunday afternoons from 1:00 p.m. to 5:00 p.m.
- B. The Celebration of Mexican Independence (September 16) will be held on September 16 and 17, 2006 at The Downtown Plaza. There will be a parade, family and cultural activities, mariachis, food, games, and prizes. There will be activities both days from 10 a.m. to 9 p.m. with the main event, Celebration of Grito, at 6 p.m. on the 17th.

Appointments:

- C. Recreation and Parks Board – Judy Wesemann 1

4. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

- A. IMLA – September 17-20, 2006 2
- B. Public Works Week – September 18-22, 2006 3

Presentations:

None.

5. **COMMITTEE REPORTS**

- A. Chamber of Commerce
- B. Woodburn School District

“Habrá intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-2485.”

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

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|---|-----------|
| A. Woodburn City Council minutes of August 14, 2006, regular and executive session | 4 |
| <u>Recommended Action:</u> Approve the minutes. | |
| B. Woodburn Planning Commission minutes of August 10, 2006 | 15 |
| <u>Recommended Action:</u> Accept the minutes. | |
| C. Woodburn Planning Commission draft minutes of August 24, 2006 | 23 |
| <u>Recommended Action:</u> Accept the draft minutes. | |
| D. Recreation Services Division Attendance Report July 2006 | 30 |
| <u>Recommended Action:</u> Receive the report. | |
| E. Recreation Services Division Attendance Report August 2006 | 31 |
| <u>Recommended Action:</u> Receive the report. | |
| F. Recreation Services Division Revenue Report through July 31, 2006 | 32 |
| <u>Recommended Action:</u> Receive the report. | |
| G. Recreation Services Division Revenue Report through August 31, 2006 | 34 |
| <u>Recommended Action:</u> Receive the report. | |
| H. Planning Project Tracking Sheet dated September 7, 2006 | 36 |
| <u>Recommended Action:</u> Receive the report. | |
| I. Police Department Statistics – August 2006 | 39 |
| <u>Recommended Action:</u> Receive the report. | |

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

None.

- 11. GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

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|---|------------|
| A. Council Bill 2637 – Ordinance granting a Comprehensive Plan Map amendment from Industrial to Commercial, a Zone Change from IL (Light Industrial) Zone to CG (Commercial General) Zone, approval of Conditional Use Case File No. 04-10, approval of Design Review Case File No. 05-03 and approval of Sign Design Review Case File No. 06-06 on properties located south of Newberg Highway, east of South Woodland Avenue and west of Interstate 5; attaching certain conditions thereto; and declaring an emergency. | 45 |
| <u>Recommended Action:</u> Adopt the ordinance. | |
| B. Council Bill 2638 – Ordinance adopting certain state specialty codes; setting forth the powers and duties of the Building Official; providing for procedures and fees; establishing penalty provisions; repealing Ordinance 2293 and declaring an emergency | 92 |
| <u>Recommended Action:</u> Adopt the ordinance. | |
| C. Council Bill 2639 – Resolution entering into the Job Access Reverse Commute Agreement for FY 2006-2008 with the Salem Area Transit District and authorizing the City Administrator to sign such agreement | 102 |
| <u>Recommended Action:</u> Adopt the resolution. | |
| D. Country Club Road Street Improvements | 107 |
| <u>Recommended Action:</u> Award construction contract to the lowest responsible bidder, Parker Northwest Paving Company, Inc. for street, storm drain and undergrounding improvements on Country Club Road in the amount of \$433,581.96. | |

E. Contract Award – Laurel Avenue/99E (Aztec to Tomlin) Watermain	109
<u>Recommended Action:</u> Award a contract to the lowest responsible bidder, ML Houck Construction, in the amount of \$171,044.40.	
F. Acceptance of Public Rights of Way on Front Street at Tout Street Intersection	111
<u>Recommended Action:</u> Accept the Public Rights of Way as described on Attachment "A."	
G. Easement Acceptance, 489 Grant	117
<u>Recommended Action:</u> Accept the Permanent Utility Easement from Jonathan W. Edy, 489 Grant Street.	
H. Finance Director Employment Agreement	122
<u>Recommended Action:</u> Approve and authorize the City Administrator to execute an employment agreement with D. "Benj." Gillespie, Finance Director, effective October 1, 2006.	
I. City Attorney Employment Agreement	132
<u>Recommended Action:</u> Approve and authorize the Mayor to execute the attached Addendum "E" to the City Attorney's employment agreement.	
12. NEW BUSINESS	
13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – <i>These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.</i>	
A. Planning Commission approval of Partition 06-03 and Variance 06-06 located at 917 N. Cascade Drive	136
B. Planning Commission approval of Partition 06-02, Variance 06-05 and Variance 06-09 located at 1645 W. Hayes Street	136
C. Planning Commission approval of Design Review 05-14 located east of Highway 99E and north of Aztec Drive (Industrial Welding Supply)	138
D. Community Development Director approval of Design Review 06-11 located at 1475 Mt. Hood Avenue (Wellspring Medical Center)	140

- E. Community Development Director approval of Design Review
06-07 located at 1785 N. Front Street (Woodburn High School)**

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14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

- A. To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(1)(d).

17. ADJOURNMENT