

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

MAY 13, 2019– 6:45 P.M.

ERIC SWENSON, MAYOR  
VACANT, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

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WOODBURN POLICE DEPARTMENT COMMUNITY ROOM - 1060 MT. HOOD AVE

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The City Council Meeting scheduled for Monday, May 27th has been cancelled in observance of Memorial Day.
- B. City Hall, the Library and the Transit System will be Closed Monday, May 27th in observance of Memorial Day. The Aquatic Center will be open from 9:00am – 5:00pm.

Appointments:

- C. Appointment and Swearing-in of Debbie Cabrales to City Council Ward 1  
1- Term Expiring December 2020

4. COMMUNITY/GOVERNMENT ORGANIZATIONS
5. WORK SESSION WITH WOODBURN PLANNING COMMISSION

None.

- A. Transportation Systems Plan (TSP) - Matt Hughart Kittelson and Associates

6. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

None.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Com niquese al (503) 980-2485.\*\*

7. **COMMUNICATIONS**  
None.
8. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda. Comment time will be limited to 3 minutes.*
9. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
  - A. **Woodburn City Council minutes of April 22, 2019** 6  
Recommended Action: Approve the minutes.
  - B. **Building Activity for April 2019** 9  
Recommended Action: Receive the report.
10. **TABLED BUSINESS**  
None.
11. **PUBLIC HEARINGS**  
None.
12. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time will be limited to 3 minutes.*
  - A. **Staff briefing on recommended legislative code amendments related to multi-family housing in the Commercial General (CG) Zoning District (LA 2019-01)** 21  
Recommended Action: No formal action is required at your May 13<sup>th</sup> meeting. The purpose is to brief the Council on this issue and to receive direction regarding a potential code amendment prior to your June 10, 2019 hearing on this item.  
  
This Memorandum provides some background information on this topic, a review of how other Cities address this issue, and Staff's recommended code amendment for your consideration and feedback.
  - B. **Award of Construction Contract for the Wastewater Treatment Plant Digester Cleaning & Mixer Upgrade Project (Goal 5)** 30  
Recommended Action: That the City Council, acting in its capacity as

the Local Contract Review Board, award the construction contract for the Wastewater Treatment Plant (WWTP) Digester Cleaning & Mixer Upgrade Project to the lowest responsible bidder, Stettler Supply Company, in the amount of \$552,200.

**C. Award of Construction Contract for the 2019 Spring Pavement Maintenance Project 32**

Recommended Action:

1. That the City Council, acting in its capacity as the Local Contract Review Board, award the construction contract for the 2019 Spring Pavement Maintenance Project to the lowest responsible bidder, Knife River Corporation - Northwest in the amount of \$518,888.45.
2. That the City Council authorize an additional \$175,000.00 for this project as a contingency for potential project change orders for additional pavement maintenance activities that add components or phases of work specified in or reasonably implied from the Solicitation Document.

**D. Fund Exchange Agreement – First Street Improvements, Hardcastle Avenue Realignment @ Railroad, and W. Hayes Street Improvements Projects, Misc. Contracts and Agreements No.33397, No. 33398 & No. 33399 (Goal 4, 5) 61**

Recommended Action: Authorize the City Administrator to execute three Intergovernmental Agreements between the State of Oregon and the City of Woodburn pertaining to Fund Exchange Agreements for the First Street Improvements Project (MC&A No. 33397), The Hardcastle Avenue Realignment @ Railroad Project (MC&A No. 33398), and the West Hayes Street Improvements Project (MC&A No. 33399).

**E. Intergovernmental Agreement for School Resource Officers (Goal 4, 7) 63**

Recommended Action: It is recommended the City Council authorize the City Administrator to sign an agreement with Woodburn School District for School Resource Officer services.

**F. Mayor Swenson's Sister City Proposal (Goal 3,5)**

Recommended Action: Presentation to be provided by Mayor

**13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.**

**A. Call-Up Briefing: Public Arts and Mural Committee Approval of a 65**

**Mural to be Located at 1750 Park Avenue (Colonia Unidad) (Goal 3)**

Recommended Action: Staff recommends no action on this item and is providing this summary as an information item to the Council pursuant to Ordinance 2555. This Ordinance give the Council the option of calling up this item for review if desired, and by majority vote, initiate a review of this decision.

**14. CITY ADMINISTRATOR'S REPORT**

**15. MAYOR AND COUNCIL REPORTS**

**16. EXECUTIVE SESSION**

None.

**17. ADJOURNMENT**

**COUNCIL GOALS 2019-2021**

**Thematic Goals**

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

**Strategic Goals**

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*