

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

JUNE 24, 2019– 7:00 P.M.

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

WOODBURN POLICE DEPARTMENT COMMUNITY ROOM - 1060 MT. HOOD AVE

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

### Announcements:

- A. The City Council meeting scheduled for July 8 is cancelled. The next City Council meeting will be July 22, at 7:00 p.m. and will take place at the Woodburn Police Department Community Room.
- B. In observance of Independence Day, City Hall offices, the Library, and Transit service will be closed Thursday, July 4, 2019. The Aquatic Center will be open 7am – 4pm.
- C. Woodburn Parks and Recreation would like to invite the Mayor and the Council along with all Woodburn residents out to the annual 4th of July Celebration sponsored by Cox Electric. This year's event will kick off at 5:30 at Centennial Park. Enjoy a night of family activities, musical entertainment, great food, and dazzling fireworks. Entertainment will feature PURUSA, Papa Smoke and Reedy 300. (Goal 1)
- D. The July 4<sup>th</sup> all you can eat Chuckwagon breakfast will take place from 7:00 a.m. to 10:00 a.m. at Legion Park.

### Appointments:

None.

### 4. COMMUNITY/GOVERNMENT ORGANIZATIONS

- A. Woodburn Fire District Fire Marshal James Gibbs will be providing an overview of the fire and live safety inspections that are being conducted in the City of Woodburn.
- B. Connie Lum – Senior Center

1

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Com niquese al (503) 980-2485.\*\*

5. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

- A. **National HIV Testing Day** 12

Presentations:

- A. **Taste of Woodburn /City Council (Goals 1)**

- B. **Mayor Presentation - Park Enhancements**

6. **COMMUNICATIONS**

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda. Comment time will be limited to 3 minutes.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of June 10, 2019** 13  
Recommended Action: Approve the minutes.

- B. **Acceptance of Four Easements at 591 Gatch Street, Woodburn, OR 97071 (Tax Lot 051W18AA05700)**  
Recommended Action: That City Council accept three public utility easements and one bicycle & pedestrian easement granted by Mid-Valley Community Church, owners of the property located at 591 Gatch Street, Woodburn, OR 97071 (Tax Lot 051W18AA05700). 17

- C. **Acceptance of Three Warranty Deeds at 591 Gatch Street, Woodburn, OR 97071 (Tax Lot 051W18AA05700)** 36  
Recommended Action: That City Council accept three warranty deeds granted by Mid-Valley Community Church for their property located at 591 Gatch Street, Woodburn, OR 97071 (Tax Lot 051W18AA05700).

- D. **Crime Statistics through May 2019** 50  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. PUBLIC HEARINGS

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time will be limited to 3 minutes.*

- A. **Council Bill No. 3101 – An Ordinance Amending that Portion Of Table 2.03A of the Woodburn Development Ordinance which is Related to Residential uses In Commercial Zones (LA 2019-01) and Declaring An Emergency** 55

**PUBLIC TESTIMONY ON THIS AGENDA ITEM IS CLOSED. NO PUBLIC COMMENTS WILL BE RECEIVED.**

Recommended Action: Staff recommends that the Council adopt the attached ordinance amending the CG Zoning District provisions in the Woodburn Development Ordinance.

- B. **Council Bill No. 3102 – A Resolution Establishing a Community Center Citizens Advisory Committee; Specifying Objectives; and Providing Membership Composition** 76

Recommended Action: It is recommended that the City Council approve the attached resolution establishing a Community Center Citizens Advisory Committee (CAC); specifying objectives; and providing membership composition.

- C. **Redflex Contract Extension (Goal 9)** 82

Recommended Action: It is recommended the City Council authorize the City Administrator to sign the attached Fifth Extension of the Agreement with Redflex Traffic Systems, Inc. to provide Red Light Photo Enforcement Services.

- D. **Award Personal Service Agreement to Opsis Architecture LLP (Goal 9)** 85

Recommended Action: That the City Council authorize the City Administrator to enter into a Personal Services Agreement with Opsis Architecture LLP to conduct preliminary architectural design and program planning services for the Community Center Project.

- E. **Award of Construction Contract for the Hardcastle Avenue Realignment at Railroad Crossing Project** 87

Recommended Action: That the City Council, acting in its capacity as the Local Contract Review Board, award the construction contract for the Hardcastle Avenue Realignment at Railroad Crossing Project to the lowest responsible bidder, Pacific Excavation, Inc. in the amount of \$777,000.

**F. Workers' Compensation Insurance Provider**

**89**

Recommended Action: Authorize the City Administrator to withdraw from Citycounty Insurance Services (CIS) workers' compensation insurance and contract with SAIF Corporation (SAIF) for workers' compensation insurance.

12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**None.**

13. **CITY ADMINISTRATOR'S REPORT**

14. **MAYOR AND COUNCIL REPORTS**

15. **EXECUTIVE SESSION**

To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660(2)(d)

16. **ADJOURNMENT**

**COUNCIL GOALS 2019-2021**

**Thematic Goals**

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

**Strategic Goals**

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*

6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*