

CITY OF WOODBURN

CITY COUNCIL AGENDA

OCTOBER 28, 2019– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall, the Library, and the Aquatic Center will be closed on November 11 in observance of Veterans Day.
- B. The City Council meeting scheduled for Monday, November 11 has been moved to Tuesday, November 12.
- C. The Aquatic Center will be closed from November 11-15 for maintenance projects to be completed.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS
 - A. John Zobrist, Woodburn Area Chamber of Commerce
5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

- A. **Small Business Month** 1

Presentations:

- B. **Housing Needs Analysis Work Session** 2
Recommended Action: Conduct a work session with staff to discuss the Housing Needs Analysis (HNA).
- C. **John Morgan**

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

**Habr a int rpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.
Comun quese al (503) 980-2485.**

6. **COMMUNICATIONS**
None.
7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda. Comment time will be limited to 3 minutes.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of October 14, 2019** 5
Recommended Action: Approve the minutes.
- B. **Woodburn Planning Commission minutes of September 26, 2019** 8
Recommended Action: Receive the minutes.
- C. **Community Center Advisory Committee minutes of September 19, 2019** 12
Recommended Action: Receive the minutes.
- D. **Crime Statistics through September 2019** 16
Recommended Action: Receive the report.
9. **TABLED BUSINESS**
None.
10. **PUBLIC HEARINGS**
None.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time will be limited to 3 minutes.*
- A. **Council Bill No. 3111 - A Resolution Establishing the City of Woodburn's 2020 U.S. Census Complete Count Committee** 21
Recommended Action: That the City Council adopt a resolution creating a U.S. Census Complete Count Committee (CCC) to assist with the process of increasing Woodburn residents’ awareness of and motivation to respond to the U.S. Census.

12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. **Call-Up Briefing: Planning Commission Approval of Design Review, Property Line Adjustment, and Variance Applications for Pacific Valley Apartments at 1310 & 1340 N. Pacific Hwy (DR 2019-03, PLA 2019-03, & VAR 2019-02)** 25

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

13. **CITY ADMINISTRATOR’S REPORT**

14. **MAYOR AND COUNCIL REPORTS**

15. **EXECUTIVE SESSION**

None.

16. **ADJOURNMENT**

COUNCIL GOALS 2019-2021

Thematic Goals

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

Strategic Goals

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*

- 10. Creation of the Dick Jennings Community Leadership Academy.*
- 11. Develop a strategy to limit PERS liability.*
- 12. Establishment of a Woodburn 20 year community-visioning plan.*