

CITY OF WOODBURN

CITY COUNCIL AGENDA

JANUARY 13, 2020– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall and the Library will be closed on January 20 for Martin Luther King Jr. Day. The Aquatic Center and Transit will be open.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Proposed Internship Program

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda. Comment time will be limited to 3 minutes.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comuniquese al (503) 980-2485.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of December 9, 2019** 1
Recommended Action: Approve the minutes.
 - B. **Acceptance of a Public Utility Easement at 105 Arney Road, Woodburn, OR 97071 (Tax Lot 052W12BC06600)** 6
Recommended Action: Accept the dedication of a public utility easement granted by Master Development, LLC, owner of the properties located at 105 Arney Road, Woodburn, OR 97071 (Tax Lot 052W12BC06600).
 - C. **Acceptance of Six Public Easements at 1550 & 1490 Brown Street (Associated with the Boones Crossing PUD), Woodburn, OR 97071 (Tax Lots 051W18C00800 & 051W18C00600)** 11
Recommended Action: Accept the dedication of six public easements granted by The Woodburn Development, LLC, in order to satisfy the conditions of approval of PUD Case No. 97-03, PUD Case No. 00-02 and the “Statutory Development Agreement for Phases 3, 4, 5, and 6 of the Boones Crossing Planned Development” per Reel 3893, page 245, Marion County Deed Records.
 - D. **Crime Statistics through November 2019** 53
Recommended Action: Receive the report.
 - E. **Building Activity through December 2019** 58
Recommended Action: Receive the report.
 - F. **Briefing: Planning Commission Meeting to Host Discussion of Rent Burden / Housing Affordability as Required by OAR 813-112-0030** 68
Recommended Action: Staff recommends no particular action and provides this information as an item of interest for the Council.
 - G. **Liquor License Application of La Parranda Night Club and Sports Bar** 76
Recommended Action: Recommend that the OLCC approve the Liquor License Application of La Parranda Night Club and Sports Bar.
 - H. **Liquor License Application of Antojitos Zaragoza.** 78
Recommended Action: Recommend that the OLCC approve the Liquor License Application of Antojitos Zaragoza.

- I. **Intergovernmental Agreement with Marion County** 80
Woodburn Aquatic Center Memberships
Recommended Action: Authorize the City Administrator to sign the attached Intergovernmental Agreement (IGA) with Marion County.

- 9. **TABLED BUSINESS**
None.

- 10. **PUBLIC HEARINGS**
None.

- 11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time will be limited to 3 minutes.*
 - A. **Council Bill No. 3117- A Resolution Setting the Amounts of the Parks and Recreation Systems Development Charges Under an Existing Methodology; Establishing an Alternative Rate Review Fee; and Setting an Effective Date for Imposition of the Fees and Charges** 86
Recommended Action: Adopt the resolution approving a Parks and Recreation SDC schedule, which has been updated to account for increasing construction costs, consistent with Ordinance 2250; and establishing an effective date of February 1, 2020.

 - B. **Council Bill No. 3118 - A Resolution Adopting a New Fee Schedule for City of Woodburn Water System Development Charges; Repealing Resolution 2121; and Setting an Effective Date** 90
Recommended Action: Adopt the resolution approving a Water System Development Charge (SDC) schedule, which has been updated to account for increasing construction costs, consistent with Ordinance 2070 and establishing an effective date of February 15, 2020.

 - C. **Award a Contract for Engineering Design Services for the W. Hayes Street Improvements Project to Kittelson & Associates, Inc.** 95
Recommended Action: Award a Contract for engineering design services for the W. Hayes Street Improvements Project to Kittelson & Associates, Inc. in the amount of \$287,479 and authorize the City Administrator to sign the Agreement.

- 12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** –
These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.

None.

- 13. CITY ADMINISTRATOR'S REPORT
- 14. MAYOR AND COUNCIL REPORTS
- 15. EXECUTIVE SESSION

None.

- 16. ADJOURNMENT

COUNCIL GOALS 2019-2021

Thematic Goals

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

Strategic Goals

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*