

CITY OF WOODBURN

CITY COUNCIL AGENDA

MAY 11, 2020– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The filing period for Mayor and Council positions will open June 3, 2020. Positions to be voted upon at the November 3, 2020 general election are as follows:

Mayor:	At-Large position (2-year term)
Councilor -Ward I:	Precinct 815 (4-year term)
Councilor -Ward II:	Precinct 825 (4-year term)
Councilor -Ward VI:	Precinct 865 (4-year term)

Candidate filing forms and instructions are available from the City Recorder and will be posted on the City website.

- B. The Woodburn Budget Committee meeting is scheduled for May 14, 2020 at 3:00 pm

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrá intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

Proclamations:

- A. **National Tourism Month - May 2020** 1

Presentations:

- B. **Community Center**
- C. **W. Hayes Street Improvements - Street Design Update** 2
- D. **Strategic Investment Program (SIP)**

6. **COMMUNICATIONS**

None.

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of April 13, 2020** 22

Recommended Action: Approve the minutes.

- B. **Crime Statistics through March 2020** 25

Recommended Action: Receive the report.

- C. **Building Activity for April 2020** 30

Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3125 – An Ordinance Creating a Temporary Declaration of Candidacy Process for the Election of City Officials; Making Findings Justifying the Need for this New Election Process Because of the COVID-19 Pandemic; and Making a Declaration of** 41

Emergency and Sunset Clause

Recommended Action: Consider adoption of the Ordinance.

B. Award of Construction Contract for the Mill Creek Pump Station Standby Generator & Phase 1 Upgrades Project 49

Recommended Action: Award the construction contract for the Mill Creek Pump Station Standby Generator & Phase 1 Upgrades Project to the lowest responsible bidder, R. L. Reimers Company, in the amount of \$727,725.00.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.

A. Call-Up Briefing: Community Development Director Approval of an Extension of a Development Decision for Woodland Crossing 9065 Arney Lane (EXT 2020-01) 51

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

B. Call-Up Briefing: Planning Commission Approval of a Design Review and Variance for I & E Construction at 2215 Progress Way (DR 2019-14 & VAR 2020-02) 53

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

C. Call-Up Briefing: Planning Commission Approval of a Design Review for Woodburn School District at 1800 W. Hayes Street (DR 2020-03) 54

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT