

CITY OF WOODBURN

CITY COUNCIL AGENDA

AUGUST 10, 2020– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
LISA ELLSWORTH, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

VIA VIDEO CONFERENCING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:
None.

Appointments:
None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:
None.

Presentations:

- A. Presentation on the Woodburn Mortgage Assistance Program by DevNW

6. COMMUNICATIONS
None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of July 13, 2020** 1
Recommended Action: Approve the minutes.
- B. **Woodburn City Council Executive Session minutes of July 13, 2020** 7
Recommended Action: Approve the minutes.
- C. **Woodburn City Council Work Session minutes of July 27, 2020** 8
Recommended Action: Approve the minutes.
- D. **Woodburn City Council Executive Session minutes of July 27, 2020** 11
Recommended Action: Approve the minutes.
- E. **Acceptance of a Public Utility Easement at 619 Harrison Street, Woodburn, OR 97071 (Tax Lot 051W07CD01501)** 12
Recommended Action: Authorize the dedication of a public utility easement granted by Nathan and Tiffany Kosikowski, owners of the property located at 619 Harrison Street, Woodburn, OR 97071 (Tax Lot 051W07CD01501).
- F. **Acceptance of a Public Right-of-Way Dedication at 619 Harrison Street, Woodburn, OR 97071 (Tax Lot 051W07CD01501)** 17
Recommended Action: Authorize the dedication of a 6-foot public right-of-way granted by Nathan and Tiffany Kosikowski, owners of the property located at 619 Harrison Street, Woodburn, OR 97071 (Tax Lot 051W07CD01501).
- G. **IGA with Marion County for “eProsecutor” Access** 22
Recommended Action: Authorize the City Administrator and Chief of Police to sign an Intergovernmental agreement with Marion County for access to the District Attorney’s Office “eProsecutor” software.
- H. **Building Activity for July 2020** 28
Recommended Action: Receive the report.
- I. **Reaffirmation of City Excessive Force Policy Declaration** 43
Recommended Action: Reaffirm the City’s Excessive Force Policy Declaration.
- J. **Liquor License Application for Woodburn-Denn LLC.** 45

Recommended Action: Recommend that the OLCC approve the Liquor License Application for Woodburn-Denn LLC.

- K. Liquor License Application for OGA Golf Course Inc. 47**
Recommended Action: Recommend that the OLCC approve the Liquor License Application for OGA Golf Course Inc.
- L. Liquor License Application for Fusion 99 Inc. 49**
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Fusion 99 Inc.
- M. Liquor License Application for Mango's Bar LLC. 51**
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Mango's Bar LLC.
- N. Liquor License Application for B&E 4 LLC. 53**
Recommended Action: Recommend that the OLCC approve the Liquor License Application for B&E 4 LLC.
- O. Crime Statistics through June 2020 55**
Recommended Action: Receive the report.

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

None.

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. Council Bill No. 3135 - A Resolution Addressing Fair Housing Assistance in the City of Woodburn, as Required by the Oregon Community Development Block Grant Program and the United States Department of Housing and Urban Development; and Repealing and Replacing Resolution No. 1346 60**
Recommended Action: Adopt the updated Fair Housing Resolution; repealing and replacing Resolution 1346.
- B. Council Bill No. 3136 - A Resolution Adopting the "Mayor's Pledge" Related To Use of Force and Authorizing the Mayor to Sign the 64**

Mayor's Pledge On-Line

Recommended Action: Consider the adoption of the attached Resolution Adopting the "Mayor's Pledge" Related to the Use of Force and Authorizing the Mayor's Signature On-line.

C. Sale of Property Located at 11842 NE Chateau Dr. 68

Recommended Action: Authorize the City Administrator to enter into a purchase and sale agreement and transfer title of City owned property located at 11842 Chateau Dr. NE, Woodburn, OR 97071 to Rubin Ramirez Guzman and Luz M. Ramirez-Tarin by means of a Statutory Warranty Deed.

12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Call-Up Briefing: Planning Division Staff Approval of a Preliminary Partition of Parcel 1, Partition Plat 2019-063 (Phase 1B of Smith Creek) 81

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

13. CITY ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT

COUNCIL GOALS 2019-2021

Thematic Goals

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

Strategic Goals

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*

5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*