

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

SEPTEMBER 14, 2020– 7:00 P.M.

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

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VIA VIDEO CONFERENCING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:  
**None.**

Appointments:  
**None.**

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

**None.**

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:  
**None.**

Presentations:  
**None.**

6. COMMUNICATIONS  
**None.**

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

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Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
  - A. **Woodburn City Council minutes of August 10, 2020** 1  
Recommended Action: Approve the minutes.
  - B. **Woodburn City Council Work Session minutes August 31, 2020** 5  
Recommended Action: Approve the minutes.
  - C. **Building Activity for August 2020** 7  
Recommended Action: Receive the report.
9. **TABLED BUSINESS**

None.
10. **PUBLIC HEARINGS**
  - A. **Continuance of Council Call-up Hearing of Planning Commission approval of Allison Way Apartments (Design Review DR 2019-05, Phasing Plan PP 2019-01, Property Line Adjustment PLA 2019-04, Street Exception EXCP 2020-05, and Variances 2019-04)** 22  
Recommended Action: After hearing additional public testimony, the Council may act on the consolidated land use applications package or individual applications to:
    1. Approve with the modified conditions (as specified below) or
    2. Deny, based on Woodburn Development Ordinance (WDO) criteria or other City provisions.
  - B. **FY 2020-2021 Supplemental Budget Request for Acceptance of Grant Awards for Covid Relief Funds (CRF) and Business Oregon Small Business Grant Funds and the Appropriation Authority for Expending the Grant Revenue for their Approved Purposes** 53  
Recommended Action: Hold a public hearing.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
  - A. **Council Bill No. 3137 – An Ordinance Providing for the Management of Access to and Use of the City's Rights-of-Way for Utility Purposes and Declaring an Emergency** 55

Recommended Action: Enact the Utility Service Ordinance

**B. Council Bill No. 3138- A Resolution Setting the Right-of-Way Utility License and Usage Fee Rates within the City of Woodburn 114**

Recommended Action: Adopt a Resolution setting ROW utility license and usage fee rates in the City

**C. Council Bill No. 3139 – A Resolution Approving a Supplemental Budget for FY 2020-2021 117**

Recommended Action: Adopt the resolution authorizing \$750,000 additional grant revenue and appropriation authority to Operating Expenses in the General Fund.

**D. T-Mobile Water Tower Site Lease Agreement 119**

Recommended Action: Authorize the City Administrator to enter into the attached Water Tower Site Lease Agreement with T-Mobile.

**12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.***

None.

**13. CITY ADMINISTRATOR’S REPORT**

**14. MAYOR AND COUNCIL REPORTS**

**15. EXECUTIVE SESSION**

None.

**16. ADJOURNMENT**

**COUNCIL GOALS 2019-2021**

**Thematic Goals**

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

**Strategic Goals**

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*