

# CITY OF WOODBURN

## CITY COUNCIL AMENDED

### AGENDA

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

NOVEMBER 23, 2020– 7:00 P.M.

---

VIA VIDEO CONFERENCING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall and the Library will be closed November 26 and 27 for the Thanksgiving Holiday.

Transit Services will be closed on November 26 but will be open normal business hours on Friday, November 27.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS
- None.
5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

None.

6. COMMUNICATIONS
- None.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
  - A. **Woodburn City Council minutes of November 9, 2020** 1  
Recommended Action: Approve the minutes.
  - B. **Purchase and Acceptance of a Statutory Warranty Deed for Right-of-Way Dedication at 1251 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC02200)** 4  
Recommended Action: Authorize the purchase and acceptance of a Right-of-Way dedication granted by Pavel Anfilofieff, property owner of the property located at 1251 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC02200).
  - C. **IGA with the City of Silverton** 10  
Recommended Action: Authorize the City Administrator to sign into an Intergovernmental agreement with the City of Silverton.
  - D. **Oregon Main Street Revitalization Grant Re-funding Letters**  
Recommended Action: Authorize the Mayor to sign the letters
9. **TABLED BUSINESS**  
  
None.
10. **PUBLIC HEARINGS**  
  
None.
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
  - A. **Council Bill No. 3137 – An Ordinance Providing for the Management of Utility Services Within the City and Access to and use of the City's Rights-of-Way** 17  
Recommended Action: Second reading required because there was not a unanimous vote at the November 9, 2020 City Council Meeting.
  - B. **Council Bill No. 3138- A Resolution Setting the Right-of-Way Utility** 48

## **License and Usage Fee Rates within the City of Woodburn**

Recommended Action: Adopt a Resolution setting ROW utility license and usage fee rates in the City.

### **12. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

#### **A. Call-Up Briefing: Planning Commission approval of a Design Review and Exception to Street Right-of-Way and Improvement Requirements (“Street Exception”) application package for Woodburn Urgent Care at 2902 Tom Tennant Drive (DR 2020-06 & EXCP 2020-07)** 51

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

#### **B. Call-Up Briefing: Planning Commission Approval of Conditional Use, Design Review, Property Line Adjustment (as lot consolidation), Street Exception, and Variance Applications for Templeton Apartments on five lots at 1430 E. Cleveland Street (CU 2020-01, DR 2020-02, EXCP 2020-04, PLA 2020-02, & VAR 2020-02)** 53

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. (The Council may call up this item for review if desired and, by majority vote, initiate a review of this Commission decision.)

### **13. CITY ADMINISTRATOR’S REPORT**

### **14. MAYOR AND COUNCIL REPORTS**

### **15. EXECUTIVE SESSION**

None.

### **16. ADJOURNMENT**

## **COUNCIL GOALS 2019-2021**

### **Thematic Goals**

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

### **Strategic Goals**

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*
4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*