

# **COUNCIL MEETING MINUTES**

## **NOVEMBER 23, 2020**

**DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, NOVEMBER 23, 2020**

**CONVENED** The meeting convened at 7:00 p.m. with Mayor Swenson presiding.

### **ROLL CALL**

Mayor Swenson	Present
Councilor Carney	Present -via video conferencing
Councilor Cornwell	Present -via video conferencing
Councilor Schaub	Present -via video conferencing
Councilor Morris	Present- via video conferencing
Councilor Ellsworth	Present -via video conferencing
Councilor Cabrales	Present -via video conferencing

**Staff Present** (via video conferencing): City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Economic Development Director Johnk, Police Chief Ferraris, Finance Director Turley, Deputy Police Chief Pilcher, Assistant City Attorney Granum, Human Resources Director Gregg, Parks and Recreation Manager Cuomo, City Recorder Pierson

### **ANNOUNCEMENTS**

City Hall and the Library will be closed November 26 and 27 for the Thanksgiving Holiday.

Transit Services will be closed on November 26 but will be open normal business hours on Friday, November 27.

### **CONSENT AGENDA**

- A. Woodburn City Council minutes of November 9, 2020,
  - B. Purchase and Acceptance of a Statutory Warranty Deed for Right-of-Way Dedication at 1251 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC02200),
  - C. IGA with the City of Silverton,
  - D. Oregon Main Street Revitalization Grant Re-funding Letters.
- Carney/Cornwell...** adopt the Consent Agenda. The motion passed unanimously.

### **COUNCIL BILL NO. 3137 – AN ORDINANCE PROVIDING FOR THE MANAGEMENT OF UTILITY SERVICES WITHIN THE CITY AND ACCESS TO AND USE OF THE CITY'S RIGHTS-OF-WAY**

Mayor Swenson stated that since the vote on this item at the last meeting was not unanimous, a second reading is required. City Recorder Pierson provided a second reading of the bill by title only since there were no objections. Ken Lyons provided comments on behalf of AT & T in opposition of the proposed Utility Services Ordinance. Kim Allen provided comments on behalf of Verizon in opposition of the proposed Utility Services Ordinance. On roll call vote for final passage, the vote was 5 to 1 with Councilor Carney voting no. Mayor Swenson declared Council Bill No. 3137 duly passed.

### **COUNCIL BILL NO. 3138- A RESOLUTION SETTING THE RIGHT-OF-WAY UTILITY LICENSE AND USAGE FEE RATES WITHIN THE CITY OF WOODBURN**

**Carney** introduced Council Bill No. 3138. City Recorder Pierson read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No. 3138 duly passed.

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#### **CALL-UP BRIEFING: PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW AND EXCEPTION TO STREET RIGHT-OF-WAY AND IMPROVEMENT REQUIREMENTS ("STREET EXCEPTION") APPLICATION PACKAGE FOR WOODBURN URGENT CARE AT 2902 TOM TENNANT DRIVE (DR 2020-06 & EXCP 2020-07)**

The Council declined to call this item up.

#### **CALL-UP BRIEFING: PLANNING COMMISSION APPROVAL OF CONDITIONAL USE, DESIGN REVIEW, PROPERTY LINE ADJUSTMENT (AS LOT CONSOLIDATION), STREET EXCEPTION, AND VARIANCE APPLICATIONS FOR TEMPLETON APARTMENTS ON FIVE LOTS AT 1430 E. CLEVELAND STREET (CU 2020-01, DR 2020-02, EXCP 2020-04, PLA 2020-02, & VAR 2020-02)**

Community Development Director Kerr provided a staff report. The Mayor stated that he had two people that wanted to provide comments on this item. City Attorney Shields stated that no testimony should be taken on this item tonight. The Council declined to call this item up.

#### **CITY ADMINISTRATOR'S REPORT**

The City Administrator reported the following:

- City is working on the new OSHA rules and safe work environments which has required more people to work from home and staggering going to City Hall. Mask is required in City Hall at all times unless you are in an office alone with the door closed.
- Love Santa is not collecting item for distribution there will only be food baskets. They have signed up 450 families. The City is providing assistance to some of the local non-profits through the economic development programs.
- Love Inc. will be moving in to the Family Resource Center in December.

#### **MAYOR AND COUNCIL REPORTS**

Councilor Schaub wished everyone a happy Thanksgiving and added that the CERT program along with the Aware food bank have distributed 41 tons of food since April.

Councilor Cabrales stated that PCUN is doing a stipend program for small Latinx businesses and wished everyone a happy Thanksgiving.

Councilor Morris wished everyone a happy Thanksgiving.

Councilor Ellsworth wished everyone a health Thanksgiving.

Councilor Cornwell stated that she will be seeing limited family and they will be masking up.

Councilor Carney stated enjoy Thursday.

Mayor Swenson stated that the Governor invited City Councilors and Mayors to a preview of the COVID metrics and that a draft of the metrics being proposed was sent out. He also stated that December 3 there will be roles and responsibility training for Councilors and Mayors provided by the League of Oregon Cities for those who are interested in attending.

#### **ADJOURNMENT**


Mayor Swenson adjourned the meeting at 8:07 p.m.

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APPROVED

  
ERIC SWENSON, MAYOR

ATTEST



Heather Pierson, City Recorder  
City of Woodburn, Oregon