

CITY OF WOODBURN

CITY COUNCIL AGENDA

DECEMBER 14, 2020– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

VIA VIDEO CONFERENCING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. OATH OF OFFICE AND ELECTION
 - A. Oath of Office for Mayor and Councilors for Wards I, II, and VI
 - B. Election of Council President (by electronic ballot)
4. OUTGOING CITY COUNCILOR AND MAYOR PRESENTATION
 - A. City Recognition
5. PRESENTATIONS
6. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

A. Holiday Closures:

Christmas:

City Hall will be closed beginning at noon on December 24 and will reopen for regular business hours on December 28.

The Library will be open 10am-2pm on December 24th for curbside material pickup and drop off only and Closed on December 25.

Transit Services will be closed December 25

New Year: City Hall, the Library and Transit Services will be closed January 1.

Appointments:

None.

7. COMMUNITY/GOVERNMENT ORGANIZATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

****Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al (503) 980-2485.****

None.

8. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Audit
- B. Emergency Business Assistance Program
- C. COVID-19 Update

1

9. COMMUNICATIONS

None.

- 10. BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

- 11. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council Meeting minutes of November 23, 2020** 196
Recommended Action: Approve the minutes.

- B. **Acceptance of a Public Utility Easement at 591 Gatch Street, Woodburn, OR 97071 (Tax Lot 051W18AA05700)** 199
Recommended Action: Authorize the dedication of a public utility easement granted by Mid-Valley Community Church, owners of the property located at 591 Gatch Street, Woodburn, OR 97071 (Tax Lot 051W18AA05700).

- C. **Liquor License Application for Las Islas.** 204
Recommended Action: Recommend that the OLCC does approve the Liquor License Application for Las Islas.

- D. **Certified Election Results – November 3, 2020 General Election** 206
Recommended Action: Accept the Certified Results from Marion County.

- E. **Building Activity for November 2020** 209
Recommended Action: Receive the report.

- F. **Crime Statistics through October 2020** 220
Recommended Action: Receive the report.

12. TABLED BUSINESS

None.

13. PUBLIC HEARINGS

None.

14. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. Award of Construction Contract for the Parr Road Municipal Water Supply Well Project 225

Recommended Action: Award the construction contract for the Parr Road Municipal Water Supply Well Project to the lowest responsible and responsive bidder, Holt Services, Inc., in the amount of \$434,683.00.

B. Award of Construction Contract for the Santiam Lift Station Removal Project 227

Recommended Action: Award the construction contract for the Santiam Lift Station Removal Project to the lowest responsible and responsive bidder, Canby Excavating, Inc., in the amount of \$60,950.00.

15. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

None.

16. CITY ADMINISTRATOR'S REPORT

17. MAYOR AND COUNCIL REPORTS

18. EXECUTIVE SESSION

None.

19. ADJOURNMENT