

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

NOVEMBER 12, 2019– 7:00 P.M.

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall will be closed November 28 and 29 for the Thanksgiving Holiday.

The Library will be closed November 28 but will be open from 10 a.m. to 2 p.m. on Friday, November 29.

The Aquatic Center will be closed November 28 but will be open from 7 a.m. to 6 p.m. on Friday, November 29.

Transit Services will be closed on November 28 but will be open normal business hours on Friday, November 29.

- B. The City Council meeting scheduled for November 25, 2019 is cancelled. The next City Council meeting will take place on December 9, 2019 at 7:00 p.m.

Appointments:

None.

4. WOODBURN POLICE DEPARTMENT SWEARING-IN CEREMONY
5. 15 MINUTE BREAK
6. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Com niquese al (503) 980-2485.\*\*

7. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

**None.**

Presentations:

**None.**

8. **COMMUNICATIONS**

**None.**

9. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda. Comment time will be limited to 3 minutes.*

10. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of October 28, 2019** 1  
Recommended Action: Approve the minutes.

B. **Acceptance of a Temporary Public Utility Easement at 1800 W. Hayes Street (Nellie Muir School), Woodburn, OR 97071 (Tax Lot 052W12DD06300)** 4  
Recommended Action: Accept the dedication of a temporary public utility easement granted by the Woodburn School District, owners of the property located at 1800 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 052W12DD06300).

C. **Acceptance of Two Public Utility Easements at 1800 W. Hayes Street (Nellie Muir School), Woodburn, OR 97071 (Tax Lot 052W12DD06300)** 9  
Recommended Action: Accept the dedication of two public utility easements granted by the Woodburn School District, owners of the property located at 1800 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 052W12DD06300).

D. **Acceptance of two Warranty Deeds at 1800 W Hayes Street (Nellie Muir School), Woodburn, OR 97071 (Tax Lot 052W12DD06300)** 18  
Recommended Action: Accept two right-of-way dedications granted by the Woodburn School District, owners of the property located at 1800 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 052W12DD06300).

E. **Woodburn-Gervais Enterprise Zone 5-year Tax Abatement Agreement with Grating Pacific, LLC** 27

Recommended Action: Authorize an Agreement with Grating Pacific, LLC for property tax abatement for Five (5) years under the Woodburn-Gervais Enterprise Zone.

**F. Woodburn-Gervais Enterprise Zone 5-year Tax Abatement Agreement with I & E Construction, Inc. 39**

Recommended Action: Authorize an Agreement with I & E Construction, Inc. for property tax abatement for Five (5) years under the Woodburn-Gervais Enterprise Zone.

**11. TABLED BUSINESS**

None.

**12. PUBLIC HEARINGS/GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time will be limited to 3 minutes.*

**A. PUBLIC HEARING 54**

**Republic Service Rate Increase**

Recommended Action: Conduct a Public Hearing pursuant to [Ordinance 2552](#) (Solid Waste Management Ordinance) to examine and consider the revised rate schedule and corresponding request for a rate increase proposed by United Disposal Service, Inc. dba Republic Services of Marion County-Woodburn (Republic Services).

**B. Council Bill No. 3112 - A Resolution Approving an Adjusted Rate Schedule for Providing Solid Waste Service Within the City of Woodburn and Repealing Resolution 2087 70**

Recommended Action: Consider the proposed resolution authorizing rate increases of 12% for residential, commercial, and industrial customers, effective January 1, 2020.

**C. PUBLIC HEARING 77**

**FY 2019/20 SUPPLEMENTAL BUDGET REQUEST FOR CREATION OF PERS SIDE ACCOUNT**

Recommended Action: Hold a public hearing on the FY 2019-20 Supplemental Budget Request.

**D. Council Bill No. 3113 – A FY 2019-2020 Resolution Approving \$733,333 in Transfers of Appropriations in Various Funds and Approving the Creation of a Side Account Through the Contribution of \$2,823,043 to 81**

**PERS**

Recommended Action: adopt the attached resolution approving a supplemental budget in the amount of \$733,333.

**E. PUBLIC HEARING 84**

**Expansion of the Woodburn-Gervais Enterprise Zone**

Recommended Action: Conduct a public hearing on expanding the Woodburn-Gervais Enterprise Zone to include the 108 acres of recently annexed industrial land located in the Southwest Industrial Reserve (SWIR) area west of I-5.

**F. Council Bill No. 3114 - A Resolution for Woodburn-Gervais Enterprise Zone Boundary Change 90**

Recommended Action: Consider the attached resolution recommending that the boundary of the Woodburn-Gervais Enterprise Zone be expanded.

**G. Award a Contract for Final Design Services for the I-5 Pump Station and Force Main Upgrades to Murraysmith, Inc. 99**

Recommended Action: Award a Contract for final design services for the I-5 Pump Station and Force Main Upgrades for \$537,850.00 to Murraysmith, Inc. and authorize the City Administrator to sign the Agreement.

**H. PUBLIC HEARING 101**

**Pacific Valley Apartments DR 2019-03**

Recommended Action: Consider the staff memo and its attachments and testimony and uphold the Planning Commission approval with conditions.

*Alternate Outcomes*

The Council may instead act on the land use application to:

1. Approve with modified conditions; or
2. Deny, based on WDO criteria or other City provisions.

**13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.***

**A. Call-Up Briefing: Planning Commission Approval of a Modification to Conditions of Approval for Salem Health Clinic at 105 N. Arney Rd (MOC 2019-01) 218**

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this

item for review if desired and, by majority vote, initiate a review of this decision.

- B. Call-Up Briefing: Planning Commission Approval of Conditional Use, Design Review, Street Exception, and Variance Applications for Heritage Elementary School at 440 Parr Rd (CU 2019-02, DR 2019-02, EXCP 2019-02, & VAR 2019-01) 219**

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

- C. Call-Up Briefing: Planning Commission Approval of Conditional Use, Design Review, Street Exception, and Variance Applications for Lincoln Elementary School at 965 & 1041 N. Boones Ferry Rd (CU 2019-06, DR 2019-08, EXCP 2019-04, & VAR 2019-06) 221**

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

**14. CITY ADMINISTRATOR'S REPORT**

**15. MAYOR AND COUNCIL REPORTS**

**16. EXECUTIVE SESSION**

None.

**17. ADJOURNMENT**

**COUNCIL GOALS 2019-2021**

**Thematic Goals**

1. *Create an inclusive environment where residents participate and are engaged in the community (that is vibrant, safe and active).*
2. *Promote an environment that encourages sustainable economic health maximizing our geographic, workforce, cultural and community assets.*

**Strategic Goals**

3. *Create an inclusive environment where Woodburn residents want to participate and are engaged in the community.*

4. *Develop innovative funding sources to help support the completion of capital improvement projects.*
5. *Grow and support strategic partnerships for economic health.*
6. *Explore the development of a non-profit consolidation facility.*
7. *Improve Communication and Coordination with School District on matters of mutual interest.*
8. *Completion of the First Street remodel.*
9. *Completion of Phase 1 & 2 of the Community Center Project including the formation of an ad hoc steering committee to review and recommend design.*
10. *Creation of the Dick Jennings Community Leadership Academy.*
11. *Develop a strategy to limit PERS liability.*
12. *Establishment of a Woodburn 20 year community-visioning plan.*