

# CITY OF WOODBURN

## CITY COUNCIL AMENDED

### AGENDA

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD I  
ALICE SWANSON, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
BENITO PUENTE JR., COUNCILOR WARD VI

MAY 24, 2021– 7:00 P.M.

---

VIA VIDEO CONFERENCING

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Portland General Electric – Maria Pope, PGE President and CEO
- B. Use of Force Report and OAA Certificate of Accreditation
- C. COVID-19 Update

1

6. COMMUNICATIONS

None.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council Meeting minutes of May 10, 2021** 10  
Recommended Action: Approve the minutes.
- B. **Crime Statistics through April 2021** 13  
Recommended Action:
- C. **Acceptance of Two Public Utility Easements at 2215 Progress Way, Woodburn, OR 97071 (Tax Lot 051W08B001500)** 18  
Recommended Action: Authorize the acceptance of two Public Utility Easements to be granted by Ivanov Investment Group LLC, owners of the property located at 2215 Progress Way, Woodburn, OR 97071 (Tax Lot 051W08B001500).
9. **TABLED BUSINESS**
- None.
10. **PUBLIC HEARINGS**
- A. **FY 2020-2021 Supplemental Budget Request** 29
- B. **Woodburn Eastside Apartments** 31
11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 3153 – An Ordinance Annexing Approximately 8.62 Acres of Territory at 2145 Molalla RD NE into the City of Woodburn, Located Along the North Side of Oregon HWY 211 East of June Way, Marion County, Oregon** 33  
Recommended Action: Adopt the Ordinance.
- B. **Council Bill No. 3154 – An Ordinance Designating Zoning to Approximately 8.62 Acres of Territory at 2145 Molalla RD NE Located** 119

Along the North Side of Oregon HWY 211 East of June Way, Marion County, Oregon as Commercial General (CG) Zoning District  
Recommended Action: Adopt the Ordinance.

- C. **Approval of Final Decision Document for Woodburn Eastside Apartments** 127  
Recommended Action: Authorize the mayor to sign the final decision document.
- D. **Council Bill No. 3155 - A Resolution Approving Transfers of FY 2020-2021 Appropriations and Approving a Supplemental Budget** 173  
Recommended Action: Adopt the attached resolution approving a supplemental budget for various funds for fiscal year 2020-2021.
- E. **Transit Vehicle Purchase** 175  
Recommended Action: Authorize the City Administrator to enter into an agreement to purchase a transit bus from Creative Bus Sales for \$333,869.
- F. **COVID-19 Mask Guidance and Physical Distancing Requirements** 200  
Recommended Action: Decide whether the City will continue to apply the face mask and physical distancing requirements in state COVID-19 guidance or allow visitors to the workplace to make use of the vaccine exemption as outlined in OHA revised interim guidelines, effective on a date certain.

12. **OTHER BUSINESS**

None.

13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

- A. **Call-Up Briefing: Planning Division staff approval of a Zoning Adjustment application for 531 Ostrom Drive (ZA 21-03)** 207  
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
- B. **Call-Up Briefing: Planning Division staff approval of a Zoning Adjustment application for 680 Bishopick Way (ZA 21-04)** 209  
Recommended Action: Staff recommends no action and briefs the

Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

- C. Call-Up Briefing: Planning Division staff approval of a Zoning Adjustment application for 622 Bishopick Way (ZA 21-05)** 211  
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

14. CITY ADMINISTRATOR'S REPORT
15. MAYOR AND COUNCIL REPORTS
16. EXECUTIVE SESSION  
  
None.
17. ADJOURNMENT