

# CITY OF WOODBURN

## CITY COUNCIL AMENDED

### AGENDA

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
ALICE SWANSON, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
BENITO PUENTE JR., COUNCILOR WARD VI

SEPTEMBER 13, 2021– 7:00 P.M.

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CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

A. Hispanic, Latinx, and Indigenous Heritage Month

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Presentations:

- B. Woodburn Ambulance
- C. Legion Park Project
- D. Economic Development Update
- E. COVID-19 Update

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrá intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

6. **COMMUNICATIONS**  
None.
7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council Meeting minutes of August 9, 2021** 2  
Recommended Action: Approve the minutes.
- B. **Woodburn City Council Special Meeting minutes of August 11, 2021** 5  
Recommended Action: Approve the minutes.
- C. **Purchase and Acceptance of a Public Utility Easement at 1560 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC07100)** 7  
Recommended Action: Authorize the purchase and acceptance of a Public Utility Easement granted by The Diocese of Oregon, property owner of the property located at 1560 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC07100).
- D. **Purchase and Acceptance of a Statutory Warranty Deed for Right-of-Way Dedication at 1560 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC07100)** 13  
Recommended Action: Authorize the purchase and acceptance of a Right-of-Way dedication granted by The Diocese of Oregon, property owner of the property located at 1560 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC07100).
- E. **Building Activity for August 2021** 18  
Recommended Action: Receive the report.
- F. **Crime Statistics through July 2021** 19  
Recommended Action: Receive the report.
9. **TABLED BUSINESS**  
None.

**10. PUBLIC HEARINGS**

- A. FY 2021-2022 Supplemental Budget Request for Acceptance of Grant Awards for Aware Food Bank Project, the Impact to the Building Fund of Increased Commercial Building Permit Activity and a Budget Transfer from the General Fund to the General Capital Construction Fund for an Upgrade to the Library HVAC System** 24

**11. GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. Council Bill No. 3164 - A Resolution Approving Transfers of FY 2021-2022 Appropriations and Approving a Supplemental Budget** 26  
Recommended Action: Adopt the resolution authorizing \$250,000 additional grant revenue and appropriation authority to Operating Expenses in the General Fund. Additional transfer authority from the general fund to the general capital construction fund in the amount of \$95,000. Increasing the Operating Revenue in the building inspection fund and Operating Expenditures by \$4,500,000 to account for increased activity in commercial building activity.

**12. OTHER BUSINESS**

None.

**13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

- A. Call-Up Briefing: Planning Commission decision of a Design Review associated application for Project Basie ("Amazon") at 450 S. Butteville Road (DR 21-07, EXCP 21-03, PAR 21-01, PLA 21-01, RCWOD 21-03, & VAR 21-02)** 28  
Recommended Action: Staff recommends taking no action on this item (not calling the item up for review).

**14. CITY ADMINISTRATOR'S REPORT**

**15. MAYOR AND COUNCIL REPORTS**

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT