

# **COUNCIL MEETING MINUTES**

## **NOVEMBER 8, 2021**

**DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, NOVEMBER 8, 2021**

**CONVENED** The meeting convened at 7:00 p.m. with Mayor Swenson presiding.

### **ROLL CALL**

Mayor Swenson	Present
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Present- via video conferencing
Councilor Swanson	Present - via video conferencing
Councilor Puente	Present
Councilor Cabrales	Present- via video conferencing

**Staff Present:** City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Police Chief Pilcher, Community Development Director Kerr, Economic Development Director Johnk, Human Resources Director Gregg, Public Works Projects and Engineering Director Liljequist, Public Works Operations Director Stultz, Finance Director Turley, Public Affairs and Communications Coordinator Moore, Economic Development Specialist Setzer-Lemon, City Recorder Pierson

### **ANNOUNCEMENTS**

Mayor Swenson announced the following:

- City Hall, the Library, and Transit Services will be closed on November 11 in observance of Veterans Day. The Aquatic Center will be open normal hours.
- City Hall and the Library will be will be closed November 25 and 26 for the Thanksgiving Holiday. The Aquatic Center will be closed November 25 for the Thanksgiving Holiday. Transit Services will be closed on November 25 for the Thanksgiving Holiday but will be open normal business hours on Friday, November 26.
- The City Council meeting scheduled for November 22, 2021, is cancelled. The next City Council meeting will take place on December 13, 2021, at 7:00 p.m.

### **PRESENTATIONS**

Community Services Director Cuomo provided updated information on COVID-19 in Woodburn.

Economic Development Director Johnk and Economic Development Specialist Setzer-Lemon provided information on the North Marion County Employment Hub.

### **CONSENT AGENDA**

A. Woodburn City Council minutes of October 25, 2021,

B. Building Activity for October 2021.

**Carney/Cornwell...** adopt the Consent Agenda. The motion passed unanimously.

**COUNCIL BILL NO. 3166 - AN ORDINANCE RELATING TO REAPPORTIONMENT OF WARD BOUNDARIES, REPEALING ORDINANCE 2483, AND DECLARING AN**

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### **EMERGENCY**

**Carney** introduced Council Bill No. 3166. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. City Administrator Derickson provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No. 3166 duly passed.

### **COUNCIL BILL NO. 3167– AN ORDINANCE REPEALING ORDINANCE 2237 AS PART OF THE ORDINANCE REVIEW/REVISION PROJECT AND DECLARING AN EMERGENCY**

**Carney** introduced Council Bill No. 3167. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. Assistant City Administrator Row provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No. 3167 duly passed.

### **AWARD OF CONSTRUCTION CONTRACT FOR AQUATIC CENTER DX RECOVERY UNIT REPAIR**

Community Services Director Cuomo provided a staff report. **Carney/Cornwell...** authorize the City Administrator to enter into a Professional Services Agreement with Envisie Inc. for the Aquatic Center DX Recovery Unit Repair in the amount of \$113,392.00. The motion passed unanimously.

### **CITY ADMINISTRATOR'S REPORT**

City Administrator Derickson reported the following:

- The dog park at Senior Estates will be discussed at the next Park Board Meeting and Karen Linton who brought the item to the City Council will attend that Park Board meeting to participate in the discussion of an off leash area.
- Front Street trees damaged during ice storm are currently being removed and are scheduled to be replaced with healthy trees. Public Works Operations Director Stultz provided information on the trees to be removed and noted that they hope to have the trees replaced with smaller trees in early spring. He added that some of the trees are being removed as their roots are causing hazards on the sidewalks.
- Working through some glitches on the Sidewalk Improvement Plan in regards to ADA standards and the additional costs associated with that.

### **MAYOR AND COUNCIL REPORTS**

Councilor Cornwell noted that Trunk or Treat was a great success and hopes it can continue in the future.

Councilor Schaub stated that she was excited to hear about the dog park for Senior Estates and that Karen Linton did a great job. She added that she had four trick or treaters at her house and wished they had more.

Councilor Cabrales stated that there is a holiday food basket event for seniors 60 and over and anyone that wants to register can let her know.

Councilor Swanson stated that she is collaborating with Gabi at the food bank who is continuing to collaborate to work closely to serve the population that are unsheltered in our area.

Mayor Swenson stated that Trunk or Treat was great and that Chief Pilcher was a great

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representative as was Tommy in his dinosaur costume. He reminded Councilors that the groundbreaking ceremony for Amazon will take place on November 16<sup>th</sup> and that the Mayor's Tree Lighting Ceremony will take place on November 28<sup>th</sup> at 5:15 p.m. at the Plaza.

#### EXECUTIVE SESSION

Mayor Swenson entertained a motion to adjourn into executive session. **Carney/Puente...** move into executive session under the authority of ORS 192.660(2)(i). The motion passed unanimously. The Council adjourned into executive session at 8:30 p.m. and reconvened at 9:14 p.m. Mayor Swenson stated that no action was taken by the Council while in executive session.

**Carney/Cornwell...** direct the Mayor to sign an agreement to the City Administrators Current employment agreement to do the following: number one, increase base salary by 2%; number two, add an additional 40 hours to vacation leave bank. The motion passed unanimously.

**Carney/Schaub...** direct the Mayor to sign an amendment to the City Attorneys current employment agreement to do the following: number one, increase base salary by 2%; number two, add an additional 40 hours to vacation leave bank; and number three, extend the term of the present agreement until December 31, 2023. The motion passed unanimously.


#### ADJOURNMENT

**Carney/Cornwell...** meeting be adjourned. The motion passed unanimously. The meeting adjourned at 9:16 p.m.

APPROVED \_\_\_\_\_

  
ERIC SWENSON, MAYOR

ATTEST \_\_\_\_\_

  
Heather Pierson, City Recorder  
City of Woodburn, Oregon