

COUNCIL MEETING MINUTES

JANUARY 10, 2022

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, JANUARY 10, 2022

CONVENED The meeting convened at 7:01 p.m. with Mayor Swenson presiding.

ROLL CALL

Mayor Swenson	Present
Councilor Carney	Present
Councilor Cornwell	Present -via video conferencing
Councilor Schaub	Present -via video conferencing
Councilor Swanson	Present- via video conferencing
Councilor Puente	Present -via video conferencing
Councilor Cabrales	Present -Absent

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Economic Development Director Johnk, Police Chief Pilcher, Community Development Director Kerr, Finance Director Turley, Public Works Director Stultz, Assistant City Attorney Granum, Human Resources Director Gregg, Community Services Director Cuomo, City Recorder Pierson

ANNOUNCEMENTS

City Hall and the Library will be closed on January 17 for Martin Luther King Jr. Day.

PRESENTATIONS

Audit Presentation – Ryan Pasquarella of Grove Mueller and Swank informed the Council that the audits for the City and the URA are complete and provided some highlights from the audit.

Family Resource Center Update – Esther Nelson-Garrett, with Safety Compass; Jayne Downing with Center for Hope and Safety; Ryan Smith with Love, INC.; Kaela Lombardi with Mid-Willamette Valley Community Action Agency; and Alison Kelley and Kyle Tarr with Liberty House spoke on the services they provide to the community and how being housed in the Family Resource Center is important to the work they do.

COVID-19 Update– Community Services Director Cuomo provide an update on COVID-19 in Woodburn.

CONSENT AGENDA

- A. Woodburn City Council minutes of December 13, 2021,
- B. Acceptance of Public Access and Utility Easements at Stacy Allison Way, Woodburn, OR 97071 (Tax Lot 052W14 02300),
- C. Status of LUBA Remand of the Trillium Annexation,
- D. Building Activity for December 2021.

Carney/Swanson... adopt the Consent Agenda. The motion passed unanimously.

COUNCIL BILL NO. 3168 - AN ORDINANCE REPEALING ORDINANCE 2558 (AN ORDINANCE GRANTING A CABLE TELEVISION FRANCHISE TO DATAVISION COMMUNICATIONS, LLC) EFFECTIVE ON MARCH 1, 2022

Carney introduced Council Bill No. 3168. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. Assistant City Administrator Row provided a

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staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No. 3168 duly passed.

COUNCIL BILL NO. 3169 - AN ORDINANCE ANNEXING APPROXIMATELY 0.95 ACRES OF PROPERTY INTO THE CITY OF WOODBURN KNOWN AS THE VALENTINA ESTATES NO. 2 AND LOCATED ALONG THE WEST SIDE OF BROWN STREET SOUTH OF VINE AVENUE, MARION COUNTY, OREGON

Carney introduced Council Bill No. 3169. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No. 3169 duly passed.

COUNCIL BILL NO. 3170 - AN ORDINANCE AMENDING THE WOODBURN ZONING MAP TO DESIGNATE ZONING OF APPROXIMATELY 0.95 ACRES OF ANNEXED TERRITORY KNOWN AS THE VALENTINA ESTATES NO. 2 AND LOCATED ALONG THE WEST SIDE OF BROWN STREET SOUTH OF VINE AVENUE, MARION COUNTY, OREGON AS RESIDENTIAL SINGLE FAMILY (RS) ZONING DISTRICT

Carney introduced Council Bill No. 3170. City Recorder Pierson read the bill twice by title only since there were no objections from the Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No. 3170 duly passed.

APPROVAL OF FINAL DECISION DOCUMENT FOR THE VALENTINA ESTATES NO. 2 SUBDIVISION WITH VARIANCE (SUB 2020-02 & VAR 21-04)

Community Development Director Kerr provided a staff report. Carney/Schaub... Authorize the mayor to sign the final decision document. The motion passed unanimously.

COUNCIL BILL NO. 3171 - A RESOLUTION SETTING AMOUNT OF THE PARKS AND RECREATION SYSTEMS DEVELOPMENT CHARGES UNDER AN EXISTING METHODOLOGY; ESTABLISHING AN ALTERNATIVE RATE REVIEW FEE; AND SETTING AN EFFECTIVE DATE FOR IMPOSITION OF THE FEES AND CHARGES

Carney introduced Council Bill No. 3171. City Recorder Pierson read the bill by title only since there were no objections from the Council. Community Services Director Cuomo provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Swenson declared Council Bill No. 3171 duly passed.

AWARD A CONTRACT FOR PRELIMINARY DESIGN SERVICES FOR THE WASTEWATER FACILITIES MASTER PLAN UPDATE & RATE STUDY TO MURRAYSMITH, INC.

Public Works Director Stultz provided a staff report. Carney/Puente... award a Contract for preliminary design services for the Wastewater Facilities Master Plan & Rate Study to Murraymith, Inc. in the amount of \$569,539.00 and authorize the City Administrator to sign the Agreement. The motion passed unanimously.

AWARD A CONTRACT FOR PRELIMINARY DESIGN SERVICES FOR THE STORM DRAINAGE MASTER PLAN UPDATE TO MURRAYSMITH, INC.

Carney/Swanson... award a Contract for engineering services for the Woodburn Water Supply System Risk & Resiliency Assessment to Murrraysmith, Inc. in the amount of \$75,007 and authorize the City Administrator to sign the Agreement. The motion passed unanimously.

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CALL-UP BRIEFING: STAFF ADMINISTRATIVE APPROVAL OF A PRELIMINARY PARTITION APPLICATION FOR 920 HARDCASTLE AVENUE (PAR 21-02)

The Council declined to call this item up.

CITY ADMINISTRATOR'S REPORT

The City Administrator asked Police Chief Pilcher to discuss the Community Services Officer Program. Chief Pilcher provided information on the history of the Community Services Officer Program and information on the program moving forward. He noted that they are adding one more Community Service Officer for a total of three. He introduced the three officers: Skyler Gaspar, Nick Weathermon, and Gerardo Contreras.

MAYOR AND COUNCIL REPORTS

Councilor Swanson provided compliments to the Community Services Officers for their diplomacy and patience when dealing with the public.

Mayor Swenson stated that he appeared on Mayor Monday on KOIN-TV.

ADJOURNMENT

Swanson/Schaub...move to adjourn. The motion passed unanimously. Mayor Swenson adjourned the meeting at 8:58 p.m.

APPROVED



ERIC SWENSON, MAYOR

ATTEST



Heather Pierson, City Recorder
City of Woodburn, Oregon