

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

FEBRUARY 14, 2022– 6:30 P.M.

ERIC SWENSON, MAYOR  
DEBBIE CABRALES, COUNCILOR WARD 1  
ALICE SWANSON, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
MARY BETH CORNWELL, COUNCILOR WARD V  
BENITO PUENTE JR., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

### 1. CALL TO ORDER AND FLAG SALUTE

### 2. ROLL CALL

### 3. EXECUTIVE SESSION

- A. To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations pursuant to ORS 192.660(g)

To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

To conduct deliberations with persons designated by the governing body to negotiate real property transactions pursuant to ORS 192.660(2)(e).

### 4. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

A. Woodburn Parks and Recreation Board

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- Richard Irish

### 5. COMMUNITY/GOVERNMENT ORGANIZATIONS

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

\*\*Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.\*\*

None.

6. **PROCLAMATIONS/PRESENTATIONS**

Proclamations:

None.

Presentations:

A. **COVID-19 Update**

B. **Use of Force Report**

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7. **COMMUNICATIONS**

None.

8. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

9. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of January 24, 2022**

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Recommended Action: Approve the minutes.

B. **Acceptance of the dedication of a street reservation and public easement at 2145 Molalla Rd NE (Woodburn Eastside Apartments), Woodburn, OR 97071 (Tax Lot 051W09B000900)**

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Recommended Action: Accept the dedication of a street reservation and public easement granted by The Woodburn Eastside Apartments, owners of the property located at 2145 Molalla Rd NE, Woodburn, OR 97071 (Tax Lot 051W09B000900).

C. **2022 OLCC Renewal**

17

Recommended Action: Recommend to the OLCC to renew the liquor licenses for the listed businesses for the year of 2022.

D. **Liquor License Application for Los Hermanos Chapin Inc.**

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Recommended Action: Recommend that the OLCC approve the Liquor License Application for Los Hermanos Chapin Inc.

E. **Liquor License Application for Huerta's Market LLC**

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Recommended Action: Recommend that the OLCC approve the Liquor License Application for Huerta's Market LLC.

- F. Acknowledgement of Change in Operating Name Involving Cable Television Franchisee Wave** **24**  
Recommended Action: Take no action. Acknowledge WaveDivision VII, LLC's notice of intent to operate under new trade name.
- G. Building Activity for January 2022** **28**  
Recommended Action: Receive the report.
- 10. TABLED BUSINESS**  
 None.
- 11. PUBLIC HEARINGS**  
 None.
- 12. GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. FY 2022/23 Financial Plan** **29**  
Recommended Action: Adopt the attached FY 2022/23 Financial Plan (Budget Policies and Fiscal Strategy) via a motion.
- B. Low Income Household Water Assistance Program** **71**  
Recommended Action: Authorize the City Administrator to sign the enclosed Low Income Household Water Assistance Program Agreement between the City of Woodburn, the Mid-Willamette Valley Community Action Agency (MWVCAA), and the Oregon Housing and Community Services Department.
- C. Authorization to amend UGB to include URA** **79**  
Recommended Action: Authorize the Community Development Director to begin the process of including the Urban Reserve Area (URA) in the Woodburn Urban Growth Boundary (UGB).
- D. Project Gamos – Community Service Fee Agreement** **82**  
Recommended Action:  
 Via a motion:  
 1. Approve the attached Community Service Fee Agreement with Chewy, Inc.  
 2. Place a deadline for the acceptance of the terms of the areement no later than February 28, 2022, and Authorize the

City Administrator to countersign the agreement and;

3. Direct the City Administrator report back to the City Council as to the status of the agreement during the Council's February 28, 2022, meeting.

**13. OTHER BUSINESS**

**None.**

**14. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**None.**

**15. CITY ADMINISTRATOR'S REPORT**

**16. MAYOR AND COUNCIL REPORTS**

**17. ADJOURNMENT**