

CITY OF WOODBURN

CITY COUNCIL AGENDA

MARCH 14, 2022– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

A. COVID-19 Update

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

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Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of February 14, 2022** 1
Recommended Action: Approve the minutes.
- B. **Woodburn City Council Executive Session minutes of February 14, 2022** 4
Recommended Action: Approve the minutes.
- C. **Purchase and Acceptance of a Public Utility Easement at 1315 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 05S1W07CC05900)** 5
Recommended Action: Authorize the purchase and acceptance of a Public Utility Easement granted by Claudia Schiedler and David Schiedler, property owners of the property located at 1315 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC05900).
- D. **Purchase and Acceptance of a Dedication Deed for Right-of-Way at 1315 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 05S1W07CC05900)** 11
Recommended Action: Authorize the purchase and acceptance of a Right-of-Way Dedication Deed granted by Claudia Schiedler and David Schiedler, property owners of the property located at 1315 W. Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC05900).
- E. **Liquor License Application for S & J Holdings LLC. (End Zone Bar and Grill)** 16
Recommended Action: Recommend that the OLCC approve the Liquor License Application for S & J Holdings LLC. (End Zone Bar and Grill).
- F. **Government Law Section Executive Committee** 18
Recommended Action: Receive the report.
- G. **Building Activity for February 2022** 19
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3173 - A Resolution Directing that Stop Signs and Stop Pavement Markings be Installed on Willow Avenue, Nekia Street, Jory Street, Steven Street and Camas Street which Connect to Willow Avenue and Woodland Avenue** 20

Recommended Action: Adopt the attached resolution authorizing the installation of stop signs and stop pavement marking lines on Willow Avenue, Nekia Street, Jory Street, Steven Street and Camas Street which connect to Willow Avenue and Woodland Avenue.

- B. **Council Bill No. 3174 - A Resolution Directing that Stop Signs and Stop Pavement Markings be Installed on Harvard Drive North and South of Ben Brown Lane** 23

Recommended Action: Adopt the attached resolution authorizing the installation of stop signs and stop pavement marking lines on Harvard Drive North and South of Ben Brown Lane.

- C. **Council Bill No. 3175 - A Resolution Directing that Stop Signs and Stop Pavement Markings be Installed on Austin Avenue East and West of McLaughlin Drive and Directing the Removal of Stop Signs on McLaughlin Drive North and South at the Same Location** 26

Recommended Action: Adopt the attached resolution authorizing the installation of stop signs and stop pavement marking lines on Austin Avenue east and west of McLaughlin Drive, and the removal of stop signs on McLaughlin Drive north and south at the same location.

- D. **Award of Contract for Transit Vehicle Purchases** 29

Recommended Action: Authorize the City Administrator to purchase two Cut-A-Way vehicles from Creative Bus Sales for \$282,264 pursuant to the ODOT vehicle procurement program.

12. **OTHER BUSINESS**

None.

13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

- A. **Call-Up Briefing: Planning Commission approval of a Preliminary** 33

Subdivision and Variance application package for 913 & 959 Hardcastle Avenue (SUB 21-01 and VAR 22-02)

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

B. Call-Up Briefing: Planning Commission approval of a Design Review application for 185 W. Hayes Street (DR 22-01) 35

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section [4.02.02](#). The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT