

CITY OF WOODBURN

CITY COUNCIL AGENDA

MAY 9, 2022– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The filing period for Mayor and Council positions will open June 1, 2022. Positions to be voted upon at the November 8, 2022 general election are as follows:

Mayor: At-Large position (2-year term)

Councilor -Ward III: Precinct 835 (4 -year term)

Councilor -Ward IV: Precinct 845 (4 -year term)

Councilor -Ward V: Precinct 855 (4 -year term)

Candidate filing forms and instructions are available from the City Recorder and are posted on the City website.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

Presentations:

None.

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. Woodburn City Council minutes of April 25, 2022 **1**

Recommended Action: Approve the minutes.

B. Woodburn City Council Executive Session minutes of April 25, 2022 **4**

Recommended Action: Approve the minutes.

C. Acceptance of a Public Utility Easement on West Hayes at 998 West Hayes, Woodburn OR, 97071 (Tax Lot 051W07CC08300) **5**

Recommended Action: Accept a public utility easement from Bryan J. Donaldson and Jeanna M. Donaldson, owners of the property located at 998 West Hayes Street, Woodburn, OR 97071 (Tax Lot 051W07CC08300).

9. TABLED BUSINESS

None.

10. PUBLIC HEARINGS

None.

11. GENERAL BUSINESS – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. Council Bill No. 3185 – An Ordinance Amending the Woodburn Development Ordinance (WDO) Relating to the Transportation System Plan (TSP) and Transportation Generally (LA 21-01) **10**

Recommended Action: Adopt Ordinance 2602 to implement Legislative Amendment LA 21-01 of the Woodburn Development Ordinance (WDO).

- B. Award of Construction Contract for the West Hayes Street Improvements Project 340**
Recommended Action: Award the construction contract for the West Hayes Street Improvements Project to the lowest responsible and responsive bidder, Knife River Corporation, in the amount of \$3,108,244.60 with an additional \$300,000 for this project as a contingency for potential project change orders that may occur during the construction process.
- C. Award of Construction Contract for the Downtown Street Tree Removal & Brick Pavers Repair PH. 2, Bid #2022-06 342**
Recommended Action: Award the construction contract for the Downtown Street Tree Removal & Brick Pavers Repair PH. 2 to the lowest responsible and responsive bidder, Trees Plus Northwest, LLC in the amount of \$97,943.00.
- D. ROBC Holy Trinity Private School – Farmers Market Agreement 344**
Recommended Action: Authorize the City Administrator to enter into a management agreement with the ROBC Holy Trinity Private School for operation of the Woodburn Farmers Market.
- E. Letter to Marion County Commissioners in support of the current Marion County Ambulance Service Area Plan 353**
Recommended Action: Authorize the Mayor to sign the attached letter addressed to the Marion County Board of Commissioners.

12. OTHER BUSINESS

None.

13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

- A. Call-Up Briefing: Planning Commission approval of a Preliminary Subdivision, Preliminary Partition, Phasing Plan, and Variance application package for 9008 Parr Road (SUB 21-0, PAR 22-01, PP 22-01, & VAR 22-05) 355**
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
- B. Call-Up Briefing: Planning Commission approval of a Preliminary Subdivision and Variance application package for 1385 Cooley Road (SUB 21-02 & VAR 22-03) 358**

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

- 14. CITY ADMINISTRATOR'S REPORT
- 15. MAYOR AND COUNCIL REPORTS
- 16. EXECUTIVE SESSION

None.
- 17. ADJOURNMENT