

CITY OF WOODBURN

CITY COUNCIL AGENDA

JUNE 27, 2022– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD I
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The City Council Meeting /Community BBQ is scheduled to take place on Tuesday, July 12, 2022, at 6:00 p.m. to coincide with Music in the Park.
- B. Join Woodburn Recreation and Parks at Centennial Park on July 4th from 5:00 p.m.-10:00 p.m. for a fun night of games, food and live music.
 - At 6:00pm listen to A.C.T. 2 Acoustic Duo.
 - At 8:30pm enjoy live music from Jacob Westfall.
 - End the evening with a festive firework show!

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. 2022 Woodburn Fiesta Mexicana Court

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

6. **COMMUNICATIONS**
None.
7. **BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. **Woodburn City Council minutes of June 13, 2022** 1
Recommended Action: Approve the minutes. 4
- B. **Crime Statistics through May 2022**
Recommended Action: Receive the report.
- C. **EV Charging Stations Agreement** 9
Recommended Action: Authorize the City Administrator to sign Amendment No. 1 of the License Agreement with EV Charging Solutions (EVCS) for the installation and operation of Electric Vehicle (EV) Charging Stations at the Woodburn Memorial Transit Facility.
- D. **Dedication of a Utility Easement on Stacy Allison Way, Woodburn OR, 97071 to Portland General Electric Company (Tax Lot 052W12C002301)** 16
Recommended Action: Authorize the dedication of a utility easement to Portland General Electric Company for the real property owned by the City of Woodburn on Stacy Allison Way, Tax Lot 052W12C002301.
- E. **Authorization for Third Party Legal Counsel for Public Records Request**
Recommended Action: Authorize the retention of outside legal counsel to provide appropriate advice to the City Recorder.
9. **TABLED BUSINESS**
None.
10. **PUBLIC HEARINGS**
None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Council Bill No. 3189 – A Resolution Authorizing the Transfer of Appropriations within the Water Fund for the Fiscal Year 2021-2022.** 24
Recommended Action: Adopt the resolution authorizing up to \$250,000 transfer from the Water Fund's Contingency to Materials & Services.
 - B. **Award of Construction Contract for the New Production Well for the Parr Road Treatment Plant Project** 28
Recommended Action: Award the construction contract for the New Production Well for the Parr Road Treatment Plant Project to the lowest responsible and responsive bidder, R.L. Reimers Co., in the amount of \$2,579,613.50.
 - C. **Award of Contract for Transit Vehicle Purchase** 30
Recommended Action: Authorize the City Administrator to purchase a Chrysler Voyager modified minivan from Creative Bus Sales for \$77,000 pursuant to the ODOT vehicle procurement program.
 - D. **Authorization of Additional \$300,000 for Contract Change Orders for the I-5 Pump Station and Force Main Upgrades project** 41
Recommended Action: Authorize an additional \$300,000 for this project for anticipated project change orders during the final construction stages of the I-5 Pump Station and Force Main Upgrades Project.
12. **OTHER BUSINESS**
- None.
13. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- A. **Call-Up Briefing: Planning Commission approval of a Conditional Use Permit, Design Review, Phasing Plan, & Street Exception application package for the US Market gas station and commercial office area at 2540 & 2600 Newberg Hwy (OR Hwy 214) (CU 21-02, DR 21-10, EXCP 21-05, & PP 21-01)** 42
Recommended Action: Staff briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. (The Council may call up this item for review if desired and, by majority

vote, initiate a review of this Commission decision.)

Staff recommends against call-up because a party with legal standing appealed the decision. It is from attorney David Petersen of Tonkon Torp, LLC who represents the existing ARCO and Chevron gas stations in town. The hearing date would be July 25, 2022.

14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT