

CITY OF WOODBURN

CITY COUNCIL AGENDA

OCTOBER 24, 2022– 7:00 P.M.

ERIC SWENSON, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
BENITO PUENTE JR., COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. City Hall and the Library will be closed on November 11 in observance of Veterans Day. Transit and the Aquatic Center will be open normal hours.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. Non-Discretionary Investment Advisory Services
- B. Safety Compass/Center for Hope & Safety
- C. Police Department Purple Heart Award

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council Meeting minutes of October 10, 2022** 1
Recommended Action: Approve the minutes.
- B. **Woodburn City Council Meeting Executive Session minutes of October 10, 2022** 4
Recommended Action: Approve the minutes.
- C. **City Council Holiday Meeting Schedule** 5
Recommended Action: Approve a November and December 2022 meeting schedule that has been modified due to the holidays to include only one City Council meeting in November and one in December. The modified schedule will include a meeting on November 14 and a meeting on December 12.
- D. **Liquor License Application for Casa De Caldos** 6
Recommended Action: Recommend that the OLCC approve the Liquor License Application for Casa De Caldos.
- E. **Acceptance of a Public Water Line Easement at 225 S. Pacific Highway, Woodburn, OR 97071 (Tax Lots 051W18DA01100 and 051W18DA01101)** 8
Recommended Action: Authorize the acceptance of a Public Water Line Easement granted by Deborah D. Unrau and Nancy A. Titus, trustees of the Deborah D. Unrau Living Trust dated June 1, 2021 and the Nancy A. Titus Living Trust dated May 26, 2022 respectively, both being members of Cross Roads Property Management, LLC., property owner of the property located at 225 S. Pacific Highway, Woodburn, OR 97071 (Tax Lots 051W18DA01100 and 051W18DA01101).
- F. **Crime Statistics through September 2022** 15
Recommended Action: Receive the report.

9. **PUBLIC HEARINGS**

None.

10. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3197 - A Resolution Adopting a Supplemental Budget and Making Appropriations for FY 2022-2023** 20
Recommended Action: Adopt the Resolution authorizing increasing the Operating Revenue in the General Fund and Operating Expenditures by \$1,500,000 to account for the Business Oregon SPWF Grant of \$500,000 and the ODOT Immediate Opportunity Fund Grant of \$1,000,000.
- B. **Council Bill No. 3198 - A Resolution Authorizing the Transfer of Appropriations within the General Fund for the Fiscal Year 2022-2023** 24
Recommended Action: Adopt a resolution authorizing up to \$750,000 transfer from the General Fund's Contingency to Non-Departmental category for a grant award to AWARE Food Bank for the reconstruction of their facility.
- C. **Sale of Property Located at 11842 NE Chateau Dr.** 28
Recommended Action: Authorize the City Administrator to enter into a purchase and sale agreement and transfer title of City owned property located at 11842 Chateau Dr. NE, Woodburn, OR 97071 to Severo Trapala by means of a Special Warranty Deed.
- D. **Award a contract for Non-Discretionary Investment Advisory Services** 41
Recommended Action: Award a Contract for Non-Discretionary Investment Advisory Services to PFM Asset Management LLC and *authorize the City Administrator to sign the Agreement.*
11. **OTHER BUSINESS**
- None.
12. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- A. **Briefing on the Community Development Director's approval of a Design Review and Property Line Adjustment application package for AWARE Foodbank at 152 Arthur Street (DR 22-10 & PLA 22-06)** 43
Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.
13. **CITY ADMINISTRATOR'S REPORT**

14. MAYOR AND COUNCIL REPORTS

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT