

COUNCIL MEETING MINUTES

FEBRUARY 27, 2023

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, FEBRUARY 27, 2023

CONVENED The meeting convened at 7:00 p.m. with Mayor Lonergan presiding.

ROLL CALL

| | |
|--------------------|---------------------|
| Mayor Lonergan | Present |
| Councilor Carney | Present |
| Councilor Cornwell | Present |
| Councilor Schaub | Present |
| Councilor Swanson | Present – 7:02 p.m. |
| Councilor Morris | Present |
| Councilor Cabrales | Present |

Staff Present: City Administrator Derickson, City Attorney Shields, Assistant City Administrator Row, Deputy Police Chief Millican, Public Works Director Stultz, Community Development Director Kerr, Economic Development Director Johnk, Special Projects Director Wakeley, Community Services Director Cuomo, Public Affairs and Communications Coordinator Moore, Community Relations Manager Herrera, City Recorder Pierson

APPOINTMENTS

Mayor Lonergan stated that there is an opening on the Mid-Willamette Community Action Agency and he would like to appoint himself to fill the opening. **Carney/Schaub...**appoint Mayor Lonergan to the Mid-Willamette Community Action Agency. The motion passed unanimously.

PRESENTATIONS

Southwest Planning Area Projects Update – Community Development Director Kerr provided a presentation on the various projects that are occurring in the southwest area of Woodburn.

COMMUNICATIONS

Mayor Lonergan stated that he and the City Council received an email from a citizen regarding traffic concerns between Woodburn and Hubbard near Carl Rd.

CONSENT AGENDA

A. Woodburn City Council minutes of February 13, 2023,
Carney/Cabrales... adopt the Consent Agenda. Mayor Lonergan stated that the motion passed.

COUNCIL BILL NO. 3204 - A RESOLUTION DIRECTING THAT TWO “NO PARKING” SIGNS BE INSTALLED ON EACH SIDE OF KILLIAN SPRING DRIVE, SOUTH OF WEST HAYES STREET

Carney introduced Council Bill No. 3204. City Recorder Pierson read the bill by title only since there were no objections from the Council. Public Works Director Stultz provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3204 duly passed.

COUNCIL BILL NO. 3205 - A RESOLUTION TO EXTEND AND PROVIDE MUNICIPAL WATER SERVICES TO A RESIDENTIAL PROPERTY OWNED BY MARION COUNTY LOCATED AT 1505 BLAINE STREET, WOODBURN, OREGON, LOCATED OUTSIDE

COUNCIL MEETING MINUTES

FEBRUARY 27, 2023

THE CORPORATE CITY BOUNDARIES

Carney introduced Council Bill No. 3205. City Recorder Pierson read the bill by title only since there were no objections from the Council. Public Works Director Stultz provided a staff report. On roll call vote for final passage, the bill passed unanimously. Mayor Lonergan declared Council Bill No. 3205 duly passed.

OREGON MAIN STREET REVITALIZATION GRANT HISTORIC MASONIC BUILDING RESTORATION PROJECT – 235 N. FRONT STREET

City Administrator Derickson stated that he is a member of the Masonic Lodge but he has no interest in the building and no potential or actual conflict. Economic Development Director Johnk provided a staff report. Councilor Morris noted that he is also a member of the Masonic Lodge and has no potential conflict. **Carney/Cabrales**...authorize staff to proceed with the Oregon Main Street Revitalization Grant (OMSRG) of \$200,000 for the Historic Masonic Building Restoration Project and authorize the Assistant City Administrator to sign the Grant Agreement, if funded. The motion passed unanimously.

AWARD OF CONSTRUCTION CONTRACT FOR 2022-23 SPRING PAVING PROJECT (MAINTENANCE PROJECT, BID # 2022-08)

Public Works Director Stultz provided a staff report. **Carney/Morris**... Award the construction contract for the 2022-23 Spring Paving Project to the lowest responsible and responsive bidder, Eagle-Elsner, Inc., in the amount of \$219,531.50 and approve an additional \$20,000 for this project as a contingency for potential change orders. The motion passed unanimously.

BUSINESS OREGON ECONOMIC EQUITY INVESTMENT PROGRAM (EEIP) CITY OF WOODBURN/NORTH MARION BUSINESS COLLABORATIVE PROJECT: NORTH MARION SMALL BUSINESS ASSISTANCE PROGRAM

Economic Development Director Johnk provided a staff report. Councilor Carney expressed concerns about the program and requested that the Economic Development Director report back to the Council on a quarterly basis on the program. Mayor Lonergan asked that the consultant come speak to the City Council. **Carney/Swanson**... authorize the City Administrator to execute the grant agreement if Business Oregon EEIP funding is awarded. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT

The City Administrator had nothing to report.

MAYOR AND COUNCIL REPORTS

Councilor Cornwell stated that she is excited about the Mural Committee and that there are lot of things in the works right now.

Councilor Cabrales asked how long is the railroad going to take to fix. City Administrator Derickson stated that it could take a long time as they have to work with the railroad but there are some things that the City is working on in regards to a rail safety communication program. Councilor Cabrales stated that she is wondering about the rail repairs that are occurring right now to replace the ties. Public Works Director Stultz stated that the City will be notified if there are any closures at the crossings and the City will get those closures out to the public.

Councilor Swanson stated that her daughter-in-law is about to give birth to her twin grandbabies.

Mayor Lonergan reported the following:

- He and Community Services Director Cuomo met with Safety Compass about

COUNCIL MEETING MINUTES

FEBRUARY 27, 2023

the work that they do in Woodburn.

- Met with Greg Leo at French Prairie Forum regarding housing needs and current legislation going on at the state.
- He, Councilor Carney, and the City administrator met with Congresswoman Salinas last week to discuss what is happening in Woodburn and how she can help.
- Met with the board chair of the Family Learning Center and learned about what they are doing to help kids.
- Had a radio interview with 98.3 KTUP to talk about what's going on in Woodburn.
- He and Community Services Director Cuomo met with executive director of Mid-Willamette Community Action Agency.
- State of the City address has been rescheduled to be held on March 31.

EXECUTIVE SESSION

Mayor Lonergan entertained a motion to adjourn into executive session under the authority of ORS 192.660 (2)(h) and ORS 192.660 (2)(f). **Swanson/Morris...** move into executive session under the authority of ORS 192.660 (2)(h) and ORS 192.660 (2)(f). The motion passed unanimously. The Council adjourned into executive session at 8:27 p.m. and reconvened at 9:18 p.m. Mayor Lonergan stated that no action was taken by the Council while in executive session.

Mayor stated that he will be out of the area for a few weeks and the next meeting will be run by Council President Carney.

Kevin Shuba, Attorney for the City, asked that Richard Lane contact him tomorrow.

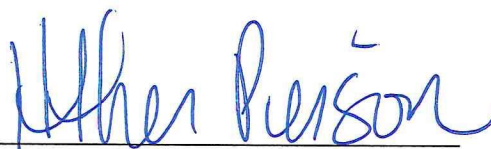
ADJOURNMENT

Swanson/Cabrales... move to adjourn. The motion passed unanimously. Mayor Lonergan adjourned the meeting at 9:19 p.m.

APPROVED


FRANK LONERGAN, MAYOR

ATTEST


Heather Pierson, City Recorder
City of Woodburn, Oregon