

CITY OF WOODBURN

CITY COUNCIL AGENDA

APRIL 24, 2023– 7:00 P.M.

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
ALICE SWANSON, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

None.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

A. The Legal Rules to Judge Land Use Cases

B. Transit Plan

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

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Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

A. **Woodburn City Council minutes of April 10, 2023** 1
Recommended Action: Approve the minutes.

B. **Acceptance of three (3) Public Utility Easements and a Public Waterline Easement at 2045 Molalla Road NE, Woodburn, OR 97071 (Tax Lot 051W08A005200)** 6
Recommended Action: Accept three (3) public utility easements and a public waterline easement granted by Woodburn West LLC, owner of the property located at 2045 Molalla Road NE, Woodburn, OR 97071 (Tax Lot 051W08A005200).

9. **TABLED BUSINESS**

None.

10. **PUBLIC HEARINGS**

None.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

A. **Council Bill No. 3206 – An Ordinance Annexing Approximately 0.93 Acres of Territory Generally Located at 2115 Molalla Road NE, Marion County, Oregon, into the City of Woodburn** 24
Recommended Action: Adopt the ordinance.

B. **Council Bill No. 3207 – An Ordinance Amending the Woodburn Zoning Map to Designate Zoning of Approximately 0.93 Acres of Annexed Territory Located at 2115 Molalla Road NE, Marion County, Oregon, as Commercial General (CG) Zoning District** 38
Recommended Action: Adopt the ordinance.

C. **Council Bill No. 3208 – An Ordinance Amending Ordinance 2433 (Master Fee Schedule) to Modify and Update Community Development - Planning Division Fees, Community Services - Recreation, Parks, and Aquatic Center Fees, and Finance Department Fees; and Repealing all Fees and Charges that are Inconsistent with this Ordinance; and Setting** 42

an Effective Date

Recommended Action: Enact the Ordinance amending and updating the City's Master Fee Schedule for:

1. The Community Development Department, Planning Division fees for land use applications and planning services;
2. The Community Services Department fees for park and facility rentals and aquatic center fees; and
3. The Finance Department fees for lien searches, NSF check fees, and liquor license fees,

Effective July 1, 2023.

D. Award of Legion Park Parking Lot Improvements Project to Pacific Excavation 67

Recommended Action: Award the construction contract for the Legion Park Parking Lot Improvements Project to the lowest responsible and responsive bidder, Pacific Excavation, in the amount of \$180,680.00 and approve an additional \$20,000.00 for this project as a contingency for potential change orders.

12. OTHER BUSINESS

None.

13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Call-Up Briefing: Planning Commission approval of a Conditional Use Permit & Design Review application package for open-air shelters for outdoor play at Heritage E.S. at 440 Parr Rd (CU 22-05 & DR 22-20) 71

Recommended Action: Staff briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. (The Council may call up this item for review if desired and, by majority vote, initiate a review of this Commission decision.)

B. Call-Up Briefing: Planning Commission approval of a Conditional Use Permit & Design Review application package for open-air shelters for outdoor play at Lincoln E.S. at 1041 N. Boones Ferry Rd (CU 22-06 & DR 22-21) 75

Recommended Action: Staff briefs the Council on this item pursuant to [Woodburn Development Ordinance \(WDO\)](#) Section 4.02.02. (The Council may call up this item for review if desired and, by majority vote, initiate a review of this Commission decision.)

C. Council Briefing of Planning Commission approval of a Design Review and Variance application package for Fleet Sales West at 2175 N. Pacific Hwy (DR 22-24 & VAR 22-13) 79

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

14. CITY ADMINISTRATOR'S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT