

CITY OF WOODBURN

CITY COUNCIL AMENDED

AGENDA

FRANK LONERGAN, MAYOR
DEBBIE CABRALES, COUNCILOR WARD 1
VACANT, COUNCILOR WARD II
ROBERT CARNEY, COUNCILOR WARD III
SHARON SCHAUB, COUNCILOR WARD IV
MARY BETH CORNWELL, COUNCILOR WARD V
ERIC MORRIS., COUNCILOR WARD VI

JUNE 12, 2023– 7:00 P.M.

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. Taste of Woodburn – Saturday, June 17th, 11:00 a.m.- 9:00 p.m. and Sunday, June 18th, 12:00 p.m.- 6:00 p.m.

Appointments:

- B. City Councilor - Ward II 1
- Mark J. Wilk
- C. Woodburn Library Board 2
- Jacquelyn Keith

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

None.

Presentations:

- A. 2023 Fiesta Court

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 or *Statewide Toll Free Relay (800) 735-1232*, at least 48 hours prior to this meeting.

Si usted necesita asistencia especial, comuníquese al 503-980-6322 o a la línea telefónica gratuita, (800) 735-1232, con un mínimo de 48 horas, antes de la reunión.

Habrán intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-6322.

- B. PFM Asset Group**
- 6. COMMUNICATIONS**
None.
- 7. BUSINESS FROM THE PUBLIC** – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*
- 8. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*
- A. Woodburn City Council minutes of May 22, 2023** **3**
Recommended Action: Approve the minutes.
- B. Master Grant Agreement – North 2nd Street Improvements Projects, Misc. Maintenance activities** **7**
Recommended Action: Authorize the City Administrator to execute Master Grant Agreement No. MCA 73000-00019673 between the State of Oregon and the City of Woodburn pertaining to Fund Exchange Program (FEX) for the North 2nd Street Improvement Project and Misc. Maintenance activities.
- 9. TABLED BUSINESS**
None.
- 10. PUBLIC HEARINGS**
- A. Fiscal Year (FY) 2023-24 City Budget Adoption** **29**
Recommended Action: Conduct a public hearing to consider the budget as approved by the Budget Committee
- B. Fiscal Year 2023-24 Resolution Regarding State Revenue Sharing** **31**
Recommended Action: Conduct a public hearing to receive comment on the possible uses/distributions of state revenue sharing funds.
- C. Annexation of Approximately 3.25 Acres of Territory at 8908 Parr Road NE (ANX 23-01) and Assignment of City Zoning (ZMC 23-01)** **32**
Recommended Action: Conduct a public hearing and make a motion to tentatively approve the land use applications, directing staff to prepare and submit ordinances for consideration at the next City Council meeting.

11. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*
- A. **Second Reading Council Bill No. 3209 - An Ordinance Annexing Approximately 40.93 Acres of Territory Generally Located at 8708 Parr Road NE, Marion County, Oregon, Into the City of Woodburn** 94
Recommended Action: Adopt the ordinance.
 - B. **Approval of Final Decision for the Brighton Pointe Subdivision (SUB 22-04) 8708 Parr Road NE, Marion County, Oregon** 108
Recommended Action: Authorize the Mayor to sign the Final Decision approving the consolidated applications for the Brighton Pointe Subdivision (SUB 22-04).
 - C. **U-Haul Development Land Use Applications CU 22-03, DR 22-14, and SA 23-01 Located on Property at 0 Stacy Allison Way NE** 123
Recommended Action: Deny land use applications CU 22-03, DR 22-14, and SA 23-01 and authorize the Mayor to sign the Land Use Final Decision.
 - D. **Creation of Two-Year Community Outreach and Education Coordinator Pilot Program** 139
Recommended Action: Allocate \$250,000 in American Recovery Plan Act (ARPA) funds (\$125,000 annually over two fiscal years) to create a Community Youth Outreach and Education Coordinator Program as a two-year pilot program.
 - E. **Council Bill No. 3213 - A Resolution Adopting the Fiscal Year (FY) 2023-24 Budget; Making Budget Appropriations; and Categorizing Taxes** 142
Recommended Action: Adopt the resolution adopting the budget and capital improvements plan, making appropriations, and declaring and categorizing taxes for FY 2023-24.
 - F. **Council Bill No. 3214 - A Resolution Declaring the City of Woodburn's Eligibility and Election to Receive State Revenue Sharing** 144
Recommended Action: Adopt a resolution declaring the City's eligibility and election to receive these funds.
 - G. **Council Bill No. 3215 - A Resolution Authorizing the Transfer of Appropriations Within the Water Fund for the Fiscal Year 2022-23** 146

Recommended Action: Adopt the Resolution authorizing up to \$100,000 transfer from the Water Fund’s Contingencies & Reserve to Materials & Services operating division.

H. Council Bill No. 3216 - A Resolution Authorizing the Transfer of Appropriations Within the Street Fund for the Fiscal Year 2022-23 150

Recommended Action: Adopt the Resolution authorizing up to \$100,000 transfer from the Street Fund’s Materials & Services to Transfer Out division.

I. Council Bill No. 3217 - A Resolution Adopting the Transit Development Plan 154

Recommended Action: Approve the resolution adopting the Transit Development Plan (TDP).

J. Council Bill No. 3218 - A Resolution Directing that Four “Two Hour Parking for Cemetery Only” Signs Be Installed on N Front Street in Front of 1679 N Front Street (St Luke Cemetery) 280

Recommended Action: Adopt the attached resolution authorizing the installation of four “Two Hour Parking for Cemetery Only” signs on the west side of N Front Street along Saint Luke’s Cemetery (1679 N Front Street) frontage, as shown in Figure #1.

12. OTHER BUSINESS

None.

13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

A. Council Briefing of Planning Commission approval of a Design Review, Modification of Conditions, and Variance application package for a 94-unit multifamily residential development for Phase 6 of the Boones Crossing PUD (DR 22-18, MOC 22-02, & VAR 22-16) 285

Recommended Action: Staff recommends no action and briefs the Council on this item pursuant to Woodburn Development Ordinance (WDO) Section 4.02.02. The Council may call up this item for review if desired and, by majority vote, initiate a review of this decision.

14. CITY ADMINISTRATOR’S REPORT

15. MAYOR AND COUNCIL REPORTS

16. EXECUTIVE SESSION

None.

17. ADJOURNMENT